

VIRTUAL MEETING NOVEMBER 2, 2020 – NOON
OHIO VALLEY EMPLOYMENT RESOURCE
COUNCIL OF GOVERNMENTS MEETING

Handout #1

Dial-in number (US): (515) 606-5187 - Access code: 265562#

Or join the online meeting: <https://join.freeconferencecall.com/rsafko4>

For additional assistance connecting to the meeting text "Help" to the Dial-In number above. Message and data rates may apply.

Draft Minutes

Attendance:

Carl Davis, Monroe County Commissioner

Tim Price, Monroe County Commissioner

Mick Schumacher, Monroe County Commissioner

Adam Shriver, Morgan County Commissioner

Mike Reed, Morgan County Commissioner

Tom Bragg, Morgan County Commissioner

Brad Peoples, Noble County Commissioner

Kevin Ritter, Washington County Commissioner

Others in Attendance:

Jeanette Schwall, Director, Monroe County Department of Job & Family Services

Heidi Burns, Director, Morgan County Department of Job & Family Services

Mindy Lowe, Director, Noble County Department of Job & Family Services

Flite Freimann, Director, Washington County Department of Job & Family Services

Rebecca Safko, Executive Director, Ohio Valley Employment Resource

Michelle Hooper, Grants Assistant, Ohio Valley Employment Resource

Peggy Mason, Business Specialist, Ohio Valley Employment Resource

Welcome to the third virtual meeting-Please announce yourself when voting

THE PLEDGE OF ALLEGIANCE TO THE FLAG was led by Adam Shriver, COG Chair.

DRAFT MEETING MINUTES were presented– **COG Motion 7-20 to accept the August 3, 2020 minutes as presented. Motion by: Carl Davis; Second by: Mike Reed. Motion passed.**

INTRODUCTION – Peggy Mason, Business Outreach Specialist for Area 15, contracted through June 30, 2021 using Business Resource Funding -discussion further down on agenda. Will focus on employer needs and outreach in conjunction with our economic development and education partners

CONFLICT OF INTEREST COG member forms due today. We review and sign this policy annually.

COVID-19

Weekly mailings to UC recipients:

	Not mailed	Postcard	Fliers									
	3/15/2020											
	to											
	4/4/2020	July	8/10/2020	8/18/2020	8/24/2020	9/1/2020	9/8/2020	9/14/2020	9/22/2020	9/28/2020	10/5/2020	10/13/2020
Monroe	346	77	20	19	17	20	20	24	36	26	36	31
Morgan	666	84	33	22	30	25	21	21	19	23	46	50
Noble	476	89	24	30	30	25	31	19	29	28	29	39
Wash	2197	413	83	98	96	74	89	75	105	102	138	126
total	3685	663	160	169	173	144	161	139	189	179	249	246

WIOA AREA #15 ACTIVITIES

- OVER Expenditures as of 9/30/20 and Proposed Budget Revision 7/1/20-6/30/21 to adjust WIOA formula, add Business Resource Network and COVID recovery funding, increasing the budget to \$387,594. **COG Motion 8-20 to accept the \$387,594 budget. Motion by: Tom Bragg; Second by: Kevin Ritter. Motion passed.**
- Area 15 Expenditures as of 9/30/20 were presented and discussed-including all formula funding for the year= FY allocation starting 10/1/20 included.
- WIOA PY 2019 Annual Unadjusted Performance Report was presented and discussed. Exceeded on all measures

except youth credentialing but still we met that one.

- CCMEP PY19 Annual Unadjusted Performance Report was presented and discussed.
- One-Stop counts July - September 2020, prepared by OVER showed an increase in visits and referrals.
- One-Stop Report by One-Stop Operator: WCDJFS presented and discussed. Lisa Button was commended for helping those with unemployment compensation issues during COVID.
- Social Media Outreach Update was given and links to the sites provided in handout.
- Partner Updates (Counties in alphabetical order)

Monroe-Seeing customers by appointment only & in resource room. Not seeing a lot of traffic. Taking temperatures and requiring masks.

