

Agenda

- Overview of OH-30
- Participant Eligibility
- Bi-Monthly reporting in CFIS
- CFIS Client Tracking- We won't be using!
- Registering Participants in WCMS
- Whether to Dual Enroll
- Q & A

2

Ohio's Disaster Declaration

- Date Declared: 4/17/2018
- Declaration #: FEMA-4360-DR
- Incident: Severe Storms, Flooding and Landslides
- Period: 2/14/18 to 2/25/18

3

WIOA Rules & Regulations for DWGs

- WIOA Section 170
- 20 CFR Part 687
- TEGL 2-15 (July 1, 2015)
- WIOAPL 17-06

4

Purpose of Disaster NDWG

- Intended to create temporary jobs for laid off workers, especially those dislocated due to disaster
- Clean up work should be primarily cosmetic, not major demolition or large scale reconstruction projects
- Clean up includes "demolition, cleaning, repair, renovation, and reconstruction of damaged and destroyed public structures, facilities, and lands within disaster area."

5

Participating Areas/Counties

- Area 1: SCIOTO, PIKE
- Area 7: LAWRENCE, GALLIA, JACKSON, MUSKINGUM
- Area 14: ATHENS, MEIGS, PERRY
- Area 15: MORGAN, WASHINGTON
- Area 16: BELMONT, JEFFERSON, HARRISON
- Area 20: VINTON

6

Participant Eligibility

- Permanently or temporary Laid off as a result of the disaster
- Self-employed who become unemployed or underemployed due to disaster
- Dislocated Worker
- Long Term Unemployed

* Priority must be given to individuals affected by the emergency.
**Vets have priority within each category.

7

Eligible Participants: Dislocated Workers

WIOA Dislocated Workers See WIOA 3(15)

- A. Terminated or laid off, receiving or received Unemployment compensation (UC), unlikely to return.
- B. Laid off due to plant closing or substantial lay-off.
- C. Self employed, but unemployed due to economic conditions or disaster.
- D. Displaced Homemaker dependent on income of family member but no longer supported by that income
- E. Military Spouse

8

Eligible Participants: Long Term Unemployed

Long Term Unemployed

- I. Had substantial work history, is unemployed now and in 15 of past 26 weeks.
- II. Is unemployed now and in 15 of past 26 weeks.
- III. Currently employed but had been unemployed 15 of past 26 weeks and is not self-sufficient.
- IV. Unemployed or working part-time currently and in 15 of the past 26 wks, seeking full time employment, not self sufficient.

9

County of Residence

- County of Residence is not considered when determining eligibility
- The worksite must be in a county approved for public assistance
- The participant may live in any county or another state

10

OH30 Expenditure

Reporting in CFIS

11

Notice of Allocation

Grant Details

- Federal Award ID: **EM-31826**
- Initial Award: \$3,150,000
- Conditionally awarded: \$9,450,000 - we cannot apply for the 2nd increment until 70% of first increment has been spent.
- Project Name: Ohio Severe Storms, Landslides & Mudslides
- Award Identifier: **OH-30**
- Start Date: **6/1/18 (7/1/18 in CFIS)**
- End Date: **6/30/19 - Although could be extended if more sites need cleaning up**

12

Notice of Allocation Grant Details (continued)

- Award Identifier: **OH-30**
- Begin Date: **6/1/18**
- End Date: **6/30/19** - End Date could be extended
- Liquidation Date: **6/30/19**
- Note: No liquidation period after the 6/30/19 end-date. Areas should plan to complete service delivery early to allow plenty of time to pay off final invoices by 6/30/19.

13

CFIS Financial Coding

Element	Code
SA Project	JFSCWE30
SA Project Name	NEG-30 Disaster SSFL
RMS Coding	486

14

Activity/Sub-Project Crosswalk

Activity	CFIS Sub-Project Code
Wages earned by program participants performing approved disaster recovery activities. DWG participants may not be employed more than 1 year (2,080 Hours)	DNEGWAGES
Cost of fringe benefits paid to participants such as Worker's Comp., retirement or insurance if appropriate.	DNEGFRNGE
Cost of personal & safety items provided to participants including immunizations needed to safely perform grant operations. Cost of items for personal use such as clothing, boots, helmet liners and gloves – items not generally shared by multiple workers.	DNEGSUPPT

15

Activity/Sub-Project Crosswalk

Activity	CFIS Sub-Project Code
Costs of non-staff items needed for operation of the grant, such as supplies, equipment, debris removal, participant training costs, etc.	DNEGOTHER
Program Management Costs – Non-administrative staff costs of program management and oversight including salary and fringe benefits of project manager, participant supervisor (if supervisor is not program participant), program monitor(s), etc. Cost of staff travel, communication	RNEGPGMGT
Administrative Costs - Expenses for administrative program management and oversight tasks by the workforce area.	DNEGADMIN

16

Bi-Monthly Reporting in CFIS

- County fiscal agents must enter expenses from 1st to 15th by last day of the month into CFIS (not necessary to close out this entry)
- Must enter expenses from 16th to 31st by 18th of the following month.

