

FEBRUARY 7, 2022 – 9:00 AM

IN-PERSON/VIRTUAL MEETING OPTIONS

**OHIO VALLEY EMPLOYMENT RESOURCE
WORKFORCE DEVELOPMENT BOARD MEETING
LORI'S RESTAURANT, CALDWELL, OHIO**

Dial-in number (US): (202) 926-1127

Access code: 265562#

Join the online meeting: <https://join.freeconferencecall.com/rsafko4>

MINUTES

WDB Attendance:

Ann Block, Monroe County

Jeff White, Monroe County

Jeff Smith, Monroe County

Daryl Jones, Morgan County

Herman Gray, Jr. Noble County

Allen Fraley, Jr., Noble County

Chasity Schmelzenbach, Noble County

Nathan Lord, Washington County

Pamela Lankford, Area Wide

Jesse Roush, Area Wide

Heidi Comstock (proxy for Tony Huffman, Area Wide)

Travis Stewart, Area Wide

Sherri Becker, Area Wide (Virtual)

Others in Attendance:

Rebecca Safko, Executive Director, OVER

Michelle Hooper, Grants Assistant, OVER

Amanda Sutphin, Washington CDJFS

Kimberly Foreman, Morgan CDJFS

Lisa Button, Office of Workforce Development (Virtual)

Kate Lindsey, Office of Workforce Development

Felicia Pittman, Monroe CDJFS (virtual)

Misty Wells, Noble CDJFS (Virtual)

THE PLEDGE OF ALLEGIANCE TO THE FLAG led by Board Chair, Herman Gray, Jr.

DRAFT MEETING MINUTES – November 1, 2021, Draft were presented for review. **WDB Motion 18-21 to accept November 1, 2021, minutes. Motion by: Jesse Roush; Second by: Chasity Schmelzenbach. Roll call vote-all AYE. Motion passed.**

WIOA AREA #15 ACTIVITIES

- Expenditures as of 12/31/21 were presented and discussed. Remaining dislocated worker will be allocated later in agenda. Holding RESEA until needed by counties. Closer to a quarter spent than at 50%. Lack of expenditures is still an issue.
- WIOA PY21 Q1 Unadjusted Performance Report-measurable skills gains unmet because we don't have report cards yet to enter but this will pick up.
- One-Stop counts October-December 2021, prepared by OVER, presented and discussed. 44% decrease in visits and 7% decrease in referrals.
- One-Stop Report October-December 2021 presented and discussed. Amanda mentioned wanting a one-page summary of partner services for a resource book that can be emailed to her at Amanda.Sutphin@jfs.ohio.gov and their outreach efforts.
Rebecca shared 3-year chart of dislocated worker/adult expenditures, showing expenditures were up the first part of the year and then down second half due to COVID.
- Partner & Resource Room Updates
 - OMJ Jobseeker Success Stories were shared.
 - Career Connect Job Fair, 3/18/22 from 9 am-4pm at Dyson-Baudo Rec Center, Marietta College, you can

reach out to Lisa Button to register. OVER has been asked to take on fiduciary duties for this job fair. Monroe- Felicia shared that new data miner (bit coin) going in that the Prairie Dairy workers might be a good fit for this. American Heavy Plates is doing an IWT. They also have a work experience with a local auto mechanic. Morgan-Kim shared there has been an uptick in helping unemployment claims, CDL and Phlebotomy training. They are working with several youth with the CCMEP program. Noble-Misty shared that they have been working with high school dropouts and have graduated 15. There are some going into medical training, and they are starting to see more customers come in for training. Washington-Amanda shared there is an uptick in UI claims. They have been working with Plumbers & Pipe Fitters (Jeff Smith) and doing career services. They have 5 CCMEP employed under work experience.

- Various articles shared

Intel moving into Ohio; Port Authority acquiring Hannibal Industrial Park; Rebecca to send out information as it relates to commuter inflows/outflows and automation as it applies to Ohio Workforce.

OVER is starting to process additional payroll for AOMC for new Director, James Ruble.

