

FEBRUARY 4, 2019 – 9:00 AM
OHIO VALLEY EMPLOYMENT RESOURCE
WORKFORCE DEVELOPMENT BOARD MEETING
LORI'S RESTAURANT, CALDWELL, OHIO

MINUTES

WDB Attendance:

Jeff White, Monroe County
Jeff Smith, Monroe County
Ann Block, Monroe County
Shannon Wells, Morgan County
Laurene Huffman, Morgan County
Allen Fraley, Noble County
Herman Gray, Jr., Noble County
Sherri Becker, Area Wide

Arthur Miller, Jr., Area Wide
Connie Shriver, Area Wide
Pamela Lankford, Area Wide
Daryl Jones, Area Wide
Tony Huffman, Area Wide
Stephen Carson, Area Wide
Travis Stewart, Area Wide

Others in Attendance:

Rebecca Safko, Executive Director, OVER
Bill Long, Monroe CDJFS
Ginger Bowen, Morgan CDJFS
Misty Wells, Noble CDJFS
Bret Allphin, Buckeye Hills

Michelle Hooper, OVER
Michelle Brown, Washington CDJFS
Melissa Zoller, Buckeye Hills
Jesse Roush, WSCC

THE PLEDGE OF ALLEGIANCE TO THE FLAG was led by Herman Gray, Jr. Chair.

DRAFT MEETING MINUTES –WDB Motion 21-18 to accept November 5, 2018 minutes as presented.
Motion by: Connie Shriver; Second by: Stephen Carson. Motion passed.

WIOA AREA #15 ACTIVITIES

- Expenditures as of 12/31/18 were presented and discussed, 26.68% spent. Potential of returning DW funding to the state due to lack of expenditures was addressed. There is 100% ability to transfer funding of adult and dislocated worker customers funding in the federal legislation. The state limits this transfer ability at 50% without state request. The WDB agreed to ask the state for this permission since it appears it may be needed to best utilize carry over funding.
- Performance Report for Q1 WIOA PY18 was presented and discussed. This is only 1 quarter so the percentage is low but will pick up as the year goes on.
- One-Stop counts Oct-Dec 2018, prepared by OVER were presented and discussed. Both counts and referrals were down, holidays/weather/hunting are possible reasons.
- CDL Job Fair – plan to hold 1-2 throughout remaining program year, focusing on DW Inviting Area Employers, Trainers and Job Seekers.

WORKFORCE DEVELOPMENT BOARD ROLES AND RESPONSIBILITIES

- WDB Bylaws (revisions: quorum/~~proxy~~/attendance/State Board) Rebecca discussed the issue with proxy and Stephen Carson further explained his conversation with Ron Weber at the State in regard to proxy. The Sunshine Law disallows proxy by use of in presence wording and the state's interpretation of the Sunshine Law does not allow proxy, ie since it is more restrictive, we must abide by this. Ron Weber is going to research further at the State to review this interpretation and emphasize to the state, the need for proxy in the bylaws. **WDB Motion 22-18 to allow, as presented, members to serve on both the State and Local boards. Motion by: Connie Shriver; Second by: Ann Block. Motion passed.**

WDB Motion 23-18 to change quorum, as presented, to the majority of the current membership in order to vote and also 3 of the four counties represented. Motion by: Sherri Becker; Second by: Stephen Carson. Motion passed.

WDB Motion 24-18 to amend current attendance proposal to a member missing 2 consecutive meetings, without prior notice, will result in an email to the member to inquire if they wish to continue on the board. Motion by: Stephen Carson; Second by: Allen Fraley. Motion passed.

WDB Motion 25-18 to approve the bylaws as amended at this meeting. Motion by: Ann Block; Second by: Connie Shiver. Motion passed.

- Request to Add Washington State Community College to Washington County One-stop partners as

“other commitment.” This was presented and discussed as not having an impact on the Washington County MOU and would work similar to the library contracts. Jesse Roush, in attendance representing WSCC, asked that this topic be tabled and referred to Flite Freimann for additional information and clarification.

