



**OHIO VALLEY EMPLOYMENT RESOURCE  
WORKFORCE DEVELOPMENT BOARD  
FEBRUARY 6, 2023 – 9:00 AM  
LORI’S RESTAURANT, CALDWELL, OHIO**

**HERMAN GRAY, JR., WDB CHAIR  
ANN BLOCK, WDB VICE-CHAIR  
REBECCA SAFKO, EXECUTIVE DIRECTOR**

**MINUTES**

**WDB Attendance:**

Ann Block, Monroe County  
Tru Jorris, Monroe County  
Jeff White, Monroe County  
Laurene Huffman, Morgan County  
Jeremy Welch, Morgan County  
Chasity Schmelzenbach, Noble County  
Jennifer White, Washington County

Linn Yost, Washington County  
Pamela Lankford, Area Wide  
Tony Huffman, Area Wide  
Jesse Roush, Area Wide  
Travis Stewart, Area Wide  
Stephen Carson, Area Wide

**Others in Attendance:**

Rebecca Safko, Executive Director, OVER  
Michelle Hooper, Grants Manager, OVER  
Janell Comstock, Grant Coordinator, OVER  
Felicia Pittman, Monroe CDJFS  
Kimberly Foreman, Morgan CDJFS  
Teiara Saling, Noble CDJFS  
Deedra Daugherty, Noble County

Michelle Brown, Washington CDJFS  
Amanda Sutphin, Washington CDJFS  
Sam Miller, Buckeye Hills Regional Council  
Bryn Stepp, SE Ohio Regional Rep., Lt. Governor Jon Husted (virtual)  
Evan Schaad, WCCC  
Sandy Doudna, Ohio Valley ESC

**THE PLEDGE OF ALLEGIANCE TO THE FLAG** led by Board Vice-Chair Ann Block.

**DRAFT MEETING MINUTES** – November 7, 2022, draft minutes were presented and reviewed. **WDB Motion 14-22 to accept the November 7, 2022, minutes. Motion by: Jeff White; Second by: Stephen Carson. Motion passed.**

**CONFLICT OF INTEREST** – WDB members complete and return to OVER if you did not at last meeting.

**OLD BUSINESS**

- Governor’s proposed Ohio Build’s \$500M in Appalachia

**WIOA AREA #15 ACTIVITIES**

- Area 15 Expenditures as of 12/31/22 were presented and discussed. 52% overall in workforce funding.
- WIOA PY22 Q1 Unadjusted Performance Report and WIOA PY21 Annual Unadjusted Performance Report were presented and discussed. Measurable skills gains are generally captured through report cards thus the low percentage in Q1. Still working out the bugs with the new ARIES tracking system. The prior system was customized, and the new system is standard and runs on Monster. Reviewing credential attainment data to identify what’s in the old system compared to the new system.
- One-Stop counts, and One-Stop report for October-December 2022 were presented and discussed. One-Stop counts were up 5% and down significantly in referrals out.
- Partner & Resource Room Updates-Morgan is gearing up for summer youth, shared success story; Monroe is utilizing Workforce Academy for those struggling with credits to graduate. Noble is utilizing AVC Communications for ad spots/live on the square during in demand week and Noble’s LIFT page. WCCC has done their 3<sup>rd</sup> cohort of Fiber Optic Technician, has applied for IMAP funding, and is now providing driver’s ed training. Driver’s Ed programs are all needing drivers. There is a new DVOP starting on Monday. Discussion of SNAP benefits ending in February so there could be an increase in traffic at the OMJ centers.

The MOU for the One-Stops is a one-year term going back to a two-year term.

**WORKFORCE DEVELOPMENT BOARD ROLES AND RESPONSIBILITIES**

- Regional Plan-this is a mid-term review plan which will be updated with our current numbers/statistics, leading in VR training (Janell and Stephanie will be presenting at the ODJFSDA/Directors’ conference in May),

completion of apprenticeship sponsor for water and wastewater. This Plan covers an eleven-county region, Area 14, 15 and 16, each will be updating their portion of the plan. It will go out for public comment.

