

JUNE 19, 2017– Noon
OHIO VALLEY EMPLOYMENT RESOURCE
COUNCIL OF GOVERNMENTS MEETING
LORI'S RESTAURANT, CALDWELL, OHIO
Minutes

Attendance:

Carl Davis, Monroe County Commissioner	Ty Moore, Noble County Commissioner
Tim Price, Monroe County Commissioner	Virgil Thompson, Noble County Commissioner
Mick Schumacher, Monroe County Commissioner	Gary Rossiter, Noble County Commissioner
Mike Reed, Morgan County Commissioner	Ron Feathers, Washington County Commissioner
Tim VanHorn, Morgan County Commissioner	Rick Walters, Washington County Commissioner
	David White, Washington County Commissioner

Others in Attendance:

Jeanette Harter, Director, Monroe County Department of Job & Family Services
Vicki Quesinberry, Director, Morgan County Department of Job & Family Services
Mindy Lowe, Noble County Department of Job & Family Services
Tom Ballengee, Director, Washington County Department of Job & Family Services
Candy Nelson, Washington County Department of Job & Family Services
Kathy Lott-Gramkow, Washington-Morgan Community Action
Rebecca E. Safko, Executive Director, Ohio Valley Employment Resource
Michelle Hooper, Grant Assistant, Ohio Valley Employment Resource
Herman Gray, Jr., WDB Chair

- I. THE PLEDGE OF ALLEGIANCE TO THE FLAG was led by Virgil Thompson, COG Chair.
- II. DRAFT MEETING MINUTES **COG 27-16 Motion to accept the March 27, 2017 minutes as read. Motion by: Rick Walters; Second by: Tim VanHorn. Motion passed.**
 - A. Review of Conflict of Interest and signature—The importance of properly reflecting a possible conflict of interest was reviewed for the upcoming 17-18 program year the annual renewal was passed out to those present (both policy and signature form).
 - B. Election of Officers **COG 28-16 Motion to accept the continuation of Virgil Thompson as Chair and Tim VanHorn as Vice-Chair. Motion By: Carl Davis; Second By: Ron Feathers. Motion passed.**
- III. WORKFORCE DEVELOPMENT BOARD ROLES AND RESPONSIBILITIES
 - A. Regional Workforce Plan Update—Roll out event July 24th, 9:30-11:00 am; location TBD; discussed having a substance abuse discussion during the lunch hour and inviting Noble County employers and then Doug Lumpkin from the State would be there later in the afternoon to discuss CCMEP.
 - B. Local Governance Agreement—handed out again; this is the State's requirement and a draft was presented at the last meeting for consideration and action at this meeting. **COG 29-16 Motion to approve Local Governance Agreement as written to submit to the State. Motion By: Mike Reed; Second By: Gary Rossiter. Motion passed.**
 - C. Preliminary Allocation - Below is from our Federal Project Officer in Chicago on 6/5 indicating the TEGL will be published any day now:
"During the first week of May, Congress passed and the President signed the Fiscal Year (FY) 2017 Omnibus Appropriations bill which funds the government for the remainder of the fiscal year (through September 30). The timing of the appropriations and funding provisions have delayed the release and publication of the PY 2017 WIOA program allotments. The Employment and Training Administration (ETA) recognizes this may complicate program management for states and local areas. The Department is currently working to expedite the allotment process and aims to have the TEGL published in early June."
WDB made preliminary motion to issue funding as state presented by county for initial usage.
COG 30-16 Motion to approve issuing of funding as state presented by county for initial usage. This includes acceptance of the State subgrant, including the resolution to continue to support CCMEP. Motion By: Gary Rossiter; Second By: Rick Walters. Motion passed.
 - D. Youth Program proposals received. One for each of Monroe, Morgan, and Noble counties and 2 were received for Washington County. The Youth rating committee rated each on June 6th and are recommending all County Department of Job and Family Services be awarded for their prospective county. (Handout #3)
COG 31-16 Motion to approve the recommendation of the WDB to the Council of Governments that all County Department of Job and Family Services, which are also the CCMEP leads, be awarded for their prospective county. Motion By: Tim VanHorn; Second By: Tim Price. Abstaining was Mike

Reed. Motion Passed.

- E. Summary of Youth Monitoring was presented and discussed by Michelle Hooper. Michelle went monitoring with Bob Haas, consultant and former state employee, for additional education and insight into the monitoring process.

