

**MAY 2, 2022 – NOON
OHIO VALLEY EMPLOYMENT RESOURCE
COUNCIL OF GOVERNMENTS MEETING
LORI'S RESTAURANT, CALDWELL, OHIO**

Minutes -in-person-w/nonvoting virtual option

Attendance:

Diane Burkhart, Monroe County Commissioner	Ty Moore, Noble County Commissioner
Mick Schumacher, Monroe County Commissioner	Gary Saling, Noble County Commissioner
Tom Bragg, Morgan County Commissioner	Kevin Ritter, Washington County Commissioner
Richard Welsh, Morgan County Commissioner	Charles Schilling, Washington County Commissioner
Adam Shriver, Morgan County Commissioner	

Others in Attendance:

Rebecca Safko, Executive Director, Ohio Valley Employment Resource
Michelle Hooper, Grants Assistant, Ohio Valley Employment Resource
Janell Comstock, Grants Coordinator, Ohio Valley Employment Resource
Stephanie Schott, Program Liaison, Ohio Valley Employment Resource
Jeanette Schwall, Director, Monroe County Department of Job and Family Services
Heidi Burns, Director, Morgan County Department of Job & Family Services
Mindy Lowe, Director, Noble County Department of Job & Family Services
Flite Freimann, Director, Washington County Department of Job & Family Services

New employees – Janell and Stephanie were introduced and welcomed.

THE PLEDGE OF ALLEGIANCE TO THE FLAG was led by Adam Shriver, COG Chair.

MEETING MINUTES – COG Motion 20-21 to accept the February 7, 2022, minutes. Motion by: Tom Bragg; Second by: Charles Schilling. Motion passed.

ELECTION OF OFFICERS

- Bylaws require annual election of officers, 7/1/22-6/30/23. Nominations from the floor were conducted. **COG Motion 21-21 to accept nominations of Ty Moore as Chair and James Booth as Vice Chair. COG Motion to accept Mick Schumacher; second: Gary Saling; motion passed.**

WORKFORCE DEVELOPMENT BOARD MEMBERS TERMS EXPIRING 6/30/2022

- Monroe-Ann Block
- Morgan-no terms expiring 6/30/22
- Noble-Chasity Schmelzenbach / Allen Fraley-resigned
- Washington-one vacancy=Sherri Becker
- Area Wide-Pamela Lankford / Stephen Carson / Travis Stewart / Tony Huffman
- Re-appointments are for a two-year term; 7/1/2022-6/30/2024
- Troy Ferrell resigned/retired

COG Motion 22-21 to re-appoint WDB members wishing to continue listed above. Motion: Kevin Ritter; second: Mick Schumacher; motion passed. Discussion: Washington county plans to fill their vacancy with Linn Yost, Micro Machine owner.

WIOA AREA #15 ACTIVITIES

- OVER Expenditures as of 3/31/22 and budget 7/1/22-6/30/23 were presented and discussed.
- Area 15 Expenditures as of 3/31/22 were presented and discussion held on the pending return of unused funding held.
- Reallocate 50K youth carryover to both Noble and Morgan from Washington County, reallocate 50K DW

carryover from Monroe to Morgan and allocate 6,859.80 of remaining RESEA to Washington County. **COG Motion 23-21 to approve transfers listed above to minimize funding returns to the state. Motion: Charles Schilling; second: Tom Bragg; motion passed.**

- WIOA PY21 Q2 Unadjusted Performance Report was presented and discussed.
- One-Stop counts January-March 2022, prepared by OVER was presented and discussed.
- One-Stop Report January-March 2022 was given by Flite Freimann.
- Partner & Resource Room Updates were shared with the COG and included: OMJ Jobseeker Success Stories; 3/18 Washington job fair survey results; Donations received were \$2,500 from the Washington job fair; March Noble Employer Outreach via social media; and 4/25 Belpre Expo Summary.
 - Upcoming: Business Expo and Job Fair, 5/13/22 in Woodsfield was announced.
- Presentation on virtual career exploration and training, using VR technology. The WDB motion to rent 25 units and share w/the OMJs, schools, libraries and other partners to promote outreach and education was agreed upon by the COG. **COG Motion 24-21 to approve obtaining the VR units and attend local events to attract new customers and outreach the OMJ services. Motion: Charles Schilling; second: Ty Moore; motion passed.**

JOINT BOARDS' ROLES AND RESPONSIBILITIES

- Building a Future-Ready Workforce Grant updates were given including the JASON Learning Report & upcoming conference on August 8-9, 2022, at Noble Local School District, Sarahsville, OH
 - Career pathways improvements were discussed.
- **Policy Changes:**
 - Individual Training Agreement (ITA)- increase limit to \$8,000 annually, 2-years for in-demand jobs and for 4-years for critical jobs
 - Increasing the area Supportive Service mileage rate by county, up to current county/CDJFS mileage rate or federal mileage rate, whichever is less
 - Per State Guidance, to remove youth incentive of obtaining a driver's license related to work exp/completion of training from our current policy.

COG Motion 25-21 to accept policy changes. Motion: Mick Schumacher; second: Kevin Ritter; motion passed.

- **Personnel** – separate agenda was distributed:
Health Insurance Proposal – much discussion was held over the variety of plans presented and the costs offered by Schwendeman agency. Noble is self-insured. Flite volunteered to include OVER employees in Washington's plan. **COG Motion 29-21 to accept Flite's offer and combine into Washington. Motion: Charles Schilling; second: Mick Schumacher; motion passed.**

Part time/Full time status

Per federal law, full time is 30 hours per week. Increase part-time to less than 30 hours a week. **COG Motion 27-21 to change switch from part time to full time status to 30 hours per week. Motion: Mick Schumacher; second: Tom Bragg; motion passed.**

Comp Time

Must be kept to a minimum. At 1.5 of regular time. Add must be pre-approved for staff. COG Chair/Vice Chair approval for Executive Director. **COG Motion 28-21 require pre-approval of staff comp time and COG Chair/Vice Chair approval for Executive Director. Motion: Ty Moore; second: Charles Schilling; motion passed.**

Add Public Records into Personnel Handbook. Noted and ok.

