



**OhioMeansJobs.**

Monroe, Morgan, Noble  
& Washington Counties  
A proud partner of the American Job Center network

Ohio Valley Employment Resource

PO Box 181

Marietta, Ohio 45750

www.omj15.com

Serving Monroe, Morgan, Noble & Washington counties Since 2000



## AREA 15 Workforce Development Board Meeting

**Date:** November 3<sup>rd</sup>, 2025, **Time:** 9:00am-11:00am **Location:** Lori's Restaurant, Caldwell Ohio

**Ann Block, WDB Chair; Pamela Lankford, WDB Vice-Chair**

*Janell Comstock, Executive Director*

### **Agenda:**

#### **The pledge of allegiance to the flag**

**Welcome** - introductions made by everyone in attendance.

#### **Draft meeting minutes (handout #1) \*motion**

#### **Consent agenda (sent out by email prior to meeting; not copied for meeting) \*motion**

- Area 15 WIOA & CCMEP PY23 Adjusted Annual Performance Report
- Area 15 WIOA & CCMEP PY24 Unadjusted Qtr4 Performance Report
- One-stop counts July-September 2025
- One-stop report July-September 2025
- Combined county report July-September 2025
- GRIT and DOL WORC report July-September 2025
- UI report July-September 2025

#### **Financials \*motion**

- OVER Revised Budget and OVER Expenditures Report-(handout #2)
- County WIOA Allocations Report-(handout #3)
- Grant Budget Reports-(handout #4)
- Accept the State Special Project award of \$100,000.00

#### **Executive director's reports and updates**

- Board Information, Recruitment of Board members, Bylaws, Attendance (handout #5)
- Incumbent Worker Training- (handout #6)

#### **Committee reports**

- Executive Committee Report:
- Committee Changes/Discussion (handout #7)
  - Certification of One Stops

#### **Strategic discussion/Grants**

- Government Shutdown and Implications
- Tri State ARC Arise Grant: Apprenticeship Summit November 7<sup>th</sup>, 2025
- POWER OU Upward Mobility Grant Partnership
- Ohio to Work Connectors Grant

### **Action items and approvals**

OVER Staff update: **\*motion**

- Janell Comstock-Executive Director, \$36.00 (exempt)
- Amber Peck, Fiscal Manager, Review and Evaluation submitted for a 90day raise, new hourly rate \$25.00 (exempt)
- Hiring of Unemployment Personnel
  - Washington County Unemployment Customer Service Rep-Cheri Colvin, \$17.50
  - Monroe County Unemployment Customer Service Rep -Jayme Stiver, \$17.50
  - Noble County Unemployment Customer Service Rep -Amanda Spencer, \$17.50

Health Insurance: **\*motion**

- Health Insurance Increase (**handout #8**)

Policies Update: (**handout #9**) **\*motion**

- Government Shutdown Contingency Plan
- Cybersecurity Policy

### **Partner spotlight**

County Partner Updates

### **Items for next meeting:**

- WDB By-laws Review
- Annual Growing Workforce in Southeast Ohio Event, with Participant Awards Banquet

### **Future meeting dates:**

February 2<sup>nd</sup>, 2026 @9am, Location TBD; May 4<sup>th</sup>, 2026 @9am Location TBD; August 3<sup>rd</sup>, 2026 @9am, Location TBD; November 2<sup>nd</sup> @9am, Location TBD

### **Adjournment**