

**OCTOBER 24, 2016 – 9:00 AM  
OHIO VALLEY EMPLOYMENT RESOURCE  
AREA #15 WORKFORCE DEVELOPMENT BOARD MEETING  
LORI'S RESTAURANT, CALDWELL, OHIO**

**MINUTES**

**WDB Attendance**

Ann Block, Monroe County	Arthur Miller, Washington County
Jeff White, Monroe County	Sherri Becker, Washington County
Allen Fraley, Noble County	Pamela Lankford, Area Wide
Herman Gray, Jr., Noble County	Roger Blouin, Area Wide
Chasity Schmelzenbach, Noble County	Bradley Ebersole, Area Wide
Jennifer White, Washington, County	Stephen Carson, Area Wide

**Others in Attendance**

Rebecca Safko, Executive Director, OVER	Michelle Hooper, OVER
Kathy Lott-Gramkow, Washington/Morgan CAP	John McClure, Office of Workforce Development, ODJFS
Kim Reed, Morgan County DJFS	David Brightbill, Washington/Morgan CAP
Tom Ballengee, Washington CDJFS	Laura Fuller, OSU Extension/Noble
Misty Wells, Noble CDJFS	Tony Huffman, Washington County Career Center
Sandy Doudna, Ohio Valley Ed. Service Center	Brenda Kornmiller, Washington State CC
Vicki Thompson, Thomas P. Miller & Assoc. (Regional Plan)	

- I. THE PLEDGE OF ALLEGIANCE TO THE FLAG The meeting was called to order and the Pledge of Allegiance was led by Herman Gray, WDB Chair
- II. DRAFT MEETING MINUTES of the August 1, 2016 Meeting **WDB 5-16 Motion to accept the minutes as read. Motion by: Ann Block; Second by: Roger Blouin. Motion passed.**
- III. MORGAN COUNTY SUCCESS STORY presented by Kim Reed.
- IV. ELECTION OF OFFICERS
  - A. Nomination from the floor for Workforce Development Board Chair
  - B. Nomination from the floor for Workforce Development Board Vice Chair**WDB 6-16 Motion to have Herman Gray, Jr. continue as WDB Chair and Ann Block to continue as Vice-Chair. Motion by: Pamela Lankford; Second by: Sherri Becker. Motion passed.**

V. AREA #15 ACTIVITIES

A. Expenditures as of 9/30/16 were presented and discussed. Overall 16.34% spent.

B. Make It In America Allocation	\$1,299,956.00
As of 9/30/16: Total Accruals/Expenditures	\$835,949.00
Total Obligations	<u>\$172,722.88</u>
Unobligated balance	\$291,284.12

C. National Emergency Grant - #28 Sectors - 7/1/2015 - 6/30/17 w/no accruals  
Sectors: Polymers, Energy and Healthcare

	Allocation	Distribution
1 <sup>st</sup> year	\$296,485	\$200,000 to Counties \$50K ea.
Released to Area 16	(150,000)	16,200 to OVER
2 <sup>nd</sup> year	<u>296,485</u>	<u>50,000</u> for Regional Plan
Total Funding	<u>\$442,970</u>	<u>\$266,200</u>
		50,000 to Washington
		(30,000) Morgan release
	<u>(286,200)</u> ←	<u>\$286,200</u>

Unwanted, release? \$156,770

**WDB 7-16 Motion to award an additional \$50,000 to Washington based upon request and hold releasing of any additional funding until January's meeting. Motion by: Allen Fraley; Second by: Chasity Schmelzenbach. Motion passed.**

- D. The American Job Center (branding funds) \$13K Guidance has just been released for this. Proposed \$3K per county and 1K for Area Wide. Counties will be adding line to signage and printed materials. Additional funding can be requested if need from the State.
- E. Partner Updates
  - 1. ABLE-not available to attend
  - 2. Opportunities for Ohioans with Disabilities-not available to attendTony Huffman discussed the three available options for non-graduates: ABLE, 22+ Credit Recovery and Adult Diplomacy Program
- F. September 2016 Help Wanted Online Job Postings were presented and discussed.
- G. Herman Gray, WDB Chair – provided updates with PowerPoint presentation on:
  - 1. OMA Board Meeting 9/20/16: Honda's Technical Workforce Development Initiative
  - 2. Skilled Trade InformationAnn Block commented that youth/young adults are failing math skills from what she is seeing at her business. Dr. Ebersole mentioned they have a \$16K At & T grant for College Readiness-to prepare students for basic math skills and soft skills are integrated into courses. Misty Wells also mentioned that their QIOA youth are provided these elements under WIOA.
- H. Washington County One-Stop Certification Updates – Washington County is the primary site. The certification visit was postponed and is on hold until the ADA report is received. Committee formed to include Marc Manheim, Herman Gray, Jr., Misty Wells, Connie Shriver and Ann Block.
- I. Area One Stop Visitor Report for the 1<sup>st</sup> Qtr (July-Sept 2016), we had 899 clients making 1,660 visits through the four one-stops. The report provided additional detail and will provide more detail in the future quarters as the counties progress in their implementation of the new system.
- J. County Updates were provided.

