

FEBRUARY 18, 2016 – 9:00 AM
OHIO VALLEY EMPLOYMENT RESOURCE
AREA #15 WORKFORCE DEVELOPMENT BOARD MEETING
LORI'S RESTAURANT, CALDWELL, OHIO

MINUTES

WDB Attendance

Ann Block, Monroe County
Pamela Lankford, Monroe County
Jeff White, Monroe County
Herman Gray, Jr., Noble County
Chasity Schmelzenbach, Noble County
Arthur Miller, Washington County

Jon Eells, Washington County
Amy Stollar, Area Wide
Connie Shriver, Area Wide
Roger Blouin, Area Wide

Others in Attendance

Rebecca Safko, Executive Director, OVER
Laura Fuller, OSU Extension
Kathy Lott-Gramkow, Washington/Morgan CAP
Pam Moore, Noble CDJFS
Tom Ballengee, Washington CDJFS
Anthony Huffman, WCCC
Derrick Lemley, WCCC
Judge John Nau, Noble Co. Common Pleas
Nicole Kuhn, WSCC

Michelle Hooper, OVER
Jon Tyma, Veterans, OWD
Gerri Spencer, Washington/Morgan CAP
Paula Oates, ODJFS
Kim Reed, Morgan CDJFS
Vicki Quesinberry, Morgan CDJFS
Sandy Doudna, Ohio Valley Educational Serv. Ctr.
Eric Marshall, Noble Co. Juvenile Court

- I. THE PLEDGE OF ALLEGIANCE TO THE FLAG **The meeting was called to order and the Pledge of Allegiance was led by Herman Gray, WDB Chair.**

- II. DRAFT MEETING MINUTES
 - A. December 14, 2015 Draft Meeting Minutes (Handout #1) **WDB 13-15 Motion to accept the minutes as read. Motion by: Chasity Schmelzenbach; Second by: Pamela Lankford. Motion passé.**

- III. AREA #15 ACTIVITIES
 - A. Expenditures as of 12/31/15 (Handout #2) **presented and discussed.**
 - B. Request made to extend Make It In America grant to 9/30/17 to use remaining funds Allocation \$1,299,956; expenditures through 12/31/15 were \$535,661.55, with obligations of \$798,420.05. **WDB 14-15 Motion to extend the Make It In America grant to 9/30/17 to utilize the remaining fund. Motion by: Connie Shriver; Second by: Amy Stollar. Motion passed.**
 - C. County Business Interactions
 1. Inviting Chamber reps to future WDB meetings **Herman Gray discussed the need to get more employers involved in the WDB and to figure out a way to identify key people. Kim Reed suggested an Open House, Chasity Schmelzenbach suggested a Lunch & Learn, Jon Eells suggested doing something in combination with a Job Fair and Laura Fuller suggested a Service Fair to Business. It was also mentioned to look into webinars and video conferences for getting information out to employers.**
 - D. Partner Updates
 1. ABLE updates **presented by Connie Shriver. GED test score was 150 but has now been lowered to 145; retroactive to January 2014.**
 2. Ohio Department of Job and Family Services updates **presented by Amy Stollar.**
 3. Opportunities for Ohioans with Disabilities –**Marc Manhein unable to attend.**
 4. Veterans **presented by Jon Tyma. Priority of Service discussed. This also applies to**

those who supply 100% support as care givers and this can be self attest.

- E. Competitive Procurement of the Washington County OhioMeansJobs Center requested
1. Timetable
 2. OhioMeansJobs Center RFP
 3. Washington County Adult and Dislocated Worker RFP
 4. Other counties

There was much discussion over the concern for the Washington County Commissioners request to do the procurement at this time.

WDB 15-15 Motion to decline pursuing procurement of the Washington County OhioMeansJobs Center at this time since it is not required of the One-Stop Centers until July 1, 2017 due to the extension from the State of the current contract. If the issues of the OhioMeansJobs Center in Washington County are related to space and location then this can be resolved without procurement. The Commissioners can pursue other location and space as they see necessary. Motion by: Chasity Schmelzenbach; Second by: Ann Block. Amy Stollar abstained. Motion passed.

IV. WIOA IMPLEMENTATION & POLICY UPDATE

- A. Policies Updates (Handout #3) **Handout was not provided.**

WDB 16-15 Motion to accept acknowledgement of rights on the application and to utilize the standard booklet provided by the State which is also on their website and to accept the Supportive Service policy as presented to move the daycare cost from \$2.50 to the JFS's State Schedule. In addition, customer will have to sign off on form that they have chosen the daycare. Motion by: Chasity Schmelzenbach; Second by: Ann Block. Motion passed.

The Self Sufficiency Policy was pulled from this motion and has been tabled for further review by program operators.

- B. CCMEP – Comprehensive Case Management and Employment Program (Handout #4) **presented and discussed**
- C. Updated Contact Information for all members (phone, cell phone, address, verify email) **Paper was circulated for member to include this information.**

V. WORKFORCE DEVELOPMENT BOARD

- A. Replacement needed for Terry Rataiczak (Noble County-Business) **This member has to be appointed through the Chamber.**

- B. Executive Committee member needed (Noble County)

1. Current Executive Committee members
 - a. Pamela Lankford (Monroe County)
 - b. Connie Shriver (Morgan County)
 - c. Amy Stollar (Washington County)


WDB 17-15 Motion to nominate Chasity Schmelzenbach to the Noble County vacancy on the Executive Committee. Motion by: Connie Shriver; Second by: Pamela Lankford. Motion passed.

VI. COUNTY UPDATES

Program Operators were asked to discuss the activities in each of their counties. Monroe - not present. Morgan-Kim Reed provided a handout that showed the activity of customers in the OMJ Center. She uses this as a planning tool. Mondays are their busiest times with afternoons being busy the other days of the week. They had about 120 open interviews with an estimated 20% hired. Job Fairs have not worked for them in the past. Noble – Rebecca read from information she was presented. They utilize the website and have a FB page. Employers use the center for interviews. In 2015 they had 106 job postings and 51

placements. They will be taking part in Summer Youth Program. Washington-Employers use rooms for interviews. When receive job postings, they utilize this time to notify them of the additional OMJ Center services. Kathy Lott- Gramkow presented a success story for her county. In the future, each county will take a turn presenting a success story at our meetings. (Noble will provide next meeting's success story.)

- VII. SCHEDULE NEXT MEETING DATE AND LOCATION The next meeting will be by 9:00 a.m., April 15, 2016 at Lori's Restaurant, Caldwell, Ohio.
- VIII. ADJOURNMENT
WDB 18-15 Motion to adjourn. Motion by: Roger Blouin; Second by: Arthur Miller.
Motion passed.

Approved By: 
WDB Chair or Vice Chair

Date: 4/15/2016