

AUGUST 2, 2021 – 9:00 AM

IN-PERSON & VIRTUAL LISTEN-ONLY MEETING OPTIONS

OHIO VALLEY EMPLOYMENT RESOURCE

WORKFORCE DEVELOPMENT BOARD MEETING

LORI'S RESTAURANT, CALDWELL, OHIO

Dial-in number (US): (515) 606-5187

Access code: 265562#

International dial-in numbers: <https://fccdl.in/i/rsafko4>

Online meeting ID: rsafko4

Join the online meeting: <https://join.freeconferencecall.com/rsafko4>

DRAFT MINUTES

Welcome to the 2nd mixed in-person/virtual listen-only meeting (members choosing virtual will NOT be unable to vote unless proxy process is followed).

WDB Attendance:

Ann Block, Monroe County

Jeff Smith, Monroe County

Daryl Jones, Morgan County

Allen Fraley, Jr., Noble County

Nathan Lord, Washington County

Jennifer White, Washington County

Sherri Becker, Washington County

Pamela Lankford, Area Wide

Stephen Carson, Area Wide

Travis Stewart, Area Wide

Heidi Comstock (Proxy for Tony Huffman), Area Wide

Others in Attendance:

Rebecca Safko, Executive Director, OVER

Michelle Hooper, Grants Assistant, OVER

Felicia Pittman, Monroe CDJFS (virtual)

Kimberly Foreman, Morgan CDJFS (virtual)

Misty Wells, Noble CDJFS

Amanda Sutphin, Washington CDJFS

Melissa Zoller, Buckeye Hills Regional Council

John Moore, WCCC

Flite Freimann, Washington CDJFS

Lisa Button, Office of Workforce Development

THE PLEDGE OF ALLEGIANCE TO THE FLAG led by Board Vice Chair, Ann Block.

DRAFT MEETING MINUTES – May 3, 2021, Draft were presented for review. **WDB Motion 1-21 to accept the May 3, 2021, minutes. Motion by: Pamela Lankford; Second by: Stephen Carson. Motion passed.**

CONFLICT OF INTEREST – to be completed and returned to OVER by 8/2/2021 meeting (sent via email)

WORKFORCE DEVELOPMENT BOARD MEMBERS REAPPOINTED – the following reappointments were made for a two-year term (7/1/2021-6/30/2023) at the 5/3/2021 COG meeting: Monroe-Jeff Smith/Jeff White; Morgan-Laurene Huffman/Daryl Jones/Michele Blackburn; Noble-Herman Gray, Jr.; Washington-Jennifer White/Nathan Lord; Area Wide-Troy Ferrell/Jesse Roush

WIOA AREA #15 ACTIVITIES

- Expenditures as of 6/30/21 were at 38% of allocation and the board was reminded that WIOA formula carryover will not all be spent and remaining will be returned to state. BRN ends 12/31/21.
- 21-22 formula grants allocation and allocation methodology were presented and explained. Decrease in all but Washington dislocated worker funds. There is a lot of carry-over to spend and the ability to move the allocations within the area as the board sees necessary.

- WIOA PY20 Q3 Unadjusted Performance Report was presented. Measurable Skill Gain still needs to reflect report cards which are not all in so that will be increasing.
- One-Stop counts April-June 2021, prepared by OVER, was presented. 7% increase in traffic, referrals are down, 1109 in total visits with 74 new clients.
- Partner & Resource Room Updates (**Counties in alphabetical order – OMJ partners wishing to provide updates, please indicate in chat box and you will be called after**) Monroe County CCMEP is going smoothly, no adult/DW that are waiting for eligibility. Morgan County Summer CCMEP is going well, they will be keeping a couple participants on longer, have had a few more adults coming in. Noble County – two hired under the opioid grant have already quit so the positions are posted. Discussed a Summer youth wanting to be an engineer. They are doing career exploration to try to increase work experience. Washington County-70 participants in Summer youth. Working with adult/DW, having trouble getting participant certified in Real Estate. Daryl Jones and Jeff Smith discussed their apprentice/pre-apprenticeships. Pamela Lankford inquired of a “cheat sheet” that could be used regarding eligibility requirements for WIOA.
- Various articles shared (sent via email)
- 8/25/21 Board Chair and Director statewide workforce update – Columbus
- Upcoming statehouse day
- 10/13-14 Workforce training – Maumee Bay

