**Measurable Skill Gains Rate**

Percentage of program participants who, during a program year, are in an education or training program leading to a recognized credential or employment and who are achieving measurable skill gains toward such a credential.

**Who is included in the measure?**

**Adult and Dislocated Workers:**

Individuals with a school status at program entry in basic intake is any of the following:

* *In-School; H.S. or less*
* *In-School; Alternative School*
* *In-School; Post-H.S*

Individuals with a training service that lead to a credential or employment. I.e., receiving any of the following services:

* *Apprenticeship*
* *Apprenticeship - OJT*
* *Adult Education and Literacy Activities in Combination with Other Job Skills*
* *Customized Training*
* *Entrepreneurial Training*
* *Occupational Skills Training / ITA*
* *Occupational Skills Training*
* *On-The-Job Training*
* *Skills Upgrading and Retraining*

**In School Youth:** All in-school youth are included

**Out of School Youth:** Out of school youth in occupational skills training, secondary or postsecondary while in program. I.e., receiving any of the following youth services:

* *Alternative Secondary School Offerings*
* *Tutoring and Study Skills Training*
* *Occupational Skills Training*
* *Occupational Skills Training /ITA*

**Time Frame:**

A gain must be attained and documented by the end of each Program Year (i.e., June 30th)

* *E.g., a participant enrolled in training in July, would have 12 months to show a gain while a participant enrolled in June would have only 1 month to show a gain*

Inclusion in this measure begins with the program year associated with the education or training program and continues for each subsequent program year the participant is enrolled (i.e., a gain must be shown each program year)

* *E.g., a participant who enrolled in WIOA program in PY 2016 and first received training in PY 2017. This participant would be in the measure during PY 2017, but not PY 2016.*

**How do you achieve a gain? How do I report it in OWCMS?**

1. Achievement of at least one educational functioning level, if receiving instruction below postsecondary education level.
* Comparing initial educational functioning level, as measured by a pre-test, with the participant’s educational functioning level, as measured by a post-test
	+ ***Entered in OWCMS:*** *Education Assessment -> Education Assessment -> Literacy and Numeracy Tab – Pretest EFL vs Posttest EFL*
* Enrolling in postsecondary education and training during the program year if the participant exits a training program below the postsecondary level
	+ ***Entered in OWCMS:*** *if ISY or receiving “Alternative Secondary School Offerings“ service.*
		- *Gain occurs if then enrolled in “Occupational Skills Training”, “Occupational Skills Training/ITA”, or “Apprenticeship” on the “Services” screen; or*
		- *Enrolled in postsecondary, apprenticeship, or occupational skills training on the post exit and wages screen -> “Placement Information”:*
1. Attainment of secondary school diploma or equivalent.
* *Obtaining certification of attaining passing scores on a State-recognized high school equivalency test.*
* *Earning a secondary school diploma or State-recognized equivalent through a credit-bearing secondary education program.*
	+ ***Entered in OWCMS:***
		- *Services screen -> “Credential, Diploma, or Certificate” = “High School Diploma” or “GED”; or*
		- *Post exit and wages screen -> “Credential, Diploma, or Certificate” = “High School Diploma” or “GED”*
1. Secondary or postsecondary transcript for sufficient number of credit hours.
* Secondary: transcript or report card for 1 semester – passing 5 credit hours (or the number necessary to be on track to graduate for those in their senior year).
* Postsecondary: at least 12 hours per semester or, for part-time students, a total of at least 12 hours over 2 completed consecutive semesters
	+ ***Entered in OWCMS:*** *Education Assessment -> Skills Gain Tab -> “Secondary/Postsecondary Transcript/Report Card”*
1. Satisfactory progress report toward an established milestone from an employer or training provider.
* *Completion of OJT or completion of one year of an apprenticeship program or similar milestones, from an employer or training provider who is providing training*
* *May include training reports on milestones completed as the individual masters the required job skills, or steps to complete an OJT.*
* *Increases in pay resulting from newly acquired skills or increased performance also can be used to document progress.*
	+ ***Entered in OWCMS:*** *Education Assessment -> Skills Gain Tab -> “Training Milestone”*
1. Passage of an exam required for an occupation or progress attaining technical/occupational skills as evidenced by trade-related benchmarks.
* *May include passage of a component exam in a Registered Apprenticeship program,*
* *employer-required knowledge-based exam,*
* *satisfactory attainment of an element on an industry or occupational competency-based assessment,*
* *or other* completion test necessary to obtain a credential *(e.g., exam-based credential STNA, CDL, etc).*
	+ ***Entered in OWCMS:*** *Education Assessment -> Skills Gain Tab -> “Skills Progression”*