

**OHIO VALLEY EMPLOYMENT RESOURCE  
COUNCIL OF GOVERNMENTS MEETING**

**JAMES BOOTH, COG CHAIR  
ALLEN FRALEY, COG VICE-CHAIR  
REBECCA SAFKO, EXECUTIVE DIRECTOR**

**MEETING  
AUGUST 8, 2023 – 11:30 A.M.  
WASHINGTON COUNTY CAREER CENTER  
ADULT TECHNICAL TRAINING BUILDING  
21740 STATE ROUTE 676  
MARIETTA, OHIO**

VIRTUAL MEETING OPTIONS FOR NON-VOTERS:

**Dial-in number (US):** (202) 926-1127

**Access code:** 265562#

**Join:** <https://join.freeconferencecall.com/rsafko4>

**Minutes**

**Attendance:**

Diane Burkhart, Monroe County Commissioner  
Mick Schumacher, Monroe County Commissioner  
Cecil Mayle, Morgan County Commissioner  
Charles Schilling, Washington County Commissioner  
Kevin Ritter, Washington County Commissioner

Ty Moore, Noble County Commissioner  
Allen Fraley, Noble County Commissioner  
Fraley-proxy for Gary Saling, Noble County Commissioner  
James Booth, Washington County Commissioner

**Others in Attendance:**

Rebecca Safko, Executive Director, Ohio Valley Employment Resource  
Michelle Hooper, Grants Assistant, Ohio Valley Employment Resource  
Janell Comstock, Grants Coordinator, Ohio Valley Employment Resource  
Stephanie Schott, WORC Grant Liaison, OVER  
Kylie Postle, Business Specialist, OVER  
Mindy Lowe, Director, Noble County Department of Job & Family Services  
Misty Wells, Assistant Director, Noble County Department of Job & Family Services  
Flite Frimiann, Director, Washington CDJFS  
Amanda Sutphin, Workforce Director, Washington CDJFS  
Linn Yost, AOMC  
George Bilokonsky, AOMC  
Jesse Roush, Director, Washington County Port Authority  
Tony Huffman, Superintendent, WCCC

**THE PLEDGE OF ALLEGIANCE TO THE FLAG** started the meeting, led by COG Chair, James Booth.

**DRAFT MEETING MINUTES** – May 1, 2023, Draft (Handout #1) **COG Motion 1-23 to accept the minutes. Motion by: Kevin Ritter; Second by: Allen Fraley. Motion passed.**

**CONFLICT OF INTEREST** – to be completed and returned to OVER by 8/8/2023 meeting (Handout #2)

**WIOA AREA #15 ACTIVITIES**

- Workforce Development Board Members
  - Herman Gray, Jr., Noble County re-appointment
  - Mel Bragg, Atlantic Emergency Solutions, Morgan County business appointment
  - Chuck Warner, International Converter (Novolex), Noble County business appointment
  - Wendy Elliott, OhioHealth Southeastern Medical Center, Area-wide appointment

**COG Motion 2-23 to appoint above. Motion by: Allen Fraley; Second by: Cecil Mayle. Motion passed.**

- OVER Expenditures as of 6/30/23 - OVER was over the overall budget projecting carryover, due to accelerated DOL work, additional state funding provided and increase in AOMC payroll -these were all within overall grant parameters. (Handout #3) **COG Motion 3-23 to accept the expenditures, including amending the OVER budget to actual. Motion by: Charles Schilling; Second by: Cecil Mayle. Motion passed.**
  - Area 15 Expenditures as of 6/30/23- Counties are working together to utilize expiring carryover to our best ability to serve area residents. (Handout #4)
  - Allocations for 2023-24 (Handout #5-2 pages)-Overall the area is taking an appropriate 17% decrease in funding. Two options for distribution were presented-WDB approved Option B: Option A uses the state funding methodology whereas Option B uses the actual expenditures for the current year, which will give the counties that excelled in bringing up participant counts to utilize expiring funds time/funding to complete service to the influx and return to normal funding more gradually.
    - Additional \$32,281 in funding expiring 6/30/23 was awarded by the state – used to offset VR and RESEA on-site at county OMJs.
    - Additional \$49,014 of DW funding expiring 6/30/24 – recommendation to hold for need/increased incumbent activity due to new BRN position.
    - Addition Opioid funding to offset VR headsets to work with in-house treatment.
- COG polled CDJFS Directors in attendance. All agreed with WDB recommendation.

**COG Motion 4-23 to approve WDB’s choice of Option B for formula funding and accept additional allocations. Motion by: Charles Schilling; Second by: Cecil Mayle. Motion passed.**

- WIOA PY22 Q3 Unadjusted Performance Report (Handout #6)
  - One-Stop counts April-June 2023 (Handout #7)
  - One-Stop Report April-June 2023 (Handout #8)
  - Partner & Resource Room Updates
- Above items were briefly discussed in the interest of time – all were within reason.
- MOU Change 2023-2025 – Flite spoke of the proposed change to the state’s rejection of 2 OMJs in Washington County. There will be 1 OMJ and 1 outreach center specializing in second chance and SNAP employment and training.