- Decisions for upcoming Program Year, 7/1/19-6/30/20:
 - One-stop Operator: WCDJFS, renewable to 6/30/2021. Must be procured if not renewed.
 - WIOA formula: Each CDJFS;
 - Youth renewable to 6/30/2021. Must be procured if not renewed.
 - Adult/DW can be sub granted without procurement; procured; or procured w/one-stop operator.
- **WDB Motion 26-18 to renew all above contracts for 7/1/19-6/30/20 based on summary of monitoring results. Motion by: Sherri Becker; Second by: Ann Block. Motion passed. The following recused themselves from voting: Connie Shriver, Pamela Lankford and Tony Huffman.**
- Disaster Grant Update - current funding expected to last through Feb 2019; had conf call w/state on the pending status of the next increment. Provided add'l handout on the full grant, whereas the area expense report just provides the current increment of funding and current expenditures.
- Phase II Certification Update – includes only the comprehensive site (Washington County OMJ Center) Chasity Schmelzenbach agreed to represent Noble Co. on committee.
- Partner updates
 - Labor Exchange Workforce Specialist – the State is looking to add on add'l staff to the Washington County One-Stop that will serve the Area, working with employers.
 - Economic Development Region (BH-HVRDD) update on Workforce funding was presented and discussed. Presented as a basis for discussion on incumbent worker currently being provided in area.
 - Tony Huffman - Perkins legislation changes were presented and discussed.
 - Connie Shriver – TABE testing changes were presented and discussed.
- Policy Revision – Requested consideration to
 - **Current:** OVERWIOAPL 15-23 -Incumbent Worker Training Policy. No add'l limits beyond those identified in the state policy, no limit to company on # or \$ of trainings, not to exceed 20% of the adult/DW allocations by county. Must lead to an industry recognized credential.
 - State policy 15-23 types of allowable training:
 - Allowable types of training for incumbent workers:
 - 1) Skills upgrading and retraining: Short-term training that enhances occupation-specific skills or basic skills that lead to a credential/certificate.
 - 2) Customized training: Customized training is conducted with a commitment by an employer or group of employers to employ an individual upon successful completion of training. Workforce Innovation and Opportunity Act Policy Letter (WIOAPL) No. 15-24, Customized Training Guidelines, contains further details on customized training. **This is basically an OJT and requires participant eligibility = will continue to be handled through OJT.**
 - 3) Occupational skill training (individual training accounts): Training that leads to an industry recognized credential or a certificate. WIOAPL No. 15-11, Use of Individual Training Accounts, provides additional requirements for ITAs.
- **Decision: WDB15 currently approved #3, asking on ability to expand to #1 also.**

Tony Huffman discussed the Ohio Department of Education (ODE) and Ohio Department of Higher Education (ODHE) lists are different for credentials. And explained this would allow ability of local employers to upskill in a more customized way and provide what an employer specifically needs. Currently, the policy includes that it must lead to a recognized credential but we are looking to add 1) above which won't be limited to the two websites, but be more responsive to local employers. Employees must be employed with employer for 6 months.

Motion WDB 27-18 to include in local policy: Skills upgrading and retraining: Short-term training that enhances occupation-specific skills or basic skills that lead to a credential/certificate as an allowable type of training for incumbent workers. Motion by: Laurene Huffman; Second by: Stephen Carson. Motion passed. The following recused themselves for voting: Tony Huffman, Connie Shriver, Pamela Lankford and Daryl Jones.
- Regional Plan Modification submitted and approved by State. Thank you to committee. Updated plan located at www.omj15.com.

OLD BUSINESS

- WDB Orientation Packet for new members was emailed to the current membership. Orientation Introduction to be held at 11:00 am following this meeting.

NEW BUSINESS

- Opioid NEG Proposed by State, potentially \$255,022 WIOA15. Goal to train workers and aid in recovery, not prevention-only. Area operators feel subcontracts will be necessary. Bret Allphin discussed Buckeye Hill's role in the opioid discussions. Connie Shriver discussed how Muskingum County is doing a collective impact and bringing all to the table to identify the gap. Michelle Brown mentioned that she is involved in a group with similar opioid discussions. Misty Wells stated that Noble County has a group, Noble County Cares, doing similar work.

Motion WDB 28-18 to pursue Opioid NEG grant (if State approved by DOL) and to allow executive committee to pursue subcontracts to qualified entities based on individual county opioid/substance abuse committee recommendations. Motion by: Allen Fraley; Second by: Sherri Becker. Motion passed.

The Project Manager position for the Opioid NEG Grant just posted. The person would be housed out of the Air Center in Columbus. If interested in additional information contact Rebecca at rebecca@omj15.com or view the posting on OhioMeansJobs.com.

ITEMS FOR NEXT MEETING

- WDB suggestions – none at this time

FUTURE MEETING DATES: Monday, 5/6/19, 8/5/19 and 11/4/19 at 9:00 am at Lori's Restaurant

ADJOURNMENT: WDB Motion 29-18 to adjourn. Motion by Connie Shriver; Second by: Ann Block. Motion passed.

Approved By:

Herman Gray Jr
WDB Chair or Vice Chair

Date:

5/6/19