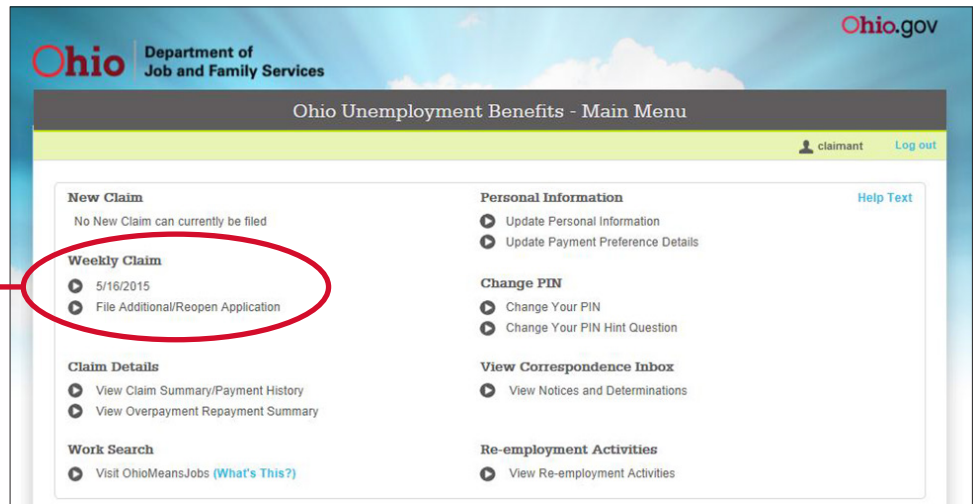


## FILING YOUR WEEKLY CLAIMS

In order to be paid, you must file weekly or biweekly claims for each week that you are unemployed or make less than your weekly benefit amount. When filing the first three weeks on an initial claim, you may file weekly. To continue filing weekly, your correspondence preference must be email.

Click on the button next to the week you wish to claim for benefits.



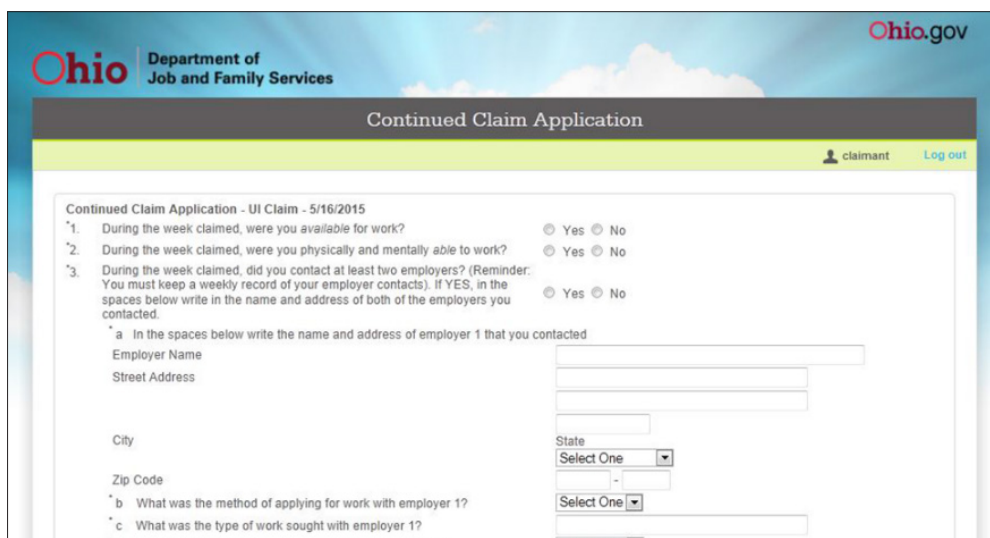
To file a weekly claim, log in at [unemployment.ohio.gov](http://unemployment.ohio.gov) and click on the button next to the week you wish to claim, as shown above.

Weeks must be claimed in chronological order (oldest week to the most current week). Failure to claim the weeks in order may prevent you from filing future claims online.

### Continued Claim Application

The questions on this page may differ depending on your work-search requirements.

Answer all questions honestly and correctly. Federal and state laws require mandatory penalties for claimants who make false statements to obtain benefits. Click the **Next** button to advance to the next screen.



## Weekly Claim Certification

Review the answers provided on the previous page and the certification statement.

If you agree, click on the button next to the sentence that begins "I agree to all..."

If you wish to make changes to your answers, click on the button next to the sentence that begins "I wish to change..."

If you do not agree and wish to cancel the claim, click on the button next to the sentence that begins "I do not agree..."

Click the **Next** button to advance to the next screen.

City	State
Zip Code	OH
What was the method of applying for work with employer 1?	43215 -
What was the type of work sought with employer 1?	Email
What date did you make a job contact with employer 1?	any
What was the outcome of the contact with employer 1?	03/22/2015
Employer Name	Interviewed
Street Address	grog
	4200 east fifth ave
City	columbus
Zip Code	State
What was the method of applying for work with employer 2?	OH
What was the type of work sought with employer 2?	43215-
What date did you make a job contact with employer 2?	Mail
What was the outcome of the contact with employer 2?	any
	03/24/2015
	Not Hiring
4. During the week claimed,	
a. did you refuse work or a referral to work?	No
b. did you quit employment?	No
c. were you discharged (fired) from employment?	No
5. During the week claimed, did you apply for (or was there a change in the amount of) pension, or any other type of retirement payment?	No
6. Did you receive, or will you receive, holiday pay for a holiday that occurred during the week claimed?	No
If YES, enter the total gross amount of the holiday pay.	Not Entered
7. Did you work (full-time or part-time), or were you self-employed during the week claimed? (If you worked, you should answer "YES" even if you will be paid in another week.)	No
a. If YES, enter the total gross amount earned during the week (regardless of when paid).	Not Entered
b. If you returned to work full-time during the week claimed, enter the return to work date.	Not Entered

CERTIFICATION: I understand the answers I give to the above questions may affect my rights to benefit payments. I certify that these statements are true and correct, and I am not claiming any benefits from any other unemployment program for the above weeks. I understand the law provides penalties for false statements.

I agree to all of the above and wish to submit my claim for processing

I wish to change one or more of my answers prior to submitting my claim for processing

I do not agree and wish to cancel my claim

## Weekly Claim Confirmation

Record your confirmation number and then click the **Next** button. You will be returned to the main menu.

**Ohio** Department of Job and Family Services Ohio.gov

### Weekly Claim Confirmation

claimant [Log out](#)

Your claim for the week ending 3/28/2015 has been entered and will be processed overnight. You will be able to check on the status with in 24 hours. If any issues are detected on your claim you will be contacted by ODJFS staff for information. [Help Text](#)

Your confirmation code is CC0000000000

Write the number down and retain it for your records.

**Continue claiming all weeks that you are unemployed or earn less than your weekly benefit amount.** Weekly claims filed later than **21 days** may be denied unless you can establish that the late filing was for reasons beyond your control. **If for any reason you are unable to claim benefits for more than a few days, call (877) 644-6562 immediately.**