**JOINT BOARDS’ ROLES AND RESPONSIBILITES**

- RFP’s:  
 Monroe – work experience, leadership  
 Noble- leadership  
 Noble mini golf-no response  
**COG Motion 5-23 to accept Monroe and Noble RFPs. Motion by: Allen Fraley; Second by: Charles Schilling. Motion passed.**
- Morgan County-OMJ recertification of new location completed successfully.
- Career Pathways Navigator Specialist and Business Specialist positions have been filled.
- Kylie Postle accepted the Business Outreach Specialist position and began August 1, 2023.
- Incumbent Worker Training (IWTs) projects presented at the 8/7/23 WDB meeting totaling \$48,005.33.

WIOA Agency	Company	Training	Credential	# to be trained	Cost	WIOA Share of Cost	Training Begin	Training Ends
*Monroe CDJFS	United Assoc Local 168 Apprenticeship Education Fund	Variety of skill sets-Basic refrigeration, intermediate Trade Mathematics & Plan Reading, Plumbing License Certification, Ohio Fire main Sprinkler Certification, Residential Boilers and Controls. Welding Skills & certifications in multiple processes, etc.	Local 168 JATC Plumbers & Pipefitters Marietta	17	\$20,901.65	\$18,811.49	8/28/2023	12/21/2023



*Washington CDJFS	Platinum Recovery LLC dba Regional collection Services	Customized Training Customer Service Training RCS Employees	WCCC Adult Technical Training	4	\$18,132.00	\$16,318.80	7/3/2023	9/25/2023
*Washington CDJFS	Marietta Electrical JATC	NTI	National Training Institute	1	\$3,726.71	\$3,354.04	7/30/2023	8/4/2023
*Washington CDJFS	Magnum Magnetics	Industrial Electricity	WCCC Adult Technical Training	4	\$22,608 (\$8,000 TechCred)	\$5,408.00	7/10/2023	8/17/2023
*Washington CDJFS	Magnum Magnetics	Class A Commercial Truck Driver	WCCC Adult Technical Training	1	\$8,227.00	\$4,113.00	8/7/2023	9/5/2023

- Building a Future-Ready Workforce Grant
  - JASON Learning Implementation Status Report (Handout emailed only)
  - Conference August 8-9, 2023, at the Washington County Career Center – please consider attending sessions in main WCCC building at conclusion of COG meeting.
- Monitoring update – all completed and resolution completed/in progress.
- ARC grant update - AOMC was successful in planning grant – will collaborate with AOMC.
- VR headsets – 15 units for program year 2023-2024

**Moved-** WDB Personnel Committee- Minutes from unofficial COG/WDB Personnel committee meeting on 5/22/23 presented to commissioners upon entrance. **COG Motion 6-23 for Executive Session, Personnel Compensation; 11:50am; all commissioners in attendance roll called and affirmed. Commissioners invited CDJFS Directors and Assistant Director-Noble to attend. Motion by: Kevin Ritter; Second by: Cecil Mayle. Motion passed.**

**COG Motion 7-23 ending Executive Session, Personnel Compensation; 12:04; all commissioners in attendance roll called and affirmed. Motion by: Kevin Ritter; Second by: Mick Schumacher. Motion passed.**

No action taken: New meeting set for Wednesday, August 16, 11AM, NCDJFS with WDP Personnel committee and CDJFS Directors, OVER attendance requested.

**ITEMS FOR NEXT MEETING-see above**

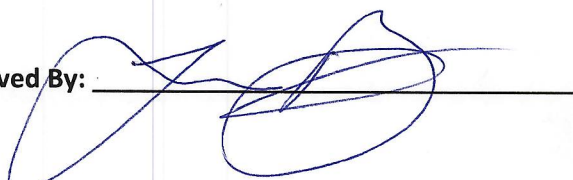
**FUTURE MEETING DATES:**

Special Meeting: Wednesday, August 16, 11AM, NCDJFS with WDP Personnel committee and CDJFS Directors, OVER attendance requested.

Mondays, 11/6/23, 2/5/24, 5/6/24, 8/5/24 and 11/4/24 at Noon at Lori’s Restaurant.

**ADJOURNMENT: COG Motion 8-23 to adjourn. Motion by: Kevin Ritter; Second by: Cecil Mayle. Motion passed.**

Additional: Commissioners still in attendance met with AOMC, WCCC, WSCC and Superintendents to discuss the effectiveness of the DOL grant to date. WSCC shared that due to a lack of awareness, students tend to choose careers that they are familiar with. YouScience is being used by multiple school districts to gauge students’ aptitudes and match with careers bringing exposure to new possible careers. The lack of teacher time to explore new resources was shared. Overall, favorable feedback of JASON learning experience was shared and the project is forging new connections between school districts and the area workforce partners.

Approved By: 

Date: 11/23/2023