BIC Cognos Report Directory

Reports located in the CCMEP Folder in BIC Cognos

Go to Team Content > Office of Workforce Development: OWCMS > CCMEP

Report Title	Report Description
Activity Detail Report	The Activity Detail Report was developed to provide the means to track Activities that are entered on services in the CCMEP program. The report prompts the user to select the desired Workforce Development Board (WDB) Code, Staff Office(s), CCMEP Program funding stream, and Activity Status. The output will display the pertinent CCMEP Activity information that meets the selected criteria from the user prompts.
Basic Skills Assessment Report	The Basic Skills Assessment Report was created to display functional level skills gains for current CCMEP participants. The reports utilize data entered on the Literacy & Numeracy screen in OWCMS to calculate skills gains. The report prompts the user to select the appropriate Workforce Development Board (WDB) and one or more Staff Offices. It will then display the skills gain data for all currently enrolled CCMEP participants for the selected office(s).
CCMEP Summer Employment	The CCMEP Summer Employment Report was developed to track participation and identify potentially eligible youth in summer employment. The report prompts the user to select the desired Workforce Development Board (WDB) Code, Staff Office(s), and date range of the summer employment participation. The report output is displayed on two workbook pages, which are "Currently Enrolled" and "Potentially Eligible". The Currently Enrolled page displays all participants that have the "WORK EXPERIENCE/SUMMER EMPLOYMENT" service entered on their IOP that meets the previously selected criteria from the user prompts. The Potentially Eligible page displays all youth that have a Program Status of Currently Enrolled or Potentially Eligible in the CCMEP Program. The youth cannot already have the "WORK EXPERIENCE/SUMMER EMPLOYMENT" service, and must meet the selected local area and staff office from the user prompts.
In-School/Out-of-School Report	The In-School/Out-of-School Report allows the user to display the CCMEP Participants along with their enrollment information, Education Status, and the 5% Employment Barrier. The report prompts the user to select the desired Workforce Development Board (WDB) Code, Staff Office(s), Enrollment Start Date range, Program Type (CCMEP WIOA Youth and CCMEP TANF Youth), and Program Status (Enrolled, Completed, Closed).
Lapsed Planned End Date Report	The Lapsed Planned End Date Report allows the user to display all services for participants that contain a Planned End Date in the past. The report prompts the user to select the desired Workforce Development Board (WDB) Code, Staff Office(s), Program Type (CCMEP WIOA Youth and CCMEP TANF Youth), and Planned End Date. The report output can be utilized to discover if the service has been extended, or if the service data entry has not been completed.
Ohio Youth Works Report	The Ohio Youth Works Report was developed to aid in tracking the participation in the Ohio Youth Works program. The report prompts the user to select the desired Workforce Development Board (WDB) Code, Staff Office(s), and the Actual Start Date range for the Ohio Youth Works service entered on the participant's IOP.

BIC Cognos Report Directory	

Report Title	Report Description
Participants with Demographics	The Participants with Demographics Report allows the user to display all of the current CCMEP participant's demographic information and some barriers. The report prompts the user to select the desired Workforce Development Board (WDB) Code and Staff Office(s). The report does not contain any date range parameters; therefore, only participants with a Program Status of "Currently Enrolled" at that snapshot in time will be retrieved. The report output can be utilized by quickly viewing all CCMEP participants and their corresponding demographics and barriers for the selected local area and staff office(s).
Service Report	The Service Report allows the user to display all CCMEP participants that received a service within the selected date range. The report prompts the user to select the desired Workforce Development Board (WDB) Code, Staff Office(s), and either the Actual Start Date range of the service or the Report Year that the service falls into. The report was designed to track CCMEP participants and all of the services that they receive in the selected local area, Staff Office, and the specified date parameter.
Youth 5% Exception Report	The Youth 5% Exception Report allows the user to identify all Out-of-School CCMEP participants that have the 5% low income exception flag set to 'Y'. The report prompts the user to select the desired Workforce Development Board (WDB) Code and Staff Office(s). The report was designed to track out-of-school CCMEP participants that are being served under the 5% exception.