Morgan- Computer available in lobby all the time. Walk-ins only allowing 2 at a time. Traffic constant but not busy. Noble-Encourage appointments. Not more than 4 at a time in Resource Room/using cubicles. It has been slow but seeing more traffic. Starting to enroll 8-10 participants.

Washington-Resource Room open-limit 3 at a time. Started taking temperatures, if over 100°, asked to stay in their car and are called to provide service. Public not using kiosk-staff enters info. Starting to see more traffic.

COG ROLES AND RESPONSIBILITIES

- Local Monitoring resumed in October
- Data share agreement which is the State-Area agreement releasing the contact info for those starting UC; those exhausting UC; and area wage data. **COG Motion 9-20 for the COG Chair or Vice Chair to sign on behalf of the COG to continue in this agreement for OVER and each county WIOA worker who signed a personal confidentiality statement to receive the reports, used for outreach and data verification. Motion by: Carl Davis; Second by: Mike Reed. Motion passed.**
- Transfers:
Resource Room Funding - \$9,902.12 Noble; \$10K Wash from Morgan (19,902.13)
Noble - \$50K DW from FY19 area; 1,337 add'l adult; 1,642 add'l youth; adm to youth transfer
W/M CAP - additional \$100K for disaster; State again asking for time extension.
COG Motion 10-20 to accept the above listed transfers. Motion by: Kevin Ritter; Second by: Tim Price. Motion passed.
- COVID NDWG funding: \$266,802, till 6/30/22 for dislocated workers, still unallocated to counties. Murray subsidiaries numerous WARN notices- approx. 400 workers in WIOA15; more in 16.
- Incumbent Worker Projects Update **COG Motion 11-20 to accept Dimex, Burkhardt trucking and International Converter (Novolex). Motion by: Brad Peoples; Second by: Mick Schumacher. Discussion on the specifics of International Converter=contract not yet received – training of maintenance staff; approx. 50K. Motion passed.** Brad Peoples commented that the meeting was hard to follow. Specific comments for improvement were not provided. OVER will follow up with Commissioner after meeting.
- Policies COG Motion needed for each approved change OR one collective for group. Different services in adult and DW have different income qualifications. A handout was providing to show the services and differences in eligibility levels.

200% Lower Living Standard Income Level (LLSIL)

SIZE OF FAMILY	Annual Adult/DW		Diff. Metro over Non	
	12 month period Mo/Mg/N	Annual 200% LLSIL Metro=W		
1	\$27,338	\$28,511	\$1,174	Quarterly>
2	\$44,762	\$46,735	\$1,973	
3	\$61,458	\$64,146	\$2,688	Hourly>
4	\$75,865	\$79,190	\$3,324	
5	\$89,548	\$93,446	\$3,898	
6	\$104,721	\$109,305	\$4,584	
7	\$119,894	\$125,163	\$5,269	Quarterly>
8	\$135,066	\$141,021	\$5,955	
+8 add> for each	\$15,173	\$15,858	\$686	Hourly>

FOR OJT DISCUSSION	
200% Lower Living (LLSIL)	
Mo/Mg/N	Wash
\$6,834.43	\$7,127.81
\$13.14	\$13.71
Performance Standard 20-21	
Adult	DW
6,650.00	8,275.00
\$12.79	\$15.91

- Self Sufficiency - 200% Lower Living Standard Income Level (LLSIL) -adult/DW only
Measured for rural and metro areas; Washington county is part of the Parkersburg metro.
Proposal – Parkersburg metro levels for all four counties-counties agree
- OJT-minimum rate currently \$9/hr. set prior to 2012, needs increased-counties agree

- Training - \$12,000; 2 years; must be in-demand or specifically WDB approved.
State changes:
 - "Critical Jobs" in the 85% w/in-demand (Handout #10)
 - Maximum duration of an ITA was updated to allow for up to 48 months for Critical Jobs and duration of apprenticeship for apprentice.
 - Addition of Industry-Recognized Apprenticeship Programs (IRAPs)

COG Motion 12-20 to accept WDB recommendation to move self-sufficiency for individual and family to the 200% of the Parkersburg metro level; increase the minimum OJT level to the minimum adult wage standard; and allow critical jobs/apprenticeships/IRAPs and the 48 month period. Motion by: Mike Reed; Second by: Tim Price. Motion passed.

