



**OHIO VALLEY EMPLOYMENT RESOURCE
WORKFORCE DEVELOPMENT BOARD
AUGUST 7, 2023 – 9:00 AM
LORI'S RESTAURANT, CALDWELL, OHIO**

**ANN BLOCK, WDB CHAIR
PAMELA LANKFORD, WDB VICE-CHAIR
REBECCA SAFKO, EXECUTIVE DIRECTOR**

MINUTES

WDB Attendance:

Ann Block, Monroe County
Tru Jorris, Monroe County
Mel Bragg, Morgan County
Jeremy Welch, Morgan County
Herman Gray, Jr., Noble County
Chuck Warner, Noble County
Jennifer White, Washington County

Nathan Lord, Washington County
Linn Yost, Washington County
Pamela Lankford, Area Wide
Tony Huffman, Area Wide
Travis Stewart, Area Wide
Stephen Carson, Area Wide

Others in Attendance:

Rebecca Safko, Executive Director, OVER
Michelle Hooper, Grants Manager, OVER
Janell Comstock, Grant Coordinator, OVER
Stephanie Schott, WORC Grant Liaison, OVER
Felicia Pittman, Monroe CDJFS

Kimberly Foreman, Morgan CDJFS
Teiara Saling, Noble CDJFS
Amanda Sutphin, Washington CDJFS
Evan Schaad, WCCC
Sandy Doudna, OVESC

THE PLEDGE OF ALLEGIANCE TO THE FLAG led by Board Chair Ann Block

Welcome Mel Bragg, Atlantic Emergency Solutions, Morgan County business appointment, Chuck Warner, International Converter (Novolex), Noble County business appointment, and Wendy Elliott, OhioHealth Southeastern Medical Center, Area-wide appointment.

Congratulations to Teiara Saling as being promoted to Workforce Supervisor at Noble County DJFS and to Misty Wells as being promoted to Assistant Director.

DRAFT MEETING MINUTES – May 1, 2023, draft minutes were presented and reviewed. **WDB Motion 1-23 to accept the May 1, 2023, minutes. Motion by: Tony Huffman; Second by: Stephen Carson. Motion passed.**

CONFLICT OF INTEREST – to be completed and returned to Michelle Hooper (OVER) by 8/7/2023 meeting.

WIOA AREA #15 ACTIVITIES

- Area 15 Allocations and Expenditures as of 6/30/23 were presented and discussed. Very close in utilizing the carryover funding the year. **WDB Motion 2-23 to accept allocations and expenditures as presented. Motion by: Jeremy Welch; Second by: Herman Gray. Motion passed.**
- Allocations for 2023-24, options A and B were presented and discussed along with the use of various funding. There were a variety of significant cuts in Appalachia, with ours being 82%. **WDB Motion 3-23 to accept the utilization of funding as follows: additional \$32,281 in funding expiring 6/30/23 was awarded by state – used to offset VR and RESEA on-site at county OMJs, additional \$49,014 of DW funding expiring 6/30/24 – recommendation to hold for need/increased incumbent activity due to new BRN position, additional Opioid funding to offset VR headsets to work with in-house treatment and to use Option B which is based on prior year expenditure percentages to allocate the 2023-24 allocations to the counties.**
- WIOA PY22 Q3 Unadjusted Performance Report was presented and discussed.
- One-Stop counts and report for April-June 2023 were presented and discussed.
- County Report was presented and discussed. This is a new report that will be presented quarterly for all four counties regarding caseloads, successes and activities.
- Partner & Resource Room Updates were shared.

WORKFORCE DEVELOPMENT BOARD ROLES AND RESPONSIBILITIES

- RFP's recommended were Monroe – work experience, leadership; Noble- leadership; and no mini golf responses were received. These youth elements were reviewed and recommended by the RFP Rating committee.
WDB Motion 4-23 to accept Monroe's work experience and leadership and Noble's leadership as recommended by the committee. Motion by: Pamela Lankford; Second by: Tony Huffman. Motion passed.
- WDB Personnel Committee member Tru Jorris had nothing to report.
- Vacancy on the Executive Committee (Washington) **WDB Motion 5-23 to appoint Jennifer White to the Executive Committee. Motion by: Tony Huffman; Seconded by: Stephen Carson. Motion passed.**
- OMJ Certification Committee update on Morgan County-OMJ recertification of new location **WDB Motion 6-23 to ratify movement of Morgan County-OMJ to its new location upstairs in the same building. Motion by: Stephen Carson; Second by: Jennifer White. Motion passed.**
- Tentative date for Washington County-OMJ certification of new location-this was put on hold.
- MOU Change 2023-2025 the state felt it was a high cost to operate both centers. The Business Resource Specialist will be housed at Building Bridges to Careers (BB2C). Washington asked to keep Neil Polk in Washington County. No motion at this time while adjustments are still in process.
- Career Pathways Navigator Specialist update-there have been interviews but no hire selection at this time. This state initiative did not make it through the budget bill. There will be an MOU with Washington County DJFS and ESC to hire this position to engage youth. This position will also be housed at BB2C.
- Business Outreach Committee
 - Outreach Specialist update - Kylie Postle accepted the Business Outreach Specialist contracted position with OVER and began August 1, 2023. She will be going out to all four counties and be working contracts from "cradle to grave". There will be no duplication with what Port Authority is doing with larger employers.
- Incumbent Worker
 - Outstanding/In-progress contracts were presented.
 - Projects for approval below- **WDB Motion 7-23 to accept IWT projects listed below totaling \$48,005.33. Motion by: Pamela Lankford; Second by: Linn Yost. Motion passed. Tony Huffman abstained.**