BIC Cognos Report Directory
Reports located in the WIOA Folder in BIC Cognos
Go to Team Content > Office of Workforce Development: OWCMS > WIOA

Report Title	**Report Description**
Active Training Report	The Active Training Report was developed to provide the means to quickly identify active training services in a specific local area or office. The report prompts the user to optionally select the desired Workforce Development Board (WDB) Code, Staff Office(s), Planned End Date, and/or the Program Affiliation. The output will display the active training services that match the selected criteria from the prompts.
Enrollment Report with Demographics	The Enrollment Report with Demographics was developed to provide the means to quickly identify customers that are Enrolled by a specific Case Manager during the selected time frame. The report prompts the user to select the desired Staff Office(s), Case Manager, and the Beginning and Ending Participation Date . The output will display the customers whom were Enrolled during the selected Participation Date range by the selected Case Manager.
ES Caseload Area Report	The Case Load Report was developed to provide the means to quickly identify customers that are either Currently Enrolled or Potentially Eligible by a specific Case Manager. The report prompts the user to select the desired Workforce Development Board (WDB) Code, Staff Office, Case Manager(s), and Program Type(s). The output will display the customers whom are Currently Enrolled or Potentially Eligible for the selected Case Manager. This report can be utilized to determine a case manager's caseload as well as identify customers that are Potentially Eligible for a program.
Exit Report	The Exit Report was developed to identify all participants whose cases have exited OWCMS within the specified timeframe. The report prompts the user to select the desired Workforce Development Board (WDB) Code, Staff Office(s), Program Type(s), and the Exit Date range. The report output will display all participants whose case has exited within the selected timeframe from the selected program(s).
Job Placement Report: Basic	The Job Placement Report: Basic was developed to track job placements within specified timeframes. The report prompts the user to select the desired Workforce Development Board (WDB) Code, Staff Office(s), and date range of the Job Placement. The report output is displayed on two workbook pages, which are "OMJ Employment Opportunities Screen" and "Placement Screen_2". The OMJ Employment Opportunities Screen page displays all participants who have a job placement entered on the OMJ Employment Opportunities screen in OWCMS. Participants from all programs- Adult, Dislocated Worker, CCMEP WIOA Youth, CCMEP TANF Youth, and Trade will display on the Job Placement Report: Basic. The entries entered on the Job Placement Screen will display on the Job Placement tab.
Job Placement Report: Currently Enrolled	The Job Placement Report: Currently Enrolled was developed to track job placements for participants who have a program status of Currently Enrolled. The report prompts the user to select the desired Staff Office(s). Participants from all programs- Adult, Dislocated Worker, CCMEP WIOA Youth, CCMEP TANF Youth, and Trade will display on the Job Placement Report: Currently Enrolled.

BIC Cognos Report Directory

Report Title	Report Description
Reports located in the WIOA Folder in BIC Cognos	
Go to Team Content > Office of Workforce Development: OWCMS > WIOA	
Report Title	**Report Description**
Job Placement Report: Enhanced	The Job Placement Report: Enhanced was created to display detailed demographic information about participants who have received a job placement within specified timeframes. The report prompts the user to select the desired Workforce Development Board (WDB) Code, Staff Office(s), and date range of the Job Placement. The report output is displayed on two workbook pages, which are "OMJ Employment Opportunities Screen" and "Placement Screen_2". The OMJ Employment Opportunities Screen page displays all participants who have a job placement entered on the OMJ Employment Opportunities screen in OWCMS. Participants from all programs- Adult, Dislocated Worker, CCMEP WIOA Youth, CCMEP TANF Youth, and Trade will display on the Job Placement Report: Enhanced. The entries entered on the Job Placement Screen will display on the Job Placement tab.
Lapsed Planned End Date Report	The Lapsed Planned End Date Report was developed to provide the means to quickly identify customers with active services that have passed the Planned End Date. The report prompts the user to select the desired Workforce Development Board (WDB) Code, Staff Office(s), Program, and the desired Planned End Date. The output will display the customers with active services that the Planned End Date is greater than the selected Planned End Date prompt.
Services Report	The Services Report was developed to provide the means to quickly identify all services provided to customers in a specific county or counties with an Actual Start Date within the selected date range. The report prompts the user to select the desired Workforce Development Board (WDB) Code, Staff Office(s), Program Affiliation, and the desired Actual Start Date range. The output will display the customers that were provided services with an Actual Start Date within the selected date range for the desired office(s) for the selected program(s).