*Required per WIOA Policy Letter No. 17-06.

17

Why Bi-Monthly at county level reporting is important!

- Before state can apply for next increment, 70% of total must be spent
- Takes DOL up to 2 months before they give us next increment
- Prevent counties from running out of funding

*If you don't tell us your county is running out of funding - we won't know!

18

CFIS reporting replaces bi-monthly paper reporting

The screenshot shows a spreadsheet titled "TWICE MONTHLY NED REPORT" for "FLOOD". It includes a table with columns for "CATEGORY", "PERIOD 1", "PERIOD 2", "TOTAL", and "TOTAL AVAILABLE". The table lists various categories such as "Total NED Award", "Participant Program", "Participant Program Benefits", "Supportive Services", "Program Supplies", "Equipment", "Travel Costs", "Program Management", "Administration", "Travel Costs", "NED Costs", "NED Award", "Award Reserve Costs", and "NED Remaining". A large red 'X' is overlaid on the center of the table.

19

OH30 Grant Reporting in CFIS

- All expenses and accruals will be entered as Pooled Services (since CFIS Client Tracking cannot be used)
- All expenditures should be documented – including timesheets signed by a supervisor for payroll costs.
- Participants hours should be tracked
 - Participants can only work 1 year or 2080 hours (whichever comes first)

20

OH-30 Expenditures

Reporting in CFIS
Questions?

21

OH-30 Participant reporting in WCMS

- All OH30 participants and services are required to be entered in WCMS
- CFIS Client Tracking is **NOT** Required
- DWG participants not co-enrolled in WIOA will not affect local WIOA performance outcomes

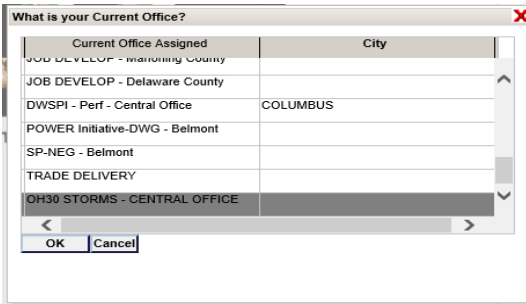
22

OH-30 Special Grant Offices:

Area	Office	Area	Office
1	OH30 STORMS – SCIOTO	14	OH30 STORMS - PERRY
1	OH30 STORMS – PIKE	15	OH30 STORMS – MORGAN
7	OH30 STORMS - GALLIA	15	OH30 STORMS – WASHINGTON
7	OH30 STORMS - JACKSON	16	OH30 STORMS – BELMONT
7	OH30 STORMS – LAWRENCE	16	OH30 STORMS - JEFFERSON
7	OH30 STORMS - MUSKINGUM	16	OH30 STORMS - HARRISON
14	OH30 STORMS -ATHENS	20	OH30 STORMS - VINTON
14	OH30 STORMS - MEIGS		

23

Step 1: Sign into OH30 STORMS Special Grant Office



24

Step 2: Select the Job Seeker (if already in WCMS)

Click "WIOA" and choose "Select Job Seeker."

Search by name or SSN to find the job seeker.

Click "New Seeker" if not already in WCMS.

The screenshot shows the 'Select Job Seeker' window. At the top, it says 'Selected Customer: HERMAN, RICK'. Below that, there are search fields for 'First Name', 'Last Name', 'Birth Date', 'Gender', 'SSN', and 'Email'. There are two buttons: 'New Seeker' and 'Existing Searcher', with the latter circled in red. Below the search fields is a table with columns: 'Type', 'Program/Institution', 'Status', 'Status Date', 'Start Date', and 'Completion Date'. At the bottom, there is a section for 'Appointments for Today' with columns for 'Appointment Description', 'Phone', 'Extension', 'Time', and 'Type'.

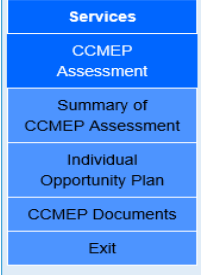
Step 3: Complete first 2 two tabs if a new job seeker

The screenshot shows the 'New Seeker' form. It has several tabs: 'Personal', 'Address', 'Special Grant', and 'Special Grant'. The 'Personal' tab is active, showing fields for 'Seeker Status', 'Seeker Status Date', 'Street Address', 'Home Address', 'Phone Number', 'City', 'State', 'Zip', 'Date of Birth', 'Gender', 'Race', 'Ethnicity', 'Education', 'Employment Status', 'Program Type', 'Status', 'Status Date', 'Start Date', 'End Date', and 'Holds Date'. There are also fields for 'First Name', 'Last Name', 'Email', and 'Phone'.