#### VI. WIOA AREA #15 PERFORMANCE

- A. PY 2015 Annual Performance Report was presented and discussed. Overall the area met/exceeded 8 standards and failed one: youth literacy and numeracy. Three youth counted in this measure and part of the failure was the result of using different testing tools for the original and follow-up testing.
- B. Performance Negotiation for the area was conducted with the executive director and state staff. PY16 will not be measured and this was for PY17. A lower standard was agreed upon for employment rate 2<sup>nd</sup> Qtr after exit for adult & DW, as shown on the handout.

#### VII. WORKFORCE INVESTMENT BOARD MEMBERS

- A. New Appointees/Re-appointees
  - 1. Monroe County (re-appointment)-Ann Block, owner/Woodsfield Dairy Queen
  - 2. Noble County (re-appointment)-Chasity Schmelzenbach, owner/CS Rental
  - 3. Noble County (new)-Allen Fraley, President/Noble County Chamber
  - 4. Washington County (re-appointment)- Sherri Becker, Training Coordinator/Solvay
  - 5. Washington County (new)-Jennifer White-Moyer, Account Rep/Schwendeman Insurance
  - 6. AREA Wide
    - a. (new) – Stephen Carson, Regional Coordinator/Office of Workforce Development
- B. WDB Contact Info presented and asked for any changes needed.
- C. Conflict of Interest for 2016 – members must sign each year.

- VIII. PROCUREMENT One-Stop and Youth required, adult/DW optional. A series of state information was incorporated into this handout to provide long awaited clarity on procurement. Although the state initially required designation of a CCMEP lead agency, the state clarified DOL's position that all youth services – framework as well as the elements, be procured. The adult and DW programs do not have to be competitively procured (as our area had done in the past), the state clarified that even if the adult and DW

programs total more than the Uniform Guidance threshold of \$150,000, that procurement is not required in a subgrant agreement, unless the legislation requires it. However, for the One-Stop operator, the legislation does require it, so it must be competitively procured.

**WDB 8-16 Motion to not go out for procurement of the Adult and DW programs as have been done in the past but to extend the subgrant to the current program operators for 7/1/2017-6/30/2018.**

IX. ADDITIONAL ACTIVITY

- A. WARN Notice: Ohio Valley Coal Company Powhatan No. 6 Mine has issued a notice of closure at their St. Clairsville/Belmont location. There are 492 potentially impacted individuals at this time. Expected layoff date: 12/11/16.
- B. AEP Buyers for plants in Ohio were discussed.
- C. Washington State Community College Fall Open House, November 1<sup>st</sup>, 5:30-7:30 pm

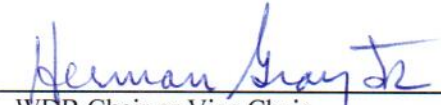
2016 Mid-Ohio Valley Job & Resource Fair, Thursday, October 27<sup>th</sup> at the Washington County Fairgrounds Jr. Fair Building; 3:00-4:00 pm Veterans Only, 4:00-7:00 pm General Public

X. REGIONAL PLAN UPDATE

- A. The Rating Committee met on August 31, 2016, and reviewed the four timely RFPs received. Thomas P. Miller & Associates was the selected consultant. The first launch meeting was held October 13, 2016 to begin the process. Recently, the State extended the regional plan due date to March 31, 2017. **WDB 9-16 Motion to confirm Thomas P. Miller & Associates as the selected Regional Planning Consultant. Motion by: Jeff White; Second by: Pamela Lankford. Motion passed.**
- B. Next steps – Focus Groups
  - 1. November 3, 2016-10:00 am – Noon at the Noble County Fairgrounds Community Building~ Regional Stakeholder Engagement Meeting for Business and Economic professionals
  - 2. November 3, 2016-1:00 pm – 3:00 pm at the Noble County Fairgrounds Community Building~ Local Stakeholder Engagement Meeting for Workforce and Education partners~
  - 3. November 30, 2016- 10:00 am – 4:00 pm at the Noble County Fairgrounds Community Building~ Regional Planning Session
- C. Presentation by Vicki Thompson, Senior Project Consultant from Thomas P. Miller and Associates: Southeast Region WDB Planning Activities: An Overview of the Scope of Work

XI. NEXT MEETING DATE will be Monday, January 30, 2017 at 9:00 am at Lori's. The following meeting will be: May 1, 2017.

XII. ADJOURNMENT **WDB 10-16 Motion to adjourn. Motion by: Arthur Miller; Second by: Jeff White. Motion passed.**

Approved By:   
WDB Chair or Vice Chair

Date: 1/30/2017