BIC Cognos Report Directory	
Reports located in the WIOA Adult & DW Folder within the WIOA Folder in BIC Cognos	
Go to Team Content > Office of Workforce Development: OWCMS > WIOA > WIOA Adult & DW Folder	
Report Title	**Report Description**
Case Manager Report: Adult & DW	The Case Manager Report: Adult & DW was developed to display all of the participants in a WIOA case manager's caseload. The report prompts the user to select the desired Workforce Development Board (WDB) Code and Staff Office. The Case Manager report allows the user to filter by case manager (WIOA staff) and display all of the assigned cases in the case manager's designated caseload.
Training Services Report: Adult & DW	The Training Services Report: Adult & DW was created to display Adult and Dislocated Worker participants who are enrolled (or were enrolled) in a training service on or after the specified date range or in the selected Report Year. The report prompts the user to select the desired Workforce Development Board (WDB) Code, the Actual Start Date range or the Report Year. The report displays the participant's type of training, the name of the training provider, and includes a flag for ITA trainings.

BIC Cognos Report Directory	

Reports located in the WIOA and CCMEP Folder in BIC Cognos

Go to Team Content > Office of Workforce Development: OWCMS > WIOA and CCMEP Performance

Report Title	Report Description
WIOA Adult Employed 2nd Quarter After Exit	WIOA Adult Employed 2nd Quarter After Exit was created to manage performance by providing a list of WIOA Adult program participants being evaluated for employment during their 2nd quarter after exit and their estimated outcomes for the chosen performance reporting quarter. The report prompts the user to select the desired Workforce Development Board (WDB) Code, Office, and performance reporting quarter (individual program quarters or comprehensive program year (annual)). This report shows who is positive or negative for the measure and details if employment is verified through Wage Record or Supplemental Wages from OWCMS. This report can be utilized to determine the cohort of participants being evaluated and their outcomes.
WIOA Adult Employed 4th Quarter After Exit	WIOA Adult Employed 4th Quarter After Exit was created to manage performance by providing a list of WIOA Adult program participants being evaluated for employment during their 4th quarter after exit and their estimated outcomes for the chosen performance reporting quarter. The report prompts the user to select the desired Workforce Development Board (WDB) Code, Office, and performance reporting quarter (individual program quarters or comprehensive program year (annual)). This report shows who is positive or negative for the measure and details if employment is verified through Wage Record or Supplemental Wages from OWCMS. This report can be utilized to determine the cohort of participants being evaluated and their outcomes.
WIOA Adult Credential Attainment	WIOA Adult Credential Attainment was created to manage performance by providing a list of WIOA Adult program participants being evaluated for credential 4th quarter after exit and their estimated outcomes for the chosen performance reporting quarter. The report prompts the user to select the desired Workforce Development Board (WDB) Code, Office, and performance reporting quarter (individual program quarters or comprehensive program year (annual)). This report shows who is positive or negative for the measure and details which, if any, credential was obtained and other factors determining a positive outcome. This report can be utilized to determine the cohort of participants being evaluated and their outcomes.
WIOA Dislocated Worker Employed 2nd Quarter After Exit	WIOA Dislocated Worker Employed 2nd Quarter After Exit was created to manage performance by providing a list of WIOA Dislocated Worker program participants being evaluated for employment during their 2nd quarter after exit and their estimated outcomes for the chosen performance reporting quarter. The report prompts the user to select the desired Workforce Development Board (WDB) Code, Office, and performance reporting quarter (individual program quarters or comprehensive program year (annual)). This report shows who is positive or negative for the measure and details if employment is verified through Wage Record or Supplemental Wages from OWCMS. This report can be utilized to determine the cohort of participants being evaluated and their outcomes.

