

MAY 21, 2018 – NOON
OHIO VALLEY EMPLOYMENT RESOURCE
COUNCIL OF GOVERNMENTS MEETING
LORI'S RESTAURANT, CALDWELL, OHIO
Minutes

Attendance:

Carl Davis, Monroe County Commissioner	Ty Moore, Noble County Commissioner
Tim Price, Monroe County Commissioner	Virgil Thompson, Noble County Commissioner
Mick Schumacher, Monroe County Commissioner	Gary Rossiter, Noble County Commissioner
Adam Shriver, Morgan County Commissioner	David White, Washington County Commissioner
Mike Reed, Morgan County Commissioner	Rick Walters, Washington County Commissioner
Tim VanHorn, Morgan County Commissioner	

Others in Attendance:

Jeanette Harter, Director, Monroe County Department of Job & Family Services
Heidi Burns, Fiscal Officer, Morgan County Department of Job & Family Services
Ginger Bowen, Workforce Director, Morgan County Department of Job & Family Services
Mindy Lowe, Director, Noble County Department of Job & Family Services
Flite Freimann, Director, Washington County Department of Job & Family Services
Michelle Brown, Washington County Department of Job & Family Services
Ruth Burdette, Washington County Department of Job & Family Services
David Brightbill, Director, Washington-Morgan CAP
Kathy Lott-Gramkow, WIOA Adult/DW Director, Washington-Morgan CAP
Rebecca E. Safko, Executive Director, Ohio Valley Employment Resource
Michelle Hooper, Grants Assistant, Ohio Valley Employment Resource
Herman Gray, Jr., WDB Chair
Stephen Carson, ODJFS

THE PLEDGE OF ALLEGIANCE TO THE FLAG was led by Virgil Thompson, COG Chair.

DRAFT MEETING MINUTE COG 15-17 Motion to accept the February 5, 2018 minutes as read. Motion by: Gary Rossiter; Second by: Mike Reed. Motion passed.

ELECTION OF OFFICERS

Bylaws require annual election of officers, 7/1/18-6/30/19

Nominations from the floor were held: Council of Governments Chair– Carl Davis COG 16-17 Motion to appoint.

Motion by: Tim VanHorn; Second by: Mike Reed. Motion passed.

Vice-Chair – Mike Reed COG 17-17 Motion to appoint. Motion by: Carl Davis; Second by: Gary Rossiter.

Motion passed.

WIOA AREA #15 ACTIVITIES

Audit, 7/1/16-6/30/17, complete, clean audit, low risk auditee summary presented and discussed.

Program Year 2016 (7/1/16-6/30/17) ODJFS Fiscal Review presented and discussed.

Subrecipient monitoring Report – A table of progress was presented. All in substantial compliance.

Expenditures as of 4/30/18 were presented and discussed. Low DW/Sectors expenditures were noted.

OVER line item Expenditures as of 4/30/18 were presented and discussed.

Performance Report for WIOA PY17 2nd Quarter, exceeding the performance measures that count except Youth

Median Earnings, area and county specific data provided.

One-Stop counts January - March 2018 were presented, count comparable to last quarter, increase in referrals.

Data Share Agreement was discussed:

Uses – Outreach to those going on and those exhausting unemployment; performance tracking

Restrictions – data tightly monitored

COG 18-17 Motion to enter into agreement. Motion by: Rick Walters; Second by: Carl Davis. Motion passed.

Funds transfers were:

- Noble CDJFS agreed to give \$5K National Emergency Grant Sectors funds to Morgan CDJFS
- Washington CDJFS agreed to give \$10K in WIOA CCMEP funds to Noble CDJFS
- Monroe & Noble counties pursuing joint outreach for Sectors w/WCCC, Belmont and Zane State-Cambridge (all one-stop partners) through OVER contract

Regional Workforce Plan Update

- Sector Strategy Update– RFG Associates Inc. reports 1 & 2 distributed. Report 3 new but verbally recapped.
- Social Media Training was held for Program Operators Area 15-March 16th, Area 14- April 17th, Area 16-April 19th and follow-up for All May 16th
- Outreach Contracts to Zane State College-Cambridge, Belmont College and Washington County Career Center to expend NEG Sector funding by 6/30/18; each not to exceed \$3,500 were explained as a new approach to outreach to dislocated workers focused on our locally chosen sectors (see note on low DW/Sectors expenditures) this is due to enrollment and the response to outreach will be funded through DW.

COG 22-17 Motion to approve contracts. Motion by: Gary Rossiter; Second by: Mike Reed. Motion passed.

Disaster Grant, 6/1/18-5/31/19 (possibly to extend additional year)

Eligible counties: Monroe, Noble & Washington (February 2018 federally declared disaster)

Counties	Planned # participants	DWG Funds Requested
Monroe	15	\$ 750,000
Washington	8	\$ 354,650
OVER		\$ 122,738
Area Total:	23	\$ 1,227,388

COG 23-17 Motion to approve disaster grant. Motion by: Rick Walters; Second by: Adam Shriver. Motion passed.

POLICIES

- OVER Policy Letter #2-17 -Public Records Request
- OVERPL #3-17 -Records Retention
- OVERPL #4-17-Social Media Policy
- Revision: OVERWIOAPL 15-13 Work Experience for Youth
Reason for revision: to include work experience for the Adult/DW populations
- OVERWIOAPL 17-06 -Disaster Recovery National Dislocated Worker Grants
- OVER Disaster Recovery Plan.

COG 24-17 Motion to accept the above policies that were presented as handouts. Motion by: Carl Davis; Second by: Tim VanHorn. Motion passed.

- OVERWIOAPL 15-23 -Incumbent Worker Training (IWT) Guidelines was post-phoned to future meeting due to lack of time for discussion.

WDB MEMBERSHIP

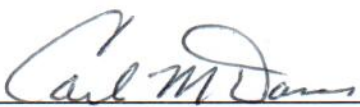
Workforce Development Board members terms expiring 6/30/18 have agreed to an additional 2-year term:

- Monroe-Ann Block
- Morgan-Sammy Fisher
- Noble-Chasity Schmelzenbach/Allen Fraley
- Washington-Sherri Becker
- Area Wide-Tony Huffman/Pamela Lankford/Stephen Carson/Travis Stewart

COG 25-17 Motion to reappoint all identified above. Motion by: Rick Walters; Second by: Adam Shriver. Motion passed.

FUTURE MEETING DATES: Mondays ~ August 13, 2018 (date change) and November 5 at Noon at Lori's Restaurant

ADJOURNMENT COG 26-17 Motion to adjourn. Motion by: Tim VanHorn; Second by: Carol Davis. Motion passed.

Approved By: 
COG Chair or Vice Chair

Date: 8-28-2018