Juneteenth – Request to add to holidays as county's have. **COG Motion 26-21 to add Juneteenth to employee paid holidays. Motion: Mick Schumacher; second: Gary Saling; motion passed.**

OVER's mileage rate – was overlooked on agenda.

- Incumbent Worker Projects presented at the 5/2/22 WDB meeting totaling \$24,267.53

WIOA Agency	Company	Training	Credential	# to be trained	Cost	WIOA Share of Cost	Training Dates
*Washington CDJFS	Thermo Fisher Scientific	SAP utilization for Industrial Production workforce related to critical floor process data and variant configuration	eLogics Group	4	\$19,800.00	\$9,900.00	2/14/2022-6/30/2022
*Washington CDJFS	Thermo Fisher Scientific	Welding	Mid-Ohio Valley Technical Institute	3	\$2,175.00	\$1,087.50	3/7/22-5/16/22
*Monroe CDJFS	American Heavy Plate	ISO 9001 Internal Auditor Training	SGS North America Inc.	9	\$6,500.00	\$3,250.00	4/5/22-4/6/22
*Washington CDJFS	Marietta Electrical JATC	Test & Selection Training	Electrical Training alliance	2	\$2,153.00	\$1,937.70	4/26-28/22
*Washington CDJFS	Solvay Specialty Polymers	Electrical Safety-Related Work Practices and OSHA Subpart S	ES Squared	20	\$11,696.00	\$5,848.00	4/27-5/22/22
*Monroe CDJFS	American Heavy Plate	Ultrasonic Testing – training to become a Level 1 Ultrasonic Test Inspector	Mistras Group, Inc.	2	\$4,488.66	\$2,244.33	5/2/22-5/6/22

- Business Resource Funding - \$87K, end date 6/30/2023 including renewal of billboards was discussed.
- New Fresh Start opioid grant with Buckeye Hills 3/1/22-3/31/24. Total grant \$70K. Tentative meeting with Opioid Committee May 11th was mentioned and commissioners offered opportunity to attend.
- Monitoring Chart -Area 15 Subrecipient Monitoring 7/1/2021-6/30/2022 was presented:

	Risk	Audit	Sub	Date of Review	30 days Report Date	30 days Corrective Action	10 days date of acceptance of Corr. Act.
Buckeye Hills		6/30/21 no WIOA findings; low risk	7/1/2021	04/20/22	in process		
Jason Learning							
Monroe	3/23/2022	2020-4 finding not WIOA	7/1/2021	4/25, 5/3, 5/5			
Morgan	3/23/2022	2018 last yr, eml no 2019	7/1/2021	4/12, 19	in process		
Noble	3/24/2022	2020 no find	7/1/2021	sch 5/16-17, 24			
WCDJFS	3/24/2022	2020 low risk	7/1/2021	sch 6/27-30			

- Area Program Monitoring PY20 was shared.
- OVER's June 30, 2021 Audit completed with no findings was shared. Subgrant of the WIOA adult and DW programs and youth case management and 4 elements that do not require procurement: occupational skill training, supportive services, follow-up and labor market and employment information for 7/1/22-6/30/23. **COG Motion 30-21 to extend county WIOA subgrants based on successful performance. Motion: Charles Schilling; second: Tom Bragg; motion passed.**
- Youth Elements for PY 2022 approval
 - Contracts to be renewed/new contracts
 - Vendor name: GMN Tri-County CAC
 - Providing: CCMEP Youth & CCMEP TANF Services with all 14 elements
 - Contract period: October 1, 2022 to September 30, 2023
 - Amount: \$150,000
 - Funding breakout: \$115,000 CCMEP TANF/\$35,000 WIOA Youth Funds
 - RFP for County identified need youth elements for PY 2022

COG Motion 31-21 to RFP for County identified need youth elements. Motion: Kevin Ritter; second: Ty Moore; motion passed.

Motion to allocate 22-23 formula grants based on State calculation on handout. **COG Motion 32-21 to allocate 22-23 formula grants based on State calculation. Motion: Mick Schumacher; second: Gary Saling; motion passed.**

MOU for PY2022 (Handout #14) **COG Motion 33-21 to approve the MOU. Motion: Mick Schumacher; second: Kevin Ritter; motion passed.**

Extension of the One-Stop Operator Consortium led by WCDJFS **COG Motion 34-21 to extend One-Stop Operator Consortium MOU. Motion: Kevin Ritter; second: Mick Schumacher; motion passed.**

- Reemployment Services and Eligibility Assessments (RESEA) - areawide position was discussed. **COG Motion 35-21 to proceed and advertise for areawide RESEA employee. Motion: Ty Moore; second: Charles Schilling; motion passed.**
- WDB Certification was state approved on 3/4/22 and remains in effect for up to two years.

ITEMS FOR NEXT MEETING: New Appalachian Funding, \$500M

FUTURE MEETING DATES:

Mondays, 8/1/2022 and 11/7/2022 at Noon at Lori's Restaurant.

ADJOURNMENT: COG Motion 36-21 to adjourn . Motion: Tom Bragg; second: Charles Schilling; motion passed.

Approved By: 
COG Chair or Vice Chair

Date: 8-1-22