- Business Outreach Committee meets regularly. HVAC is interested in doing an employee spotlight for social media. Getting committee members access to TEAMS housing historical list of business contacts. Next meeting is February 23.
- Apprentice/Pre-apprentice – Area 15 is now an apprenticeship sponsor.
- VR headsets are being utilized in the area and continue to be available to be loaned out to anyone wishing to use them.
- Building a Future-Ready Workforce Grant
  - WCCC trailer wrap pictures were displayed.
  - JASON Learning Implementation Status Report for December emailed prior to meeting.
- Policy updates **WDB Motion 15-22 to accept policy updates for the following policies: WIOAPL 15-03: Youth Program Eligibility (identify assessments available, provide direction on how low-income is determined and include reference to high poverty area determination, add youth enrollment hold feature for hospitalized and/or incapacitated youth, can be used up to two times for 90 days each, add language regarding co-enrollment of youth in Adult and DW programs and disability language, allowing for self-attest); OVERPL 2-16 Board notification of Program and Monitoring (Add language to clarify a 30-day time limit on data entry for all case notes and services in Aries system); OVEPL 5-15 Supportive Service (Modify language to allow for more flexibility in providing supportive services to include reasonable and necessary); OVERPL 1-17 Follow-up Services (clarifying follow-up services that follows the explicit list in ARIES, follow-up engagement should be attempted every 30 days, language on reentry within 90 days of exit, update existing list to coincide with the follow-up services list found in TEGl 21-16 and case note is acceptable for declining follow-up services) and OVERWIOAPL 15-05 (Clarify that a participant cannot work at a worksite where they will be supervised by someone with a close personal relationship). There will be additional policies to discuss at the next meeting: youth incentives, On-the-Job Training and 16-21.**
- Incumbent Worker
  - Special Project funding received-100K WDB requested last meeting.
  - Outstanding/In-progress contracts present and discussed. Suggested doing testimonials for IWTs.
  - Projects for approval below, \*approved by WDB Executive Committee

**WDB Motion 16-22 to accept projects listed below totaling \$85,251.55 and to include Miba Bearings Electrical Maintenance for an earlier training date than originally approved. Motion by: Jesse Roush; Second by: Pamela Lankford. Motion passed. Abstaining were Tony Huffman and Jeff White.**

WIOA Agency	Company	Training	Credential	# to be trained	Cost	WIOA Share of Cost
*Monroe CDJFS	United Assoc Local 168 Apprentice Education Fund	Variety of skill sets-Basic Electrical Safety/Basic Residential electricity. Pipe Trades related science Intern. Trade Math & pipe Drafting, MCAA Foreman Certification trng, etc.	Local 168 JATC Plumbers & Pipefitters Marietta	29	\$30,753.34	\$27,678.01
*Washington CDJFS	Memorial Health Systems	AAPC CPC Coding Class	WCCC	9	\$57,741.48	\$28,870.74
*Washington CDJFS	Reno Oil & Gas LLC Inc	CDL Driver Training	WCCC	1	\$5,252.00	\$4,726.80
*Morgan CDJFS	Miba Bearing US LLC	ASHI CPR, First Aid & AED training	WCCC	29	\$2,035.00	\$1,017.50

Morgan CDJFS	Miba Bearing US LLC	Electrical Maintenance	Gosiger	3	\$7,027.50	\$3,513.75
Morgan CDJFS	Miba Bearing US LLC	Mechanical Maintenance	Gosiger	3	\$7,027.50	\$3,513.75
Washington CDJFS	Thermo Fisher Scientific	CDL Driver Training	WCCC	1	\$5,222.00	\$2,611.00
Washington CDJFS	Memorial Health Systems	Clinical procedures, theory, and pharmacology	WCCC	9	\$27,304.32	\$13,320.00

**ITEMS FOR NEXT MEETING** Meetings to be held for employers and educators for Regional Plan and One-Stop MOU.

**FUTURE MEETING DATES:**

Mondays, 5/1/23, 8/7/23 and 11/6/23 at 9:00 am at Lori's Restaurant.

**ADJOURNMENT:** WDB Motion 17-22 to adjourn. Motion by: Jeff White; Second by: Tony Huffman. Motion passed.

<b>Committees</b>			
<b><u>Executive</u></b>	<b><u>Personnel</u></b>	<b><u>Business Outreach</u></b>	<b><u>OMJ Certification</u></b>
Pamela Lankford-Washington	Laurene Huffman	Jesse Roush	Stephen Carson-Morgan
Chasity Schmelzenbach-Noble	Jennifer White	Ann Block	Chasity Schmelzenbach-Noble
Stephen Carson-Morgan	Tru Jorris	Neil Polk	Ann Block-Monroe
Jeff White-Monroe	<b><u>Opioid Grant</u></b>	Linn Yost	Heidi Comstock-WCCC
Ann Block-Monroe alternate*	Chasity Schmelzenbach	Gwynn Stewart	<b><u>RFP Rating</u></b>
Herman Gray-Noble alternate*	Stephen Carson	Felicia Pittman	Chasity Schmelzenbach
	Laurene Huffman	Kim Foreman	Stephen Carson
	Shawn Ray (Noble Cares)	Misty Wells	Travis Stewart
	Pamela Lankford	Amanda Sutphin	

Approved By: Herman Gray  
WDB Chair or Vice Chair

Date: 5/1/23