

OCTOBER 28, 2019 – 9:00 AM
OHIO VALLEY EMPLOYMENT RESOURCE
WORKFORCE DEVELOPMENT BOARD MEETING
LORI'S RESTAURANT, CALDWELL, OHIO

Minutes

WDB Attendance:

Jeff Smith, Monroe County	Jesse Roush, Washington County
Ann Block, Monroe County	Pamela Lankford, Area Wide
Chasity Schmelzenbach, Noble County	Stephen Carson, Area Wide
Herman Gray, Jr., Noble County	Travis Stewart, Area Wide
Jennifer White, Washington County	Tony Huffman, Area Wide
Sherri Becker, Washington County	Daryl Jones, Area Wide

Others in Attendance:

Rebecca Safko, Executive Director, OVER	Michelle Hooper, Grants Assistant, OVER
Bill Long, Monroe CDJFS	Lisa Button, Account Executive, OWD/ODJFS
Ginger Bowen, Morgan CDJFS	Tasha Werry, Building Bridges to Careers
Misty Wells, Noble CDJFS	Wendy Ketelsen, Washington County Career Center
Michelle Brown, Washington CDJFS	Erica Chidester, Washington County Career Center

THE PLEDGE OF ALLEGIANCE TO THE FLAG led by Board Chair, Herman Gray, Jr.

DRAFT MEETING MINUTES were presented and reviewed – **WDB Motion 11-19 to accept the August 5, 2019 minutes. Motion by: Jeff Smith, Second by: Stephen Carson; Motion passed.**

GUEST SPEAKERS Tasha Werry, Ph.D., Executive Director, Building Bridges to Careers and Sherri Becker, Training Coordinator, Solvay Specialty Polymers to update on the Ohio Manufacturers' Association: Scaling Apprentice Grant and regional chapter.

BB2C convener, AOMC Appalachian Ohio Manufacturers Association (a handout was presented) 501c3 organization formed by manufacturers (approximately 13 groups throughout the state). Looking for interested membership, contact information provided on handout. Manufacturer led; economic development of the region is the goal. Counties: Athens, Meigs, Monroe, Morgan, Noble and Washington. Sector partnership model is being followed. To become a member there is an occupational demand survey and a commitment. Scaling Apprenticeship Grant is available to the manufacturing association, \$12M, 4 year grant, expected state service 5K. Local 200K-educational innovation; serve 60 through apprenticeship-work based paid learning with related technical instruction leading to a nationally portable credential through mentorship: production, machining welding and industrial maintenance. Lorain Community College is the fiscal agent for the state. Goal: prepare future workforce; new entrants and upskilling, kicking off in January 2020. Goal to get more youth interested in manufacturing through a structured pathway.

Questions: Misty/Noble: Waste water through the school-Tasha not w/this grant but they will connect later. Tony/WCCC: any monies to reimburse the company? Sherri response: under 50 employees but not sure of amount yet. Jennifer: Marketing=yes it's developing.

Will take any questions written for follow up as more details are known.

WIOA AREA #15 ACTIVITIES

- Expenditures as of 9/30/19 were presented and discussed with a more detailed format. Unlike previous years, there is an area wide section in the adult and dislocated worker for incumbent worker. Incumbent worker is limited to 20% the current amounts are 20% of both carryovers. There is additional dislocated worker carryover available through Monroe if any county is interested.

Send Wendy Ketelsen (WCCC) applications. Wendy questioned when the youth becomes YIS; answer per state CCMEP Q&A: once registered (at school) they are YIS.

- Discussion of area funding for incumbent worker training=\$209,726.80.
WDB Motion 12-19 to pursue using \$209,726.80 of carryover for incumbent outreach and to

approve the seven projects listed on handout 6, totaling \$34,191.42. This funding will be added to the available funding for those counties. Motion by: Chasity Schmelzenbach; Second by: Stephen Carson. Motion passed. Daryl Jones, Tony Huffman, Jesse Roush, Sherri Becker, Jeff Smith abstained.

- Performance Report method change for Final WIOA PY18
Change in structure based on federal WIOA: Addition of Statistical Adjustment Model
The model will adjust performance goals for Local Workforce Areas and Lead Agencies serving harder-to-serve populations and/or in economies facing more difficult labor market conditions. Looks at characteristics of the participants served in each program and local economic factors. Expected in December 2019 or January 2020.
- One-Stop counts July-September 2019, prepared by OVER. 9% increase in visits; 20% increase in referrals.