Step 4: On Special Grant Tab – enter date participant started in this grant

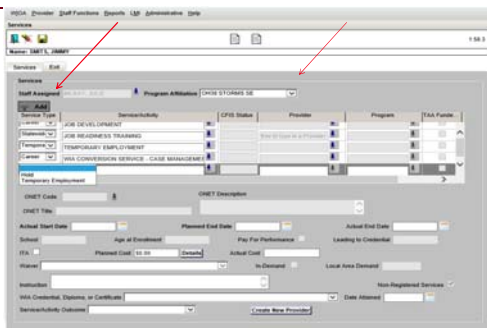
The screenshot shows the 'Special Grant' tab. It has a table with columns: 'Grant Type', 'Grant Name', 'Grant Number', 'Grant Start Date', and 'Grant End Date'. Below the table, there is a 'Start Eligibility Date' field and a 'Start Eligibility Reason' dropdown menu. There are 'OK' and 'Cancel' buttons at the bottom.

Step 5: To add services, click on WIOA dropdown – scroll to Services & IOP



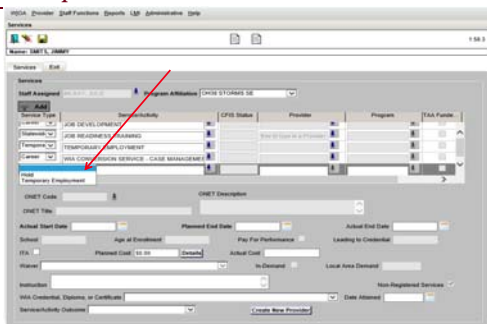
28

Step 5 (cont.) On “Services” screen click + Add to add a service and choose OH30 STORMS SE Program Affiliation



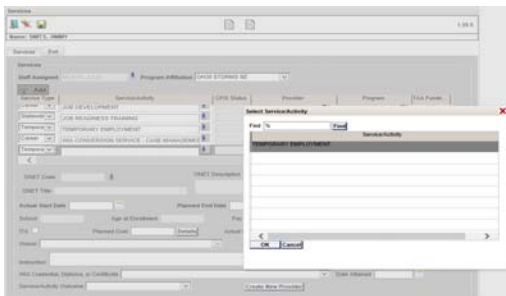
29

Step 5 (cont.) Choose Temporary Employment from the dropdown



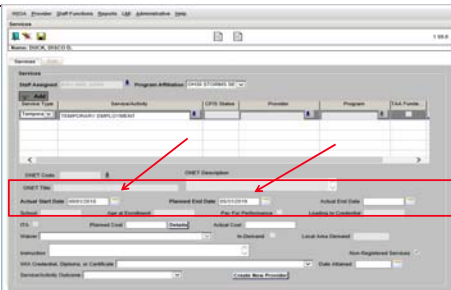
30

Step 5 (cont.) Select Service/Activity Temporary Employment



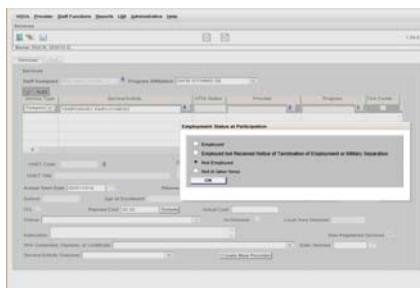
31

Step 6: Enter Actual Start and Planned End date.



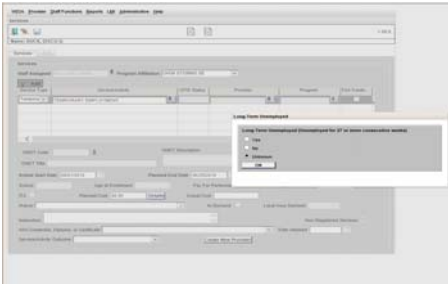
32

Step 7: Before Saving, must answer Employment Status at Participation



33

Step 8: Before Saving, must answer Long Term Unemployed



34

Optional WIOA Co-Enrollment

- Project Operators should help disaster DWG participants find permanent jobs
- Co-enrollment in WIOA program is encouraged
- Local WIOA program can provide additional supportive services, case mgmt, job search assistance, resume writing, etc.
- OH-30 DWG participants with no services funded by the local WIOA program are not co-enrolled (and do not affect local WIOA performance)
- Add a WIOA affiliated service such as Case Mgmt to co-enroll a DWG participants in WIOA.

35

OH-30 Participant

Data entry in WCMS

Questions?

36

Questions re: OH-30 Reporting

Please contact:

Sara Ballard
Sara.ballard@jfs.ohio.gov
614-466-9671

With cc to:
Kip.crist@jfs.ohio.gov

37
