

PAYMENT AND BANKING INFORMATION

If you chose direct deposit as your preferred payment method, you will be shown the Payment Preference Details screen. At a minimum, you must provide your **Bank Name, Bank Account Number, Account Type** and **Bank Routing Number**. For help locating your banking information, see “Locating Banking Information,” below.

If you change your mind, you still can elect **not** to participate in direct deposit and instead receive benefits on a debit card.

Locating Banking Information

Always provide the banking information that appears on your personal checks, not your deposit slips. Providing the wrong information could delay benefit payments.

The name of your **Financial Institution** should appear immediately below the “Dollars” line.

The **Bank Routing Number** is the 9-digit number that appears in the lower left corner of your checks.

The **Account Number** is usually 8-10 digits at the bottom of your check.

Do not include the check number when providing the account number.

Changing Your Banking Information

If you are filing a new claim or restarting a claim, and the Ohio Office of Unemployment Insurance Operations already has your banking information on file, possibly from a previous expired claim, you must temporarily switch to receiving your benefits on a debit card and then fax or mail a voided check or letter from your new financial institution (see below). To temporarily switch to debit card, click “Debit Card” and then “Next” on the Payment Preference Details screen.

The screenshot shows the 'Payment Preference Details' page on the Ohio.gov website. At the top left is the Ohio Department of Job and Family Services logo, and at the top right is the Ohio.gov logo. The page title is 'Payment Preference Details'. In the top right corner of the page, there is a user profile icon labeled 'claimant' and a 'Log out' link. The main content area contains the following text: 'You may select to receive your benefit payments by direct deposit to your bank account or by debit card. In order to participate in direct deposit, please make the selection and provide the requested information. Click [here](#) for additional debit card information.' Below this is the 'Direct Deposit' section. It includes a note: '* If you do not choose to receive your benefits by direct deposit to your account, you will automatically be enrolled to receive payments by debit card.' To the right of this note are two radio buttons: 'Direct Deposit' (which is selected) and 'Debit Card'. Below the note are several input fields: 'Bank/Branch Name', 'Address' (with a multi-line text area), 'City', 'State' (a dropdown menu with 'Select One' selected), 'Zip Code' (with a hyphen separator), 'Bank Account Number', 'Account Type' (a dropdown menu with 'Select One' selected), and 'Bank Routing Number'. A hint at the bottom of the form states: '(Hint: The Bank Routing Number is the 9 digit number that appears in the lower left corner of your checks.)'. At the bottom left of the form is a 'Next' button. On the right side of the form, there are links for 'Help Text' and 'Help Video'.

To change your direct deposit banking information, fax a voided check or a letter from your financial institution with the bank account information to (614) 387-7949. This information may also be mailed to the following address:

Ohio Department of Job and Family Services
Attn: Program Services, Finance Section
P.O. Box 182059
Columbus, Ohio 43218-2059

For faster processing, please include the last four digits of your Social Security number on all faxes or letters.

John R. Kasich, Governor, State of Ohio
Cynthia C. Dungey, Director, Ohio Department of Job and Family Services
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This institution is an equal opportunity provider and employer.