WORKFORCE DEVELOPMENT BOARD ROLES AND RESPONSIBILITIES

- Outreach Effort Committee-Jesse Roush discussed the committee meeting held 2/3/2022. Discussed the admin process needs to be streamlined, develop a 1-page checklist by March 18th and getting testimonials of those that have been through the process.
- Ohio Workforce Leadership Forum, Maumee Bay – Herman, Rebecca and Amanda, can take 1 more. Dates are April 7-8, 2022.
- Phase III One-Stop Certification currently due 6/30/2022. WCDJFS is requesting a 2-month extension. Prior committee: Ann Block (Monroe), Connie Shriver (Area-Morgan-previous WDB member), Chasity Schmelzenbach (Noble) and Tony Huffman (Area-Washington). Tentative dates for certification process? **WDB Motion 19-21 to approve two-month extension to 8/31/2022, with the committee consisting of Ann Block (Monroe), Daryl Jones (Morgan), Chasity Schmelzenbach (Noble) and Heidi Comstock. Motion by: Allen Fraley; Second by: Chasity Schmelzenbach. Roll call vote-all AYE. Motion passed.** Amanda to come back to next meeting with possible dates for committee to do process.
- Building a Future-Ready Workforce Grant - 7 local school districts: Switzerland; Morgan; Caldwell; Noble; Fort Frye; Warren; and Wolf Creek Local School Districts partnering w/WCCC and WSCC for college credit plus and post-secondary. Using JASON Learning curriculum- full K-12 digital STEM tailored to local manufacturers needs through AOMC. \$1,451,193
 - JASON Learning Implementation Status Report January 20, 2022 presented.
 - Personnel Committee update -Allen Fraley discussed that 2 were interviewed for the Program Liaison position and it was discussed about splitting into 2 jobs. One accepted the position and started 1/31 and an offer was extended and working through the benefits with the other interviewee.
 - Career pathways-passed around current binder; new hire to work to update these.
- Incumbent Worker
 - Project guidelines – Discussion held. **Tabled changing guidelines until next meeting.**
 - If less than the number of trainees in the contract are trained, there will be a reduction in the reimbursement based on the cost per trainee not trained. (Total cost divided by the total number to be trained=cost per trainee.)
 - Invoice, credentials and proof of employer's total cost of training are to be received 10 days after completion of the training. If not within 30 days, agreement will be void.
 - Projects for approval below- \$52,192.86. **WDB Motion 20-21 to accept projects listed below totaling \$52,192.86, and give Washington County DJFS the \$21,288.20 unallocated Dislocated Worker funding to help offset the below costs. Motion by: Allen Fraley; Second by: Ann Block. Roll call vote-all AYE with the following abstaining Daryl Jones, Heidi Comstock (Proxy), and Sherri Becker. Jeff White out of the room during vote. Motion passed.**

WIOA Agency	Company	Training	Credential	# to be trained	Cost	WIOA Share of Cost	Training Dates
*Washington CDJFS	Solvay Specialty Polymers	1-SolidWorks Parts & Assemblies 2-SolidWorks CAMWorks 2.5 Axis Milling	CATI Computer Aided Technology	2	\$5,000.00	\$2,500.00	1/10-27/22
*Monroe CDJFS	American Heavy Plate	Paramedic Refresher Training	Eastern Gateway CC-EMS Program 316	1	\$487.82	\$365.87	1/17-2/21/22
*Washington CDJFS	Marietta Health Systems	Theory, Skills & Pharmacology & Medication Administration	WCCC	9	\$24,554.28	\$10,881.00	1/25-5/11/22
**Washington CDJFS	Marietta Electrical JATC	Electrician's Apprenticeship	Marietta Electrical JATC	37	\$42,717.77	\$38,445.99	1/10-6/28/22

- Business Resource Funding - \$87K, end date 6/30/2023
 - Business Committee Update – Allen Fraley, New BRN
 - Intern Opportunity listed on Handshake **WDB Motion 21-21 for Social Media Intern from local college to build-out website and do social media duties. Motion by: Chasity Schmelzenbach; Second by: Allen Fraley. Roll call vote-all AYE. Motion passed.**
 - Owl/Projector – Lending to Employers; we will be doing an agreement and Lisa Button will be sending out.
 - Additional Billboards: 1-McConnelsville/Morgan; 2-Lowell/Washington
- Opioid Grant Update-Buckeye Hills requested additional \$7K through 2/28/22; state has requested to DOL for a new opioid grant.
- **WDB Motion 22-21 to approve updates to Financial and Procurement Handbooks, and OVER's Cost Allocation Plan. Motion by: Chasity Schmelzenbach; Second by: Ann Block. Roll call vote-all AYE. Motion passed.** These originate from the Uniform Guidance that was updated and citations changed. We will be having fiscal and program operators doing a virtual training. The Cost Allocation had to show departments because of the two new employees. (All 3 sent via email only, not printed, due to size)
- Area Fiscal Monitoring PY20 presented and discussed.
- Area Program Monitoring PY20- this was not received from State-no handout.
- OVER's Audit is progressing and estimated to be completed in February.
- WDB Certification submitted 1/20/2022

ITEMS FOR NEXT MEETING Tabled Incumbent Worker Training changes/checklist.

FUTURE MEETING DATES:

Mondays, 5/2/2022, 8/1/2022 and 11/7/2022 at 9:00 am at Lori's Restaurant.

ADJOURNMENT: WDB Motion 23-21 to adjourn. Motion by: Chasity Schmelzenbach; Second by: Ann Block. Roll call vote-all AYE with Sherri Becker no response. Motion passed.

Approved By: Herman Gray Jr
WDB Chair or Vice Chair

Date: 5/2/2022