

**NOVEMBER 18, 2019 – NOON  
OHIO VALLEY EMPLOYMENT RESOURCE  
COUNCIL OF GOVERNMENTS MEETING  
LORI'S RESTAURANT, CALDWELL, OHIO  
Minutes**

**Attendance:**

Carl Davis, Monroe County Commissioner  
Tim Price, Monroe County Commissioner  
Mick Schumacher, Monroe County Commissioner  
Adam Shriver, Morgan County Commissioner  
Mike Reed, Morgan County Commissioner  
Tom Bragg, Morgan County Commissioner

Gary Rossiter, Noble County Commissioner  
Ty Moore, Noble County Commissioner  
Brad Peoples, Noble County Commissioner  
David White, Washington County Commissioner  
Kevin Ritter, Washington County Commissioner

**Others in Attendance:**

Ty Giffin, Caseworker, Congressman Johnson's office  
Jeanette Schwall, Director, Monroe County Department of Job & Family Services  
Heidi Burns, Director, Morgan County Department of Job & Family Services  
Ginger Bowen, Workforce Director, Morgan County Department of Job & Family Services  
Misty Wells, Workforce Director, Noble County Department of Job & Family Services  
Michelle Brown, Workforce Director, Washington County Department of Job & Family Services  
Kathy Lott-Gramkow, Workforce Director, W/M CAP Agency  
Rebecca Safko, Executive Director, Ohio Valley Employment Resource  
Michelle Hooper, Grants Assistant, Ohio Valley Employment Resource

**THE PLEDGE OF ALLEGIANCE TO THE FLAG** was led by Kevin Ritter, COG Chair.

**DRAFT MEETING MINUTES COG Motion 8-19 to accept the August 5, 2019 minutes. Motion: David White, second: Mick Schumacher; motion passed.**

**WIOA AREA #15 ACTIVITIES**

- OVER line item Expenditures as of 10/31/19 were reviewed. 27% spent; 33% through program year.
- Areawide Expenditures as of 9/30/19 were reviewed. 25% spent; 25% through program year.
- Incumbent Worker Projects were reviewed. Discussion on upskilling of our existing workforce and improving the local economy with a portion of the carryover funding.
- Performance Report method change for Final WIOA PY18  
Change in structure based on federal WIOA: Addition of Statistical Adjustment Model  
The model will adjust performance goals for Local Workforce Areas serving harder-to-serve populations and/or in economies facing more difficult labor market conditions. Looks at characteristics of the participants served in each program and local economic factors. Expected in December 2019 or January 2020.
- One-Stop counts July-September 2019, prepared by OVER were reviewed. 9% increase in visits to prior Q; 20% increase in referrals.

**WDB MEMBERSHIP**

- New Workforce Development Board appointment: Nathan Lord, Business Manager, Shale Crescent USA  
**COG Motion 9-19 to appoint Nathan Lord effective immediately for the term ending 6/30/21. Motion: David White, second: Gary Rossiter; motion passed.**
- Workforce Development Board Re-certification. This motion was originally made on 5/6/19 as motion 20-18; however a business member passed and the Aspire representative was promoted. This motion reflects these changes and reaffirms the required structure of WIOA legislation. **COG Motion 10-19 to recertify. Motion: David White, second: Adam Shriver; motion passed.**

**JOINT COG/WDB ROLES AND RESPONSIBILITIES**

- Outreach Items on Incumbent Worker and On the Job Training were provided to distribute when talking to local employers. The inter relationship between TechCred and these two programs was also discussed.
- MOU Budget revised for Noble to increase Resource Room Pool by \$2,530. This change is to allow for 4 new computers and associated internet service and tech support (IT staff) from contract with ODJFS. The original 2019-2020 budget for Noble OMJ was 39,219 the revised budget is 41,749 (increase of 2,530). The original 2020-2021 budget for Noble OMJ was 40,056 the revised budget is 39,246 (decrease of 810). **COG Motion 11-19 to approve Noble’s MOU revisions. Motion: Gary Rossiter, second: Carl Davis; motion passed.**
- Policies/Plan:
  - Opioid Committee Update – The Opioid WDB subcommittee hosted meetings, met w/partners and submitted an action plan for funding usage. Based on this action plan, the required areawide plan was completed. Action items are:
    - Mobility Manager and Substance Abuse Navigator positions through subgrant with BH-HVRDD
    - Dual enrollment of Disaster participants to enable job seeker skills (not allowable under Disaster) through increase in existing subgrant with W/M CAP
    - Noble Public Safety expansion assistance. Noble County was state identified as a higher need county and received a greater share of the state allocation. Noble EMA Director shared the need for additional public safety and will work with the county to link training to fill gap.
    - Opioid Area Plan and Policy to implement committee’s recommendation. Discussion of the required state plan format and the incorporation of the area needs identified into the format for submission. The policy is specific to the differences in allowable activities for this limited time grant (confidential question control, employee wage/benefits, allowable activities including enhanced supportive services, recognition of needs levels of counties; etc). The WDB subcommittee created one specific policy to tailor services allowable for the limited duration Opioid grant so that all info specific to the Opioid differences would be in one policy document to eliminate confusion and increase efficiency.
  - WDB approved all of above subcommittee’s recommendations as presented at their 10/28/19 meeting.  
**COG Motion 12-19 to approve Opioid Plan, Policy, Subgrant with BH-HVRDD; increase of CAP subgrant; Noble allocation set aside and reduced OVER admin level to enable the Disaster portion based on WDB’s approval of subcommittee recommendation. Motion: Gary Rossiter, second: Mike Reed; motion passed.**
- Youth and One-stop Operator RFP Committee appointed by the WDB to include Chasity Schmelzenbach, Stephen Carson and Travis Stewart. They will be meeting 11/26, noon at Lori’s w/WIOA program operators to discuss improvements on prior RFPs & present improvements at 2/3/20 WDB meeting.
- On 11/5/19 Noble OMJ hosted a Career Fair w/special Veterans services that was very successful.

**ITEMS FOR NEXT MEETING**

- COG suggestions – a multi county meeting with employers and other interested parties to discuss the potential impacts of the anticipated Belmont county cracker was discussed.

**FUTURE MEETING DATES:** Monday, 2/3/20 and 5/4/20 at Noon am at Lori’s Restaurant

**ADJOURNMENT:** COG Motion 13-19 to adjourn. Motion: Carl Davis, second: David White; motion passed.

Approved By:   
COG Chair or Vice Chair

Date: 2-3-20