



Ohio Valley Employment Resource
 PO Box 181 Marietta, OH 45750
 www.omj15.com
 Serving Monroe, Morgan, Noble & Washington Counties Since 2000



“Openness leads to a better informed citizenry, which leads to better government and better public policy.” Ohio Public Records Act - R.C. 149.43 will be followed in all requests received. This form is voluntary but may help in formulating your request and generating the information.

Questions or concerns, please contact our records custodian, Michelle Finch
MichelleRESA@omj15.com or 740-516-2679

Public Records Request

Date: _____

Name of Requester (only if voluntarily provided; requests can be under a pseudonym or made anonymously):

Address/City/State/Zip (required for mail):

Phone (optional): _____

Email (optional): _____

Description of records (Please be as specific as possible):

Desired format (paper, electronic, etc.): _____

Method of delivery (in person or via email, standard mail, electronic media, etc.): _____

*Acknowledgement of request will be provided, consistent with how request was received.