

AUGUST 5, 2019 – 9:00 AM
OHIO VALLEY EMPLOYMENT RESOURCE
WORKFORCE DEVELOPMENT BOARD MEETING
LORI'S RESTAURANT, CALDWELL, OHIO
MINUTES

WDB Attendance:

Jeff Smith, Monroe County
Ann Block, Monroe County
Laurene Huffman, Morgan County
Allen Fraley, Noble County
Herman Gray, Jr., Noble County
Chasity Schmelzenbach, Noble County
Sherri Becker, Washington County

Tony Huffman, Area Wide
Pamela Lankford, Area Wide
Connie Shriver, Area Wide
Stephen Carson, Area Wide
Travis Stewart, Area Wide
Troy Ferrell, Area Wide

Others in Attendance:

Rebecca Safko, Executive Director, OVER
Bill Long, Monroe CDJFS
Ginger Bowen, Morgan CDJFS
Cindy Frederickson, Noble CDJFS

Barbara Funk, Aspire
Dawn Lucas, Washington CDJFS
Kathy Lott-Gramkow, W/M CAP Agency
Melissa Rataiczak, Belmont College

Started the meeting with the OMJ In-demand Jobs Week state video which prominently features our area, specifically the Marietta event hosted at WCCC. The video is available at: <https://www.youtube.com/watch?v=WBmIEjK-Qk4>. Tony talked about the success of the event, which included both taking high school students to manufacturers and on site WCCC hands-on experience in in-demand fields.

Chasity Schmelzenbach & Ann Block shared their experience using the "TestIT" app, which tracks and reports the internet connectivity signal strength. This data will be used by BH-HVRDD and APEG in advocacy for broadband, a critical need identified in both APEG's and WIOA 15's regional plans. In response, Connie Shriver shared about AT&T fixed home wireless internet, which is a satellite option that is tentatively able. It is available in Perry County but not Morgan. Connie did report success with this service with one household that she knows. She will research this further and provide additional information, if possible. The website is: <https://www.att.com/internet/fixed-wireless.html>

Herman shared with the group the Lieutenant Governor Husted requested our area's support for the \$20M addition in the budget bill for workforce training. Based on the request, Herman spoke with Senator Frank Hoagland regarding the benefit of this in relation to our area.

Introductions were made and the meeting started with the Pledge of Allegiance to the Flag, led by Board Chair, Herman Gray, Jr. Connie Shriver has been promoted at Mid-East and will no longer be in charge of Aspire at Mid-East. Barbara is assuming this position and attended with Connie.

DRAFT MEETING MINUTES were presented and reviewed. **WDB Motion 1-19 to accept the May 6, 2019 minutes. Motion: Troy Ferrell; second: Chasity Schmelzenbach; motion passed.**

CONFLICT OF INTEREST FORMS due today. Several have already returned these to Michelle. The available blanks were passed out. Please return today or sign and return back electronically to Michelle.

WDB MEMBERSHIP New Workforce Development Board members 7/1/19-6/30/21:
Morgan-Michele Blackburn, Human Capital Representative, Miba Bearings US LLC
Washington-Jesse Roush, President & CEO, Banner Consulting

WIOA AREA #15 ACTIVITIES

- Expenditures as of 6/30/19 including recoded carryover were presented and discussed. There was substantial recoding to enable the expenditure of the carryover funding. The overall allocation for this year will be much larger when you couple the larger than normal carryover with the new allocations.

- Performance Report for Q4 WIOA PY18 was presented and discussed. What counts as MSG, the five areas were identified-TABE increase, grade card, diploma, industry test, employer skills achieved. The WDB questioned if the summer youth could incorporate skills achievement in a group setting— leadership and mentoring. Transportation is a barrier to have additional classes at a group setting. The time constraints of the program and compensation were also discussed.
- One-Stop counts April-June 2019, prepared by OVER. There was a 6% increase in visits and 8% increase in referrals from prior quarter.

