

AUGUST 1, 2016 – 9:00 AM
OHIO VALLEY EMPLOYMENT RESOURCE
AREA #15 WORKFORCE DEVELOPMENT BOARD MEETING
LORI'S RESTAURANT, CALDWELL, OHIO

MINUTES

WDB Attendance

Ann Block, Monroe County
Pamela Lankford, Monroe County
Kim Stewart, Morgan County
Herman Gray, Jr., Noble County
Arthur Miller, Washington County

Marc Manheim, Area Wide
Sherri Becker, Area Wide
Connie Shriver, Area Wide
Roger Blouin, Area Wide
Jon Tyma, Area Wide

Others in Attendance

Rebecca Safko, Executive Director, OVER
Kathy Lott-Gramkow, Washington/Morgan CAP
Tracey Tonnous, Zane State College
Misty Wells, Noble CDJFS
Tony Huffman, Washington County Career Center

Michelle Hooper, OVER
Allen Fraley, Noble County Chamber of Commerce
Tom Ballengee, Washington CDJFS
Laura Fuller, OSU Extension/Noble
Mark Nutter, WSCC (for Dr. Ebersole)

- I. THE PLEDGE OF ALLEGIANCE TO THE FLAG The meeting was called to order and the Pledge of Allegiance was led by Herman Gray, WDB Chair.
- II. DRAFT MEETING MINUTES
 - A. April 15, 2016 Draft Meeting Minutes (Handout #1) **WDB 1-16 Motion to accept the minutes as read. Motion by: Ann Block; Second by: Roger Blouin. Motion passed.**
- III. AREA #15 ACTIVITIES
 - A. Expenditures as of 6/30/16 (Handout #2) presented
 - B. Make It In America allocation \$1,299,956 presented
 - As of 6/30/16: Total Accruals/Expenditures \$707,796.69
 - Obligations \$243,393.36
 - Total \$951,190.05
 - Unobligated \$348,765.95
 - C. Partner Updates
 1. ABLE - Connie Shriver shared that there is an additional ABLE program in Washington County at WCCC, she is looking forward to working with the CCMEP program and there will be more to come next meeting on the Adult Diploma program. Also, Mideast CTC will be offering CDL training at the Zanesville campus probably starting in September.
 2. Opportunities for Ohioans with Disabilities – Marc Manheim shared that OOD has hired a new counselor, Chris Strahler in Cambridge at the Guernsey County OMJ Center.
 - D. June 2016 Help Wanted Online Job Postings (Handout #3) presented
 - E. Washington County One-Stop Update The new location is at Washington County DJFS, 1115 Gilman Avenue in Marietta. Washington/Morgan Community Action is still the operator of the One-Stop. The kiosk system is set up and underway. Kathy Gramkow (W/M CAP) shared that they moved to the new location and started operation their July 11th. They are seeing 10-20 people coming through daily. They will be getting a new phone system Aug 23rd and expect to have an Open House the end of September and be ready for the accreditation at that time. Also on August 23rd, the Civil Rights Bureau will be coming to the facility to review accessibility.

Discussion regarding the certification. This is issued in phases as explained on the State's webpage. Phase I (only done on the comprehensive site) – WIOA15 requested an extension because of the move

of the Washington County One-Stop to be in compliance with accessibility and signage. We need to establish a rating committee for this accreditation review, this is a WDB responsibility. The WDB tentatively arranged for late September since the Board does not meet again until October. Other phases are currently on hold by the state and could include the satellite offices at Monroe, Morgan and Noble Counties.

Those who volunteered for rating committee: Herman Gray, Misty Wells, Marc Manheim, Connie Shriver and Ann Block.

- F. County Updates Noble and Monroe County DJFS have new phone systems. Monroe-Accepting applications for back to school clothing. Gearing up for local fair. Working on new system and kiosk. Morgan- reaching out to other One-Stops to recruit for other people who might relocate. They have had a good Summer Program/Work Experience. Noble- New Supervisor for WIOA, Misty Wells. They have their kiosk up and running. They recently had a partner meeting and are excited about some up and coming coordination with their partners. Summer Youth Program is wrapping up. Program: iPath in which they gave Tablets /Keyboards to the participants. Washington-Adult & Dislocated Worker programs are going well. They trained 23 truck drivers last year. Of the 76K spent on training, 22K was at WSCC and 21K was at WCCC. They have also trained 3 nurses and 5 others in a medical field. WCDJFS have had in-house CCMEP clients.

IV. WORKFORCE DEVELOPMENT BOARD EXECUTIVE COMMITTEE UPDATES

- A. Youth carryover funding in Washington County issued to W/M CAP pending:
1. Youth Transition Plan in Washington County **No motion at this time. This plan was just received. Herman Gray, Chair to review and give to the Executive Board for approval.**
- B. CCMEP – Comprehensive Case Management and Employment Program Update (Handout#4)
1. Letter of Intent and State Acceptance
2. Participation Resolution
WDB 2-16 Motion to support the Executive committee actions (Washington Carryover pending transition plan and Letter of intent submission); but to amend the sample resolution as presented and put in the wording that is typical for resolutions in Area 15 but otherwise except the content of the CCMEP resolution as presented. Motion by: Connie Shriver; Second by: Marc Manheim. Motion passed.

V. REGIONAL PLAN RFP (Handouts emailed)

The regional plan will consist of: WIOA 15: Monroe/Morgan/Noble Washington Counties; WIOA 16: Belmont/Carroll/Harrison/Jefferson Counties; and WIOA 14: Athens/Meigs/Perry Counties. Within the regional plan, the region will be described with subsections for each of the local areas. The regional plan is due to the state on January 31, 2017. Up to \$50,000 of funding was provided to WIOA15 for this activity.

A. Rating Committee Selection

Laura Fuller and Kathy Gramkow excused themselves from this discussion. Marc Manheim abstained from the rating committee.

WDB 3-16 Motion to accept procuring of Regional Planning Consultant. Motion by: Ann Block; Second by: Sherri Becker. Motion passed.

Rating Committee selected for RFP: Herman Gray, Sherri Becker, Connie Shriver, Tracey Tonnous and Roger Blouin.

- VI. NEXT MEETING DATE will be Monday, October 24, 2016 at 9:00 am at Lori's. The following meetings are: January 30, 2017 and May 1, 2017

- VII. ADJOURNMENT **WDB 4-16 Motion to adjourn. Motion by: Connie Shriver; Second by: Jon Tyma. Motion passed.**

Herman Gray Jr Oct 24, 2016