

**MARCH 27, 2017 – NOON**  
**OHIO VALLEY EMPLOYMENT RESOURCE**  
**COUNCIL OF GOVERNMENTS MEETING**  
**LORI'S RESTAURANT, CALDWELL, OHIO**  
**Minutes**

**Attendance:**

Carl Davis, Monroe County Commissioner	Ty Moore, Noble County Commissioner
Tim Price, Monroe County Commissioner	Virgil Thompson, Noble County Commissioner
Mick Schumacher, Monroe County Commissioner	David White, Washington County Commissioner
Mike Reed, Morgan County Commissioner	Ron Feathers, Washington County Commissioner
Adam Shriver, Morgan County Commissioner	Rick Walters, Washington County Commissioner
Tim VanHorn, Morgan County Commissioner	

**Others in Attendance:**

Bill Long, Monroe County Department of Job & Family Services  
Vicki Quesinberry, Director, Morgan County Department of Job & Family Services  
Ginger Bowen, Morgan County Department of Job & Family Services  
Misty Wells, Noble County Department of Job & Family Services  
Tom Ballengee, Director, Washington County Department of Job & Family Services  
Candy Nelson, Washington County Department of Job & Family Services  
Kathy Lott-Gramkow, Washington-Morgan Community Action  
Rebecca E. Safko, Executive Director, Ohio Valley Employment Resource  
Michelle Hooper, Grant Assistant, Ohio Valley Employment Resource

- I. THE PLEDGE OF ALLEGIANCE TO THE FLAG was led by Virgil Thompson.
- II. DRAFT MEETING MINUTES of the January 30, 2017 Meeting **COG 22-16 Motion to accept the minutes as read. Motion by: Rick Walters; Second by: Tim VanHorn. Motion passed.**
- III. WORKFORCE DEVELOPMENT BOARD ROLES AND RESPONSIBILITIES
  - A. Regional Workforce Plan Update-Comment Period ended March 22<sup>nd</sup> at noon  
No one was in attendance at the public comment meeting 3/20/17. One comment received.
  - B. One-Stop
    1. Washington County One-Stop Certification: The Phase I certification review process is now provisionally complete (as of 2-9-17) and the review team has recommended certification for this comprehensive OMJ Center site to the State. Outside handicap accessibility will need modified when weather permits.
    2. Area One-Stop Operator RFP  
Responder: Washington County Department of Job And Family Services in consortium with the other three CDJFS'. It was the recommendation of the WDB rating committee that this proposal be accepted.
      - a. Report of One-Stop Operator as proposed was presented.
      - b. Timeline: WDB action to prepare 2 contracts 4/10-6/30/17; second contract 7/1/17-6/30/18  
**COG 23-16 Motion to accept the recommendation of two contracts as presented and proceed with the 4/10-6/30/17 contract as agreed to by both parties. Motion: Carl Davis; second: Rick Walters; (Mike Reed abstained). Motion passed.**
  - C. Local Governance Agreement– The state's requirement and a draft agreement for review were presented for consideration and action at the next meeting.
- IV. WORKFORCE DEVELOPMENT BOARD MEMBERSHIP was discussed, especially:
  - A. Vacancy- Business, Monroe County  
The new Monroe County Chamber President is Betty Edgington. Monroe CDJFS was agreeable and contacted her, no reply yet.
  - B. Terms expiring 6/30/17 were read for consideration and future action.

V. WIOA AREA #15 ACTIVITIES

- A. [www.OMJ15.com](http://www.OMJ15.com) demonstration of the new website, including the COG section, which includes minutes and membership. It was agreed to take and add picture at the next COG meeting.

At this time, anyone interested in responding to 2017-2018 WIOA youth services was asked to leave.

- B. Youth Procurement Timeline, Chart and Rating Committee were distributed after the break and discussed. **COG Motion 24-16 to proceed with youth procurement as detailed in the handout. Motion: Tim VanHorn; second: Mike Reed. Motion passed.**
- C. Expenditures as of 2/28/17 were presented and discussed.
- D. OVER Single Audit 7/1/15-6/30/16 - State acceptance of the clean audit was provided and the audit discussed. No recommendations or findings. Low risk auditee.
- E. OVER budget & expenditures as of 2/28/17 Budget additions of the One-stop operator (see COG23-16) and Robert Haas Contract for training and youth monitoring were reviewed. **COG Motion 25-16 to approve the \$826,870 budget, adding these two lines. Motion: Carl Davis; second: Tim Price. Motion passed.**

- VI. NEXT MEETING DATE: COG was unable to meet 6/12 and the meeting was moved to 6/19 at Lori's restaurant. It was announced that the WDB August meeting would be at Mark West if the Commissioners were interested to attend.

- VII. ADJOURNMENT **COG 26-16 Motion to adjourn. Motion by: Tim VanHorn; second: Mike Reed. Motion passed.**

Approved By: Virgil J. Thompson  
COG Chair or Vice Chair

Date: 6-18-17