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## Ohio Valley Employment Resource

PO Box 181  
Marietta, OH 45750  
[www.OMJ15.com](http://www.OMJ15.com)



### **Disaster Recovery / Contingency Plan**

Date of Last Review/Update: December 9, 2021

#### **Office**

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Due to the sensitive nature of this plan, the data is kept by each employee in hard copy and also stored in OVER's locked file cabinet offsite. Sharing this data on the website would create the potential for data breaks and/or security issues.