WORKFORCE DEVELOPMENT BOARD ROLES AND RESPONSIBILITIES

- Outreach Items: Incumbent Worker and On the Job Training (OJT) Both handouts were also emailed earlier with the TechCred available til 10/31/19.
- Incumbent Worker Projects moved to expenditure section and motion is there. For the top section of handout 6, the amounts paid in the top section, differ from the costs originally approved in prior program year by the WDB, due to workers unavailability and/or attendance changes.
- MOU Budget revised for Noble to increase Resource Room Pool by \$2,530. This change is to allow for 4 new computers and associated internet service and tech support (IT staff) from contract with ODJFS. The original 2019-2020 budget for Noble OMJ was 39,219 the revised budget is 41,749 (increase of 2,530). The original 2020-2021 budget for Noble OMJ was 40,056 the revised budget is 39,246 (decrease of 810). Budgets were presented and discussed. Misty explained the need for additional (4) computers for the resource room with state internet and technical support. **WDB Motion 13-19 to approve MOU revisions. Motion by: Ann Block; Second by: Sherri Becker. Motion passed.**
- Local WIOA youth subcontracts presented by county CCMEP leads for PY 2019 approval
 - Monroe County Youth Contractor for review:
GMN Tri-County CAC, Inc.
Providing what: Providing all 14 elements
Contract Period: October 1, 2019-September 30, 2020
Amount: 177,000
Funding Breakout: \$121,380 CCMEP TANF, \$10,620 CCMEP TANF ADMIN, \$45,000 CCMEP WIOA YOUTH
 - Washington County Youth Contractors for review:
The Career Center Adult Technical Training
Providing: Testing of Adult Basic Education (TABE)
Contract period: November 1, 2019 thru September 30, 2020
Amount: \$10,000
Funding breakout: \$8,000 CCMEP TANF/\$2,000 WIOA Youth Funds
Building Bridges to Careers
Providing: All 14 Elements
Contract period: October 1, 2019 thru September 30, 2020
Amount: \$20,000
Funding breakout: \$17,000 CCMEP TANF/\$3,000 WIOA Youth Funds**WDB Motion 14-19 to accept subcontracts as presented. Motion by: Ann Block; Second by: Sherri Becker. Pamela Lankford and Tony Huffman abstained.**
- Partner Updates:
 - Including intro: ODJFS Staff for our area: Lisa Button, Employer Account Executive
Lisa is housed at Washington County OMJ, but serves the four counties.
Lisa.Button@jfs.ohio.gov Cell: (740) 564-7128
Will be creating: Linked In, Instagram, Snapchat & Facebook (Monroe) for county approvals to increase outreach.
 - UPCOMING: 11/5/19 Noble Career Fair w/special Veterans services referred to on overhead and also previously emailed. Up to 21 employers so far to be present; there will be a VA trailer-offering flu shots.
 - Other Partners/County Updates

- Tony Huffman discussed ARC grant received for chem op training space at Swiss Hills-vocational school for Monroe County. This program would allow students to begin chemical operator training at Swiss Hills with the program articulating into the full WCCC program, if the student chooses to continue the on-site completion at WCCC.
- Jesse Roush discussed WSCC 618K ARC grant advanced manufacturing grant awarded for –RAMTEC (Robotics & Advanced Manufacturing Technology Education Collaborative) Industry 4.0 integrating IT into our manufacturing programs; WSCC hired new faculty=smart valve, sensors, etc.
- Policies/Plan:
 - Opioid Committee Update –Chasity (Handout explains the proposed solutions to the needs. The state prioritized need by counties. Noble was a tier 1 and the other three counties were tier 4. Based on the increase need identified by the state, Noble has a recommendation of 22K for public safety training. The subcommittee in talking to the program operators and the substance abuse professionals, the group initially pursued the mobility manager and a resource navigator to coordinate, identify and network/outreach for the opioid relief efforts.)
 - Mobility Manager and Substance Abuse Navigator –Proposed subgrant BH-HVRDD
 - Dual enrollment of Disaster participants to enable job seeker skills-W/M CAP
 - Noble Public Safety
 - Opioid Area Plan and Policy to implement committee’s recommendation.

WDB Motion 15-19 to approve Plan, Policy, Subgrant BH-HVRDD-263,670; CAP subgrant 16K; OVER-10K & Noble 22K allocations as presented on Handout #8, totaling \$311,670.

Motion by: Pamela Lankford; Second by: Tony Huffman. Motion passed.

- Committee appointment for Youth and One-stop Operator RFP. WIOA Act requires procurement of Youth program.

➢ **Commitment:**

- One meeting 11/26 noon at Lori’s w/WIOA program operators to discuss improvements on prior RFPs and current status of Program Operators
- Review of information gathered from current structure and proposed changes w/timeline after program operators are excused.
- Phone meeting(s) (if necessary) to discuss/improve proposal
- Chair of committee to present committee’s final recommendation at 2/3/20 WDB meeting for procuring the WIOA youth and one-stop operator for upcoming year.
- Rating of responses – one meeting
- Chair of committee to present recommendation at 5/4/20 based on ratings.

WDB Motion 16-19 to appoint Chasity Schmelzenbach, Travis Stewart and Stephen Carson to RFP Committee.

Committee agreed to meet at Lori’s Restaurant 11/26 at noon with the program operators following the 10:00 am Program Operators’ meeting.

ITEMS FOR NEXT MEETING

- WDB suggestions

Rebecca discussed the idea of joining with Area 16 and others to enhance awareness of the potential changes if/when the PTT cracker is approved. This could include inviting others that have experienced the effects of the new Beaver Shell cracker, to discuss with those in our Area what they did, continue to do and changes or problems they encountered to help our Area prepare for what may be down the road.

FUTURE MEETING DATES: Monday, 2/3/20 and 5/4/20 at 9:00 am at Lori’s Restaurant

ADJOURNMENT: WDB Motion 17-19 to adjourn. Motion by: Tony Huffman; Second by: Stephen Carson. Motion passed.

Approved By: _____

Ana Block

WDB Chair or Vice Chair

Date: _____

Feb 3, 2020