WIOA Agency	Company	Training	Credential	# to be trained	Cost	WIOA Share of Cost	Training Begin	Training Ends
*Monroe CDJFS	United Assoc Local 168 Apprentice Education Fund	Variety of skill sets-Basic refrigeration, intermediate Trade Mathematics & Plan Reading, Plumbing License Certification, Ohio Fire main Sprinkler Certification, Residential Boilers and Controls. Welding Skills & certifications in multiple processes, etc.	Local 168 JATC Plumbers & Pipefitters Marietta	17	\$20,901.65	\$18,811.49	8/28/2023	12/21/2023
*Washington CDJFS	Platinum Recovery LLC dba Regional collection Services	Customized Training Customer Service Training RCS Employees	WCCC Adult Technical Training	4	\$18,132.00	\$16,318.80	7/3/2023	9/25/2023
*Washington CDJFS	Marietta Electrical JATC	NTI	National Training Institute	1	\$3,726.71	\$3,354.04	7/30/2023	8/4/2023
*Washington CDJFS	Magnum Magnetics	Industrial Electricity	WCCC Adult Technical Training	4	\$22,608 (\$8,000 TechCred)	\$5,408.00	7/10/2023	8/17/2023
*Washington CDJFS	Magnum Magnetics	Class A Commercial Truck Driver	WCCC Adult Technical Training	1	\$8,227.00	\$4,113.00	8/7/2023	9/5/2023

- Building a Future-Ready Workforce Grant

- JASON Learning Implementation Status Report (Handout-emailed only)
- Conference starts tomorrow, August 8-9, 2023, at the Washington County Career Center

There will also be the Council of Governments' meeting tomorrow from 11:30-noon at WCCC followed by the Manufacturers and Superintendents discussion meeting.

- Monitoring update-state monitoring coming to Morgan County
- ARC grant update – AOMC was successful in the planning grant and we will be collaborating with them.
- VR headsets – 15 will be available for program year 2023-2034

ITEMS FOR NEXT MEETING: Identify employment/training gaps, report from 8/8 roundtable meeting and discuss exploring and strategizing filling area needs. Future meetings: report from Kylie Postle and Career Pathway Specialist to be more aware of what's happening in the area.

FUTURE MEETING DATES:

Mondays, 11/6/23, 2/5/24, 5/6/24, 8/5/24 and 11/4/24 at 9:00 am at Lori's Restaurant.

Other area events:

YES Days – WSCC 10/9 and 10/10

BB2C Fairgrounds- Family Career Awareness Day – 11/1

ADJOURNMENT: WDB Motion 8-23 to adjourn. Motion by: Tony Huffman; Second by: Herman Gray. Motion passed.

Committees

Executive Board

vacancy – Washington
 Chasity Schmelzenbach-Noble
 Stephen Carson-Morgan
 Jeff White-Monroe
 Ann Block-Monroe alternate*
 Pamela Lankford-Washington
 alternate*

Personnel

Laurene Huffman
 Jennifer White
 Tru Jorris
Opioid Grant
 Chasity Schmelzenbach
 Stephen Carson
 Laurene Huffman
 Shawn Ray (Noble Cares)
 Pamela Lankford

Business Outreach

Ann Block
 Neil Polk
 Linn Yost
 Gwynn Stewart
 Felicia Pittman
 Kim Foreman
 Teiara Saling
 Amanda Sutphin

OMJ Certification

Stephen Carson-Morgan
 Chasity Schmelzenbach-Noble
 Ann Block-Monroe
 Heidi Comstock-WCCC

RFP Rating

Chasity Schmelzenbach
 Stephen Carson
 Travis Stewart

Approved By: _____

WDB Chair or Vice Chair

Ann Block

Date: _____

11/6/23