

**MAY 3, 2021 – 12:00 PM**

**IN-PERSON & VIRTUAL MEETING OPTIONS**

**OHIO VALLEY EMPLOYMENT RESOURCE  
COUNCIL OF GOVERNMENTS MEETING  
NOBLE COUNTY FAIRGROUND COMMUNITY BLDG  
CALDWELL, OHIO**

ZOOM link: <https://us02web.zoom.us/j/81804973478?pwd=MmVYWGc5bzJRaThzZTFUQjB0c3lPZz09>

Meeting ID: 818 0497 3478

Passcode: 272972

One tap mobile

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Web connection through Chasity Schmelzenbach's (Noble EMA) meeting link for better reception in Noble county.

**Minutes - 1<sup>st</sup> mixed in-person/virtual meeting**

**Attendance:**

Bill Bolon, Monroe County Commissioner

Diane Burkhart, Monroe County Commissioner

Mick Schumacher, Monroe County Commissioner

Tom Bragg, Morgan County Commissioner

Richard Welsh, Morgan County Commissioner

Adam Shriver, Morgan County Commissioner

Ty Moore, Noble County Commissioner

Brad Peoples, Noble County Commissioner

Gary Saling, Noble County Commissioner

James Booth, Washington County Commissioner

Charles Schilling, Washington County Commissioner

**Others in Attendance:**

Rebecca Safko, Executive Director, Ohio Valley Employment Resource

Michelle Hooper, Grants Assistant, Ohio Valley Employment Resource

Kim Foreman, Director, Morgan County Department of Job & Family Services

Mindy Lowe, Director, Noble County Department of Job & Family Services

Flite Freimann, Director, Washington County Department of Job & Family Services

Misty Crosby, Director, Buckeye Hills Regional Council

Jeanette Schwall, Monroe County Department of Job and Family Services (virtual)

Heidi Burns, Morgan County Department of Job and Family Service (virtual)

**THE PLEDGE OF ALLEGIANCE TO THE FLAG** was led by Adam Shriver, COG Chair.

**DRAFT MEETING MINUTES** – COG Motion 21-20 to accept the February 1, 2021, minutes with one change that Commissioner Saling is a Noble County Commissioner. Motion by: Mick Schumacher; Second by: James Booth. Motion passed.

**ELECTION OF OFFICERS**

Bylaws require annual election of officers, 7/1/21-6/30/22. Nomination from the floor by Mick Schumacher to reappoint Adam Shriver as COG Chair; Second by: James Booth. Nomination from the floor by Brad Peoples to reappoint Ty Moore as COG Vice-Chair; Second by: Mick Schumacher. **COG Motion 22-20 to approve slate.**