IV. WIOA AREA #15 ACTIVITIES

- A. Expenditures as of 5/31/17 were presented and discussed.
- B. OVER line item expenditures as of 5/31/17 were presented and discussed, including a draft budget for review and consideration for the 17-18 program year based on preliminary estimates.
- C. April 2017 Help Wanted Online Job Postings was presented and discussed. Healthcare and transportation continue to lead on line demand.
- D. Policies – were presented and discussed. Full versions emailed, policy handed out or summary, if minor change, given:
1. Workforce Innovation and Opportunity Act OVER Policy Letter No. 15-20.1 (Priority of Service for Veterans, Eligible Spouses and Family Caregivers)-state revised policy; implementing their guidance.
 2. OVERWIOAPL 15-03 Youth Program Eligibility –clarified the 2 5% barriers; one for only the YIS needs add'l assistance population and the other for the entire youth population is a low income waiver for YIS and those YOS barriers requiring low income. No substance change.
 3. OVERPL 5-15 OVER Supportive Service Policy- no update needed, our policy is to use the JFS day care rates which were updated and are on the web page.
 4. OVERWIOAPL 15-11 Individual Training Accounts Usage and Restrictions - no update needed, added a standardized form for the ITA agreement and contract.
 5. OVERWIOAPL 15-13 Work Experience for Youth – new standardized format for youth work experience, including contract and monitoring of work experience. New policy.
 6. OVERPL 1-16 Board Notification of Program Progress & Monitoring. New policy.
 7. OVERPL 2-16 Incentives for Youth. New policy.

COG 32-16 Motion to accept all policies as presented. Motion By: Carl Davis; Second By: Rick Walters. Motion passed.

- E. One-Stop counts Jan-March 2017 were presented and discussed.
- F. WIOA Estimated 3rd Quarter Performance Report PY16 were presented and discussed. The area is not being held to performance measures for PY16 except for some Measurable Skills Gains. The program operators need guidance on where and how to input this data. OVER is arranging training to go over the performance measures with the State, as well as the Ohio Workforce Case Management System (OWCMS), system that tracks WIOA clients for reporting purposes.

V. WORKFORCE INVESTMENT BOARD MEMBERS

- A. Future vacancies-not requesting reappointment as of 6/30/17 Kacy Cunningham (Business-Morgan County) and Toni Eckert (Business-Morgan County)
- B. Shannon Wells has been recommended for Organizations representing business- Morgan County to replace Kacy Cunningham above
- C. Jeff Smith, has been recommended under Local Apprenticeship-Plumber & Pipe Fitters Local Union 168; moving Sherri Becker to fill one of our vacant Organizations representing Business as recommended by the State, still representing Washington County.
- D. Troy Ferrell (Labor), Roger Blouin (Labor apprenticeship), Connie Shriver (ABLE/Aspire), Vacancy-Business, Monroe County
- E. Jeff White (Labor/Monroe), Herman Gray, Jr. (Business/Noble), Jennifer White & Arthur Miller (Business/Washington)
- F. Tony Huffman of WCCC (Higher Education/Area Wide) to replace Dr. Bradley Ebersole of WSCC, who retired

COG 33-16 Motion to appoint Shannon Wells; Jeff Smith (switching Becker place to business) and Tony Huffman; also to reappoint: Troy Ferrell (Labor); Roger Blouin (Labor/apprenticeship); Connie Shriver (ABLE/Aspire); Jeff White (Labor/Monroe); Herman Gray, Jr. (Business/Noble); Jennifer White & Arthur Miller (Business/Washington) on the above WDB membership. Motion: Tim Price; Second: Mick Schumacher. It was noted Adam Shriver would abstain, but he was not present. Motion passed. Discussion: Herman inquired into the difficulty recruiting Monroe and Morgan county WDB members.

VI. FUTURE MEETINGS

- A. Scheduled for 9/11/17, 10/30/17, 2/5/18 and 5/21/18 at Noon at Lori's Restaurant, Caldwell

B. The next WDB meeting (8/7/17) will be an on-site visit at Mark West(Marathon), carpool requested so RSVP required no later than 7/31

VII. ADJOURNMENT COG 34-16 Motion to adjourn. Motion by: **Tim VanHorn**; second: **Ron Feathers**. Motion passed.

Approved By: *Vinyl J. Thompson*
COG Chair or Vice Chair

Date: 9/11/17