- WDB Personnel Committee met on August 27, 2020
Members: Allen Fraley, Jr., Sherri Becker and Laurene Huffman
 - Reviewed resumes for the BRN position and made selection
 - Developed employee performance appraisal form, including pre-self-appraisal. Copy provided to the Commissioners. No recommendations for change.
- Opioid Grant Update – grant ends March 2021
 - Buckeye Hills contract - Opioid Resource Navigator- MyRecoveryLink.org; Zach Pickens accepted a full-time permanent position and Brandi Beaver was hired as his replacement; Mobility Manager – vacant.
 - Noble CDJFS - Bradley Clark has been hired through Noble Behavioral Health Choices as the Program Development and Research Associate to identify gaps in service for those suffering in substance abuse and legal involvement.
 - W/M CAP -10 participants currently; 2 more training sessions to do-self-reflection & interviewing
- Flood Grant Update– grant ends December 2020; state got approval for a 2nd extension to June, 2021
CAP chose not to pursue additional funding to work past approx. 12/20 due to participants reaching max. hours and staff being absorbed into other CAP programs.
- Reemployment Services and Eligibility Assessments (RESEA)
This program ranks those entering unemployment by first selecting all veterans then the rest on their education level, previous tenure at prior employer and the county's relative unemployment ranking. Those meeting a minimum threshold are eligible. Based on this rank, locals could select from the top of the list how many to schedule for the program. Unlike WIOA, with this program the participant has to participate or UC is withheld by state.

Met with counties and each is willing to take on. State is pretty vague with guidance but looking at a January 2021 start date. Funding is on calendar year with add'l 6 months. Calendar 2020 was unused due to COVID. Calendar 2020 \$23,005; Calendar 2021 32,885. State =eligibles for area approx. 314, based on prior 2 years.

Suggestion for allocation: \$5K ea. co to get started; then allocate remaining 2020 and 1st half 2021 based on client appts by county at May meeting. COG Motion to accept and allocate

COG Motion 13-20 to accept RESEA and initially allocate \$5K to each county. Motion by: Kevin Ritter; Second by: Carl Davis. Motion passed.

- Business Resource Funding – \$177,320 through June 30, 2021
 - Business Committee – to steer employer recovery efforts. Commissioners were queried if interested in joining and suggestions for needed services to their local businesses.
 - Tasks to achieve:
 - Coordination of services in area
 - *State reassigned our state employer specialist at start of COVID to unemployment then reassigned to us when we hired local business outreach specialist – now we have 2
 - *Cost share of co-location in all 4 one stops of business outreach specialist (Handout #12)
- COG Motion 14-20 to accept MOU Update: Cost share of Business Specialist co-location in Monroe/Morgan/Noble one stops. Motion by: Tom Bragg; Second by: Mick Schumacher. Motion passed.**
- Coordination with economic development and educational partners
 - Outreach activities
 - Business Engagement Plan

ITEMS FOR NEXT MEETING: RESEA update, Business outreach, review of OVER staff evaluations

FUTURE MEETING DATES: Mondays, 2/1/21, 5/3/21, 8/2/21 and 11/1/21 at noon at Lori's Restaurant as meeting guidelines permit.

ADJOURNMENT: COG Motion 15-20 to adjourn. Motion by: Carl Davis; Second by: Mike Reed. Motion passed.

Approved By: 
COG Chair or Vice Chair

Date: 3-16-21