

OCTOBER 24, 2016 – NOON
OHIO VALLEY EMPLOYMENT RESOURCE
COUNCIL OF GOVERNMENTS MEETING
LORI'S RESTAURANT, CALDWELL, OHIO
Minutes

Attendance:

Carl Davis, Monroe County Commissioner
Tim Price, Monroe County Commissioner
Mick Schumacher, Monroe County Commissioner
Mike Reed, Morgan County Commissioner
Tim VanHorn, Morgan County Commissioner
Stephen Bond, Noble County Commissioner
Virgil Thompson, Noble County Commissioner
Gary Rossiter, Noble County Commissioner
Ron Feathers, Washington County Commissioner
Rick Walters, Washington County Commissioner
David White, Washington County Commissioner

Others in Attendance:

Herman Gray Jr, WDB Chair
Jeanette Harter, Director, County Department of Job & Family Services
Vicki Quesinberry, Director, Morgan County Department of Job & Family Services
Kim Reed, Morgan County Department of Job & Family Services
Mindy Lowe, Director, Noble County Department of Job & Family Services
Misty Wells, Noble County Department of Job & Family Services
Candy Nelson, Washington County Department of Job & Family Services
David Brightbill, Director, Washington-Morgan Community Action
Kathy Lott-Gramkow, Washington-Morgan Community Action
Rebecca E. Safko, Executive Director, Ohio Valley Employment Resource
Michelle Hooper, Grant Assistant, Ohio Valley Employment Resource
Vicki Thompson, Thomas P Miller & Assoc. (Regional Plan)

- I. THE PLEDGE OF ALLEGIANCE TO THE FLAG was led by Virgil Thompson.
- II. DRAFT MEETING MINUTES of the May 23, 2016 Meeting **COG 1-16 Motion to accept the minutes as read. Motion by: Gary Rossiter; Second by: Tim VanHorn. Motion passed.**
- III. REGIONAL PLAN PRESENTATION & UPDATE
 - A. Presentation by Vicki Thompson, Senior Project Consultant from Thomas P. Miller and Associates: Southeast Region WDB Planning Activities: An Overview of the Scope of Work
 - B. The Rating Committee met on August 31, 2016, and reviewed the four timely RFPs received. Thomas P. Miller & Associates was the selected consultant. The first launch meeting was held October 13, 2016 to begin the process. Recently, the State extended the regional plan due date to March 31, 2017. **COG 2-16 Motion to confirm Thomas P. Miller & Associates as the selected Regional Planning Consultant. Motion by: Rick Walters; Second by: Mike Reed. Motion passed.**
 - C. Next steps – Focus Groups
 1. November 3, 2016-10:00 am – Noon at the Noble County Fairgrounds Community Building
Regional Stakeholder Engagement Meeting for Business and Economic professionals
 2. November 3, 2016-1:00 pm – 3:00 pm at the Noble County Fairgrounds Community Building
Local Stakeholder Engagement Meeting for Workforce and Education partners
 3. November 30, 2016- 10:00 am – 4:00 pm at the Noble County Fairgrounds Community Building
Regional Planning Session

IV. MORGAN COUNTY SUCCESS STORY was shared about a youth who was taken in by her grandparents, faced and overcame adversity to graduate both high school and receive a STNA state certified and is now “paying it forward” caring for her grandfather.

V. COUNCIL OF GOVERNMENT

A. ELECTION OF OFFICERS

1. Nominations from the floor for COG Chair and Vice-Chair were solicited and the group extended the current officers and commended them for the fine job they are doing. Thank you Virgil and Tim! **COG 3-16 Motion to reappoint Virgil Thompson, Chair and Tim VanHorn, Vice Chair. Motion by: Gary Rossiter; Second by: Carl Davis. Motion passed.**

B. Conflict of Interest for 7/1/16-6/30/17- The conflict of interest policy was reviewed and explained by Michelle. It is requested the policy be resigned annually when this refresher is presented. This was begun for those in attendance.

VI. WIOA AREA #15 ACTIVITIES

A. Expenditures as of 9/30/16 were presented and discussed. Overall 16.34% spent.

B. OVER line item expenditures as of 9/30/16 were presented and discussed. Overall 21% spent.

C. Make It In America Allocation	\$1,299,956.00
As of 9/30/16: Total Accruals/Expenditures	\$835,949.00
Total Obligations	<u>\$172,722.88</u>
Unobligated balance	\$291,284.12

D. National Emergency Grant - #28 Sectors - 7/1/2015 - 6/30/17 w/no accruals
Sectors: Polymers, Energy and Healthcare

	Allocation	Distribution
1 st year	\$296,485	\$200,000 to Counties \$50K ea.
Released to Area 16	(150,000)	16,200 to OVER
2 nd year	<u>296,485</u>	<u>50,000</u> for Regional Plan
Total Funding	<u>\$442,970</u>	<u>\$266,200</u>
		50,000 to Washington
		<u>(30,000)</u> Morgan release
	(286,200) ←	<u>\$286,200</u>

Unwanted, release? \$156,770

COG 4-16 Motion to continue the \$50,000 per county from previous year; 6% plus \$80K planning to OVER; and award an additional 50,000 to Washington, based upon request and hold releasing any funding till next meeting. Motion: Carl Davis; second: Gary Rossiter. Motion passed.

E. The American Job Center (branding funds) \$13K was discussed and the state’s proposed \$3K per county site and \$1K area accepted.