**Motion by: Tom Bragg; Second by: James Booth. Motion passed.**

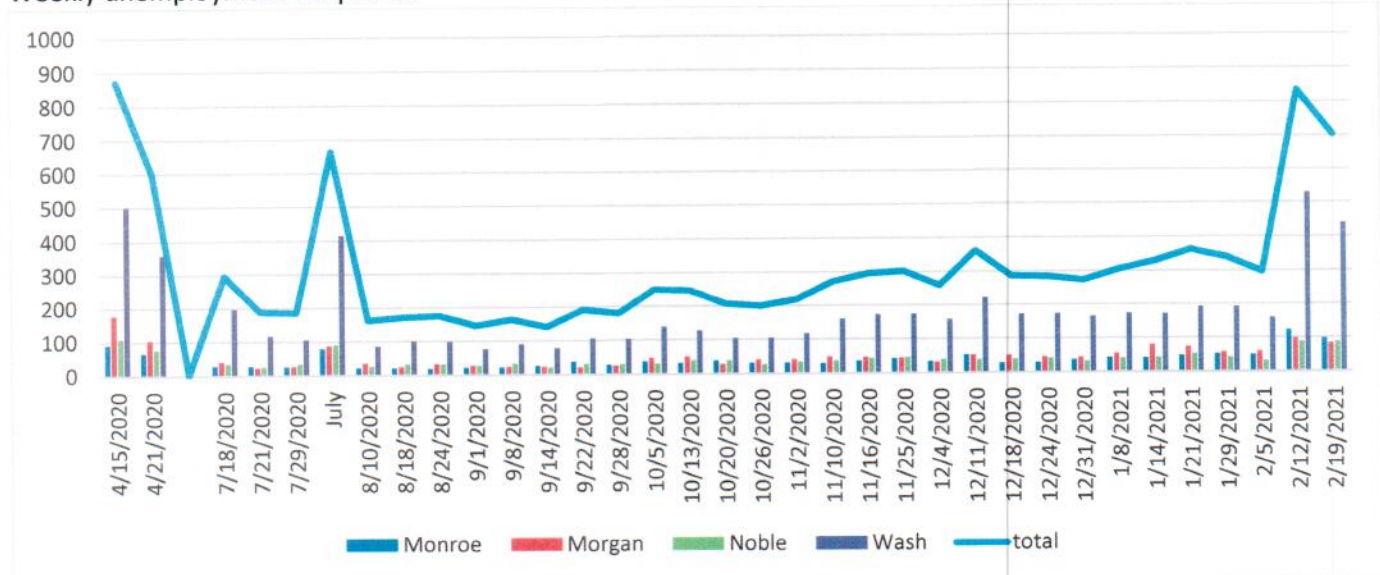
## WORKFORCE DEVELOPMENT BOARD MEMBERS TERMS EXPIRING 6/30/2021

- Monroe-Jeff Smith/Jeff White
- Morgan-Laurene Huffman/Daryl Jones/Michele Blackburn
- Noble-Herman Gray, Jr.
- Washington-Jennifer White/Nathan Lord
- Area Wide-Troy Ferrell/Jesse Roush
- Reappointments are for a two-year term; 7/1/2021-6/30/2023

**COG Motion 23-20 to reappoint those listed above. Motion by: Ty Moore; Second by: Charles Schilling. Motion passed.**

## COVID-19

Weekly unemployment recipients:



## WIOA AREA #15 ACTIVITIES

- OVER Expenditures as of 3/31/21 were at 39% and a draft budget for PY 21-22 was presented. **COG Motion 24-20 to accept the financials and the \$305,000 budget for OVER. Motion by: Tom Bragg; Second by: Ty Moore. Motion passed.**
- Areawide Expenditures as of 3/31/21 - Overall, 28.4% spent of available funding. Carryover years 18-19 & 19-20 unspent by 6/30/21 will be returned to the State. We are in the situation of returning several thousands to the State at the end of June of unused carryover. WIOA15 will start the new year with approximately a full year's worth of carryover, as we will be working hard just to minimize return of this year's carryover. Area 14 contacted our area and has a need for additional funding. If our area returns funding to the State, it loses its identity and is no longer used on participants. If our area would transfer to WIOA14 (specifically Athens and Perry counties) this will be used to help participants. WIOA14 has asked for 181k in adult and 5K in dislocated worker funding.  
**COG Motion 25-20 to ratify the WDB motion to give Area 14 (Athens/Meigs/Perry) 181K in Adult and 5K in Dislocated Worker funding of old money instead of returning to the State and to allocate 21-22 formulas grants initially based on State calculation. Motion by: Tom Bragg; Second by: James Booth. Motion passed.**
- WIOA PY20 Q2 Unadjusted Performance Report were presented and discussed. Final PY19 Report still has not been received from the State. (Final is adjusted for participant demographics.)
- One-Stop counts January - March 2021, prepared by OVER were presented and discussed.
- State WIOA program monitoring completed with no significant observations.
- OVER Audit Release Link: [View Audit Report Documents](#) changes were made in intergovernmental accounts and reclassifications between accounts.

**WORKFORCE DEVELOPMENT BOARD ROLES AND RESPONSIBILITIES**

- Incumbent Worker Projects - \$42,910.68 were approved by the WDB, as follows:

WIOA Agency	Company	Training	Credential	# to be trained	Cost	WIOA Share of Cost
Monroe CDJFS	Solvay Specialty Polymers	Fugitive Emissions & LDAR	Trinity Consultants	3	\$6,500.00	\$3,250.00
Monroe CDJFS	Solvay Specialty Polymers	SAP Train-the Trainer	TYNES-IMC	2	\$11,200.00	\$5,600.00
Monroe CDJFS	Solvay Specialty Polymers	Pressure Relief Valve Trng	JAC Consulting Inc.	4	\$14,600.00	\$7,300.00
Monroe CDJFS	Solvay Specialty Polymers	OSHA Certified non-mobile signalperson/load rigging certification		4	\$2,600.00	\$1,300.00
Washington CDJFS	Marietta Health Systems	Pharmacology & Medication Administration	WCCC	7	\$9,963.84	\$4,579.68
Washington CDJFS	Marietta Health Systems	Theory, Skills & Pharmacology & Medication Administration	WCCC	9	\$25,439.40	\$10,881.00
Morgan CDJFS	MIBA Bearings US, LLC	National Surface Finishing	NASF/AESF Foundation	10	\$20,000.00	\$10,000.00

- WDB Personnel Committee report to COG:
  - Reviewed, updated and submitted job descriptions as presented– appraisal of performance to be presented at next meeting.
  - Appalachian Ohio Manufacturing Council - Reimbursable Personnel Contract – This is a small grant that will entail AOMC hiring an employee and AOMC has asked OVER to be the payroll processor.  
**COG Motion 26-20 to accept the revised job descriptions and allow OVER to be the payroll processor for this AOMC grant/employee. Motion by: Brad Peoples; Second by: Gary Saling. Motion passed.**
  - Apprenticeship Sponsorship of Caldwell Water Operator and Wastewater Operator -WDB member who has apprentices had questions, he will research and advise WDB executive committee for vote.  
**COG Motion 27-20 to table Apprenticeship Sponsorship. Motion by: James Booth; Second by: Tom Bragg. Motion passed.**

Per the employee handbook, Rebecca requested to receive pay in lieu of vacation for one week as allowed by the Employee handbook. It was decided since this is in the handbook, it did not require a motion.

- WDB Business Committee report to COG:
  - OVER held a virtual four-week series on Employee Attraction and Retention, presentations by Denise Ball of ToolingU for Employers and was attended by approx. 20 employers.
  - Virtual Employer Presentations RFQ was advertised online, via email and in local papers. Dorinda Byers consulting submitted a responsive quote. **COG Motion 28-20 to continue employer assistance through learning webinars, using the quote received. Motion by: Mick Schumacher; Second by: Brad Peoples. Motion passed.**
- Opioid Committee report to COG: Opioid Grant Update – grant extended to March 2022; based on consultation w/Buckeye Hills and WIOA subcontractors, remaining funding recommendation:
  - Buckeye Hills has requested 80K to extend Opioid Resource Navigator position
  - Noble CDJFS has requested 50K for a Telecommunicator/Dispatcher and 38K for a Treatment Navigator/Clinician

➤ 5K would be reserved as admin which would allocate the remaining 173K balance

**COG Motion 29-20 to ratify the WDB's acceptance of this plan. Motion by: James Booth; Second by: Charles Schilling. Motion passed.**

- Flood Grant Update– transfer paperwork for the trailers and supplies has been accepted by Malta, Washington and Noble.
- Local Monitoring –monitoring reviews indicate satisfactory performance.

Per request Misty Crosby of Buckeye Hills Regional Council asked to speak to the Commissioners on a time sensitive matter on Community Infrastructure Line Item: Water and Sewer.

- Subgrant extension for 7/1/21-6/30/22 of the WIOA adult and DW programs and youth case management and elements in prior procurement. **COG Motion 30-20 to continue subgrants. Motion by: Tom Bragg; Second by: Mick Schumacher. Motion passed.**
- Local and Regional Workforce Plan Survey -2021-2025 in public comment: [Workforce Region | over \(omj15.com\)](http://omj15.com)  
Discussion of labor participation and commuter patterns  
Outreach ideas  
Recommendations  
**COG Motion 31-20 to accept the plan and allow to be submitted after public comment. Motion by: Gary Saling; Second by: James Booth. Motion passed.**

**ITEMS FOR NEXT MEETING:** None identified

**FUTURE MEETING DATES:** State budget in legislation allows virtual through 12/31/21-pending passage. Mixed? Mondays, 8/2/21 and 11/1/21 at noon at Lori's Restaurant as meeting guidelines permit.

**ADJOURNMENT:** COG Motion 32-20 to adjourn. Motion by: Brad Peoples; Second by: James Booth. Motion passed.

Approved By:   
COG Chair or Vice Chair

Date: 8-2-21