BIC Cognos Report Directory	
Reports located in the WIOA and CCMEP Folder in BIC Cognos	
Go to Team Content > Office of Workforce Development: OWCMS > WIOA and CCMEP Performance	
Report Title	**Report Description**
WIOA Dislocated Worker Employed 4th Quarter After Exit	WIOA Dislocated Worker Employed 4th Quarter After Exit was created to manage performance by providing a list of WIOA Dislocated Worker program participants being evaluated for employment during their 4th quarter after exit and their estimated outcomes for the chosen performance reporting quarter. The report prompts the user to select the desired Workforce Development Board (WDB) Code, Office, and performance reporting quarter (individual program quarters or comprehensive program year (annual)). This report shows who is positive or negative for the measure and details if employment is verified through Wage Record or Supplemental Wages from OWCMS. This report can be utilized to determine the cohort of participants being evaluated and their outcomes.
WIOA Dislocated Credential Attainment	WIOA Dislocated Worker Credential Attainment was created to manage performance by providing a list of WIOA Dislocated Worker program participants being evaluated for credential 4th quarter after exit and their estimated outcomes for the chosen performance reporting quarter. The report prompts the user to select the desired Workforce Development Board (WDB) Code, Office, and performance reporting quarter (individual program quarters or comprehensive program year (annual)). This report shows who is positive or negative for the measure and details which, if any, credential was obtained and other factors determining a positive outcome. This report can be utilized to determine the cohort of participants being evaluated and their outcomes.
WIOA Youth Education, Training, or Employment 2nd Quarter After Exit	WIOA Youth Education, Training, or Employment 2nd Quarter After Exit was created to manage performance by providing a list of WIOA Youth program participants being evaluated for education, training, or employment during their 2nd quarter after exit and their estimated outcomes for the chosen performance reporting quarter. The report prompts the user to select the desired Workforce Development Board (WDB) Code, Office, and performance reporting quarter (individual program quarters or comprehensive program year (annual)). This report shows who is positive or negative for the measure and details if employment is verified through Wage Record or Supplemental Wages from OWCMS, as well as if the participant is in education or training through Placement field from OWCMS. This report can be utilized to determine the cohort of participants being evaluated and their outcomes.
WIOA Youth Education, Training, or Employment 4th Quarter After Exit	WIOA Youth Education, Training, or Employment 4th Quarter After Exit was created to manage performance by providing a list of WIOA Youth program participants being evaluated for education, training, or employment during their 4th quarter after exit and their estimated outcomes for the chosen performance reporting quarter. The report prompts the user to select the desired Workforce Development Board (WDB) Code, Office, and performance reporting quarter (individual program quarters or comprehensive program year (annual)). This report shows who is positive or negative for the measure and details if employment is verified through Wage Record or Supplemental Wages from OWCMS, as well as if the participant is in education or training through Placement field from OWCMS. This report can be utilized to determine the cohort of participants being evaluated and their outcomes.

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Go to Team Content > Office of Workforce Development: OWCMS > WIOA and CCMEP Performance	
Report Title	**Report Description**
WIOA Youth Credential Attainment	WIOA Youth Credential Attainment was created to manage performance by providing a list of WIOA Youth program participants being evaluated for credential 4th quarter after exit and their estimated outcomes for the chosen performance reporting quarter. The report prompts the user to select the desired Workforce Development Board (WDB) Code, Office, and performance reporting quarter (individual program quarters or comprehensive program year (annual)). This report shows who is positive or negative for the measure and details which, if any, credential was obtained and other factors determining a positive outcome. This report can be utilized to determine the cohort of participants being evaluated and their outcomes.
CCMEP Youth Education, Training, or Employment 2nd Quarter After Exit	CCMEP Youth Education, Training, or Employment 2nd Quarter After Exit was created to manage performance by providing a list of CCMEP Youth program participants being evaluated for education, training, or employment during their 2nd quarter after exit and their estimated outcomes for the chosen performance reporting quarter. The report prompts the user to select the desired Workforce Development Board (WDB) Code, Office, and performance reporting quarter (individual program quarters or comprehensive program year (annual)). This report shows who is positive or negative for the measure and details if employment is verified through Wage Record or Supplemental Wages from OWCMS, as well as if the participant is in education or training through Placement field from OWCMS. This report can be utilized to determine the cohort of participants being evaluated and their outcomes.
CCMEP Youth Education, Training, or Employment 4th Quarter After Exit	CCMEP Youth Education, Training, or Employment 4th Quarter After Exit was created to manage performance by providing a list of CCMEP Youth program participants being evaluated for education, training, or employment during their 4th quarter after exit and their estimated outcomes for the chosen performance reporting quarter. The report prompts the user to select the desired Workforce Development Board (WDB) Code, Office, and performance reporting quarter (individual program quarters or comprehensive program year (annual)). This report shows who is positive or negative for the measure and details if employment is verified through Wage Record or Supplemental Wages from OWCMS, as well as if the participant is in education or training through Placement field from OWCMS. This report can be utilized to determine the cohort of participants being evaluated and their outcomes.
CCMEP Youth Credential Attainment	CCMEP Youth Credential Attainment was created to manage performance by providing a list of CCMEP Youth program participants being evaluated for credential 4th quarter after exit and their estimated outcomes for the chosen performance reporting quarter. The report prompts the user to select the desired Workforce Development Board (WDB) Code, Office, and performance reporting quarter (individual program quarters or comprehensive program year (annual)). This report shows who is positive or negative for the measure and details which, if any, credential was obtained and other factors determining a positive outcome. This report can be utilized to determine the cohort of participants being evaluated and their outcomes.