WORKFORCE DEVELOPMENT BOARD ROLES AND RESPONSIBILITIES

- Program Year Allocation, 7/1/19-6/30/20 were presented by county based on the state formula **WDB Motion 2-19 to allocate based on state formula (as presented on handout.) Motion: Chasity Schmelzenbach; second: Ann Block; motion passed.**
 - Disaster Grant Update – Noble chose to participate w/ CAP as the program operator **WDB Motion 3-19 to include Noble County and for Wash./Morgan Community Action to operate. Motion: Connie Shriver; Second: Sherri Becker; motion passed.**
 - Phase II Certification - original score 66.5, State changes to scoring mechanism= new score 63.5, still passed. **WDB Motion 4-19 to accept the change. Motion: Ann Block; Second: Allan Fraley; motion passed.** Discussion: the certification committee explained that the state scoring mechanism did not seem appropriate since it did not allow for full points for 3 questions; however both the committee and Flite agreed to accept the revised score prior to the WDB meeting.
 - MOU Budget revised for Noble decreased FTE and Washington addition of WIOA staff were presented and discussed. **WDB Motion 5-19 to accept the revised MOU budgets for both years. Motion: Allan Fraley; Second: Chasity Schmelzenbach. Motion passed.** Discussion: Connie explained the difficulties of late changes to the other partners. For future MOUs, local county budget discussion of the budget items was requested. Requirement for future One-stop Operator MOU: county partner meeting(s) for budget followed by WDB executive committee meeting.
 - Incumbent Worker Projects were presented and discussed. **WDB Motion 6-19 to accept those listed. Motion: Chasity Schmelzenbach; Second: Stephen Carson. Motion passed. Abstaining were: Sherri Becker and Tony Huffman.**
 - Local youth subcontracts presented by county CCMEP leads for PY 2019 approval
 - Updated Monroe County Youth Contractor for review:
 - GMN Tri-County
 - Providing all 14 elements
 - Contract period: October 1, 2018 to September 30, 2019
 - Amount: originally approved \$50,000; updated to \$177,000
 - Funding breakout: originally \$39,000 CCMEP TANF/\$11,000 WIOA Youth Funds; updated to \$132,000 and \$45,000, respectively.
 - Washington County Youth Contractors for review:
 - The Career Center Adult Technical Training
 - Providing: Testing of Adult Basic Education (TABE)
 - Contract period: July 1, 2019 to September 30, 2019
 - Amount: \$5,000
 - Funding breakout: \$4,000 CCMEP TANF/\$1,000 WIOA Youth Funds
- WDB Motion 7-19 to accept as presented. Motion: Chasity Schmelzenbach; Second: Sherri Becker; Motion passed. Abstaining was Tony Huffman.**
- Partner Updates:

Sherri Becker – Provided an overview of the Appalachian Ohio Manufacturing Coalition and discussed the DOL Scaling Apprenticeship Grant Program. Solvay is a founding member of the Appalachian Ohio Manufacturing coalition and Sherri provided a handout. Employers provide funding based on the number of employees and in turn receive numerous benefits identified on the handout. Building Bridges to Careers will be the neutral intermediary. The importance of the WDB-manufacturing coalition partnership was emphasized. Scaling Apprenticeship grant has been awarded for \$12M multi year. 5K people entering manufacturing careers will be served over 4 years. Apprenticeship will include various types of apprenticeships with guidance to follow. Lorain County Community College is the Grantee through DOL and will be contracting with local educational entities throughout the state. The need for machining and industrial skills were emphasized as a couple of the key areas. Suggestion was made to connect the local manufacturing councils to the area group.

- Policies:

- Revision: Youth Incentives- the current and proposed changes to the types and amounts of incentives were provided in separate handouts. The need for change was due to additional state clarification and program operator group consensus.
- New: Transitional Jobs discussion was held. Confusion existed. Training occurring simultaneous with this meeting. Consensus to bring decision points to next meeting.

WDB Motion 8-19 to accept the incentive policy changes as presented. Motion: Chasity Schmelzenbach; Second: Allan Fraley; Motion passed.

Opioid Grant – Call for interested parties for possible RFP to leave the room. Leaving were: Tony Huffman, Gwen Stewart; Connie Shriver, Kathy Lott-Gramkow and Troy Ferrell

- 8/1/19 Community meeting needs identification summary was shared
- Timeline of proposed RFP and decision on RFP items and rating committee needed

WDB Motion 9-19 to appoint Chasity Schmelzenbach; Sherri Becker; Stephen Carson, Laurene Huffman to the committee and extend an invitation to Shawn Ray from Noble Cares & each county opioid board to identify one person to serve on the committee for request for proposal. Motion: Ann Block; Second: Allen Fraley; motion passed.

FUTURE MEETING DATES: Monday, Proposed: ~~10/7~~ (due to RFP) This was also cancelled as the COG wants to review the specific items before approving RFP release. ~~11/4/19~~ (rescheduled to 11/28 as opioid committee decided to not RFP) 2/3/20 and 5/4/20 at 9:00 am at Lori's Restaurant

ADJOURNMENT: WDB Motion 10-19 to adjourn. Motion: Chasity Schmelzenbach; Second: Allan Fraley; Motion passed.

Approved By: Herman Gay Jr
WDB Chair or Vice Chair

Date: 10/28/2019