F. September 2016 Help Wanted Online Job Postings were presented and discussed.

G. Herman Gray, WDB Chair, provided updates with Power Point presentation on:

1. OMA Board Meeting 9/20/16: Honda’s Technical Workforce Development Initiative
2. Skilled Trade Information

H. Washington County One-Stop Certification Updates – the certification visit was postponed and is on hold until the ADA report is received.

I. Area One Stop Visitor Report for the 1st Q (July-Sep, 2016) we had 899 clients making 1,660 visits through the four one-stops. The report provided additional detail and will provide more detail in future quarters as the counties progress in their implementation of the new system.

J. County Updates were provided.

VII. WIOA AREA #15 PERFORMANCE

A. PY 2015 Annual Performance Report was presented and discussed. Overall the area met/exceeded 8

standards and failed one: youth literacy & numeracy. Three youth counted in this measure and part of the failure was the result of using different testing tools for the original and follow-up testing.

- B. Performance Negotiation for the area was conducted with the executive director and state staff. PY16 will not be measured and this was for PY17. A lower standard was agreed upon for employment rate 2nd Q after exit for adult & DW, as shown on the handout.

VIII. WORKFORCE INVESTMENT BOARD MEMBERS

A. New Appointees/Re-appointees

1. Monroe County (re-appointment)-Ann Block, owner/Woodsfield Dairy Queen
2. Noble County (re-appointment)-Chasity Schmelzenbach, owner/CS Rental
3. Noble County (new)-Allen Fraley, President/Noble County Chamber
4. Washington County (re-appointment)- Sherri Becker, Training Coordinator/Solvay
5. Washington County (new)-Jennifer White, Account Rep/Schwendeman Insurance
6. AREA Wide
 - a. (new) – Stephen Carson, Regional Coordinator/Office of Workforce Development

COG 5-16 Motion to approve the WDB members identified above. Motion: Stephen Bond; second: Mike Reed. Motion passed.

- IX. PROCUREMENT - One-Stop & Youth required, adult/DW optional. A series of state information was incorporated into this handout to provide long awaited clarity on procurement. Although the state initially required designation of a CCMEP lead agency, the state clarified DOL's position that all youth services – framework as well as the elements, be procured. The adult and DW programs do not have to be competitively procured (as our area has done in the past), the state clarified that even if the adult and DW programs total more than the Uniform Guidance threshold of \$150,000, that procurement is not required in a subgrant agreement, unless the legislation requires it. However, for One-stop operator, the legislation does require it, so it must be competitively procured.

COG 6-16 Motion to extend the subgrant of the adult & DW programs to the current program operators for 7/1/2017-6/30/2018, based on performance in the adult & DW programs shown in the above report and also approve the WDB prepare and issue competitive procurements for the youth and one-stop operator, per DOL requirement. Motion: Rick Walters; second: Carl Davis. Mike Reed abstained. Motion passed.

X. ADDITIONAL ACTIVITY

- A. WARN Notice: Ohio Valley Coal Company Powhatan No. 6 Mine has issued a notice of closure at their St. Clairsville/Belmont location. There are 492 potentially impacted individuals at this time. Expected layoff date: 12/11/16.
- B. AEP Buyers for plants in Ohio were discussed.
- C. Washington State Community College Fall Open House, November 1st, 5:30-7:30 pm

Review of the Executive Session agenda was made, and the following items moved outside executive session:

II. REQUEST FOR "IPAD" LIKE COMPUTER DEVICE FOR MOBILITY

COG 7-16 Motion for the purchase of an "Ipad" like device to improve productivity in meetings. Motion: Rick Walters; second: Carl Davis. Motion passed.

III. REGIONAL PLAN- ADDITIONAL \$30K

COG 8-16 Motion to accept the additional \$30,000 for regional plan, tentatively planned for employer focus; staff training and resource directory. Motion: Gary Rossiter; second: Rick Walters. Motion passed.

IV. OHIO WORKFORCE ASSOCIATION ANNUAL DUES \$3,238

COG 9-16 Motion to pay the OWA dues of \$3,238. Motion: Gary Rossiter; second: Rick Walters. Motion passed.

EXECUTIVE SESSION COG 10-16 Motion to convene executive session at 1:36PM for personnel. Motion: Mike Reed; second: Gary Rossiter. Roll call held. Motion passed.

COG 11-16 Motion to exit executive session at 1:51PM. Motion: Carl Davis; second: Gary Rossiter. Roll call held. Motion passed.

COG 12-16 Motion for the executive director to be a fulltime position as identified in employee handbook and the grants assistant to be 20 hours a week with additional time permitted, if funding is available and need present. Motion: Stephen Bond; second: Gary Rossiter. Roll call held. Motion passed.

COG 13-16 Motion for a 2% raise for the executive director and the grants assistant. Motion: Gary Rossiter; second: Tim Price. Roll call held. Discussion: Dave White suggested that this be reduced to 1.6% because that was the Washington County raise level. Motion passed. Dave White abstained.

XI. NEXT MEETING DATE will be Monday, January 30, 2017 at Noon at Lori's. The following meeting will be: May 1, 2017.

XII. ADJOURNMENT COG 14-16 Motion to adjourn. Motion: Stephen Bond; second: Gary Rossiter. Motion passed.

Approved By: Vaigal J. Thompson
COG Chair or Vice Chair

Date: 1-30-17