WORKFORCE DEVELOPMENT BOARD ROLES AND RESPONSIBILITIES

- State Budget Legislation-Virtual Inclusion of WDB meetings **WDB Motion 2-21 to allow a combination of virtual/in-person meetings with at least 5 in-person at stated location with 10 members to qualify as quorum with media platform to be provided. Motion by: Allen Fraley; Second by: Pamela Lankford. Motion passed.**
- Ohio Workforce Association dues \$3,693.50 **WDB Motion 3-21 to approve payment of Ohio Workforce Association dues. Motion by: Jeff Smith; Second by: Sherri Becker. Motion passed.**
- Building a Future-Ready Workforce **Grant submission 7 local school districts:** Switzerland; Morgan; Caldwell; Noble; Fort Frye; Warren; and Wolf Creek Local School Districts partnering w/WCCC and WSCC for college credit plus and post-secondary. Using JASON Learning curriculum- full K-12 digital STEM tailored to local manufacturers needs through AOMC. \$1,451,193 **WDB Motion 4-21 to allow submission of the WORC Grant as approved. Motion by: Allen Fraley; Second by: Jeff Smith. Motion passed. Abstaining: Heidi Comstock (proxy for Tony Huffman).**
- Incumbent Worker Projects for approval \$82,641.53. The WDB Executive Committee approved the MEJATC and American Producers prior due to timing of trainings. *** WDB Motion 5-21 to accept Incumbent Worker Trainings as proposed. Motion by: Pamela Lankford; Second by: Stephen Carson. Motion passed. Abstaining: Daryl Jones, Jeff Smith, Sherri Becker & Heid Comstock (proxy for Tony Huffman).**

WIOA Agency	Company	Training	Credential	# to be trained	Cost	WIOA Share of Cost
*Washington CDJFS	American Producers Supply	Train the Trainer Forklift	Jefferds Corporation	11	\$4,700.00	\$2,350.00
*Washington CDJFS	Marietta Electrical JATC	(1)NTI C Group/(1)NTI I Group Yr 2	National Training Institute	2	\$4,330.00	\$3,897.00
Washington CDJFS	United Assoc Local 168 Apprentice Education Fund**	Various: welding/fabrication skills/ Instrumentation Tech Cert./ tester/rigging & signaling / bldg controls/troubleshooting skills	Local 168 JATC Plumbers & Pipefitters Marietta	38	\$31,807.00	\$23,855.25
Washington CDJFS	Solvay Specialty Polymers	Valve Technician 1 Training off-site	Emerson	3	\$10,281.00	\$5,140.50
Washington CDJFS	Solvay Specialty Polymers	Certified Crane Operator/Signal Person	Crane Edge, LLC	1	\$3,390.00	\$1,695.00
Washington CDJFS	Solvay Specialty Polymers	Wastewater Engineer/Operator	Brown & Caldwell	10	\$13,000.00	\$6,500.00
Washington CDJFS	Marietta Electrical JATC	OSHA 500	Electrical Training Alliance	1	\$2,032.00	\$1,828.80

Washington CDJFS	Marietta Electrical JATC	Electrician Apprenticeship	Marietta Electrical JATC	23	\$24,238.70	\$21,814.82
Washington CDJFS	Marietta Health Systems	Pharmacology & Medication Administration	WCCC	9	\$13,115.04	\$5,888.16
Washington CDJFS	Marietta Health Systems	Theory, Skills & Pharmacology & Medication Administration	WCCC	8	\$21,540.48	\$9,672.00

- Personnel Committee –
Members: Allen Fraley, Sherri Becker and Laurene Huffman
 - Appraisal of performance **WDB Motion 6-21 to accept the Personnel Committees proposal and for Allen Fraley to attend Council of Governments meeting today to recommend cost of living increases as follows 2%-2017, 2%-2018, 1.8%-2019 and 1.3%-2020. Motion by: Daryl Jones; Second by: Jeff Smith. Motion passed.**
 - AOMC Reimbursable Personnel MOU – Lori Smith
- Aspire Grant Review outcome -Ann, Chasity, Stephen
“The services offered and coordination with stakeholders through MOUs and partnership appears to be substantial and effective.”
- Business Resource Funding – \$177,320 through December 31, 2021
WDB Business Committee Members: Allen Fraley, Jr., Sherri Becker and Jesse Roush
 - Employer Outreach & Training Series presented by Bob Nicholson of D Byers & Associates (Free Virtual Trainings 10a-1p via Zoom)
Aug 5: The Essential Skills of Communicating
Aug 19: Essential Skills of Leadership
Sept 16: Lean into Business
Oct 21: Why People Leave
Nov 18: Emotional Intelligence
 - Draft Budget was discussed.
- Opioid Grant Update – Noble continues to try to fill their two positions; Buckeye Hills Resource Navigator continues to make connections and additions to <https://MyRecoveryLink.org>.
- One-Stop Report and proposed new location by One-Stop Operator: WCDJFS Flite discussed the OMJ comprehensive site would be moving to 311 3rd Street, Marietta, while the current 1115 Gilman Avenue location would remain open comparable to the other three counties OMJ sites. This would require changes to the MOU- needing 3 individuals as support workers; one of which would be paid for by WCDJFS.
 - Partner survey to update information. Here is the link: <https://forms.gle/8yrH5oZkziiUcCy5>

ITEMS FOR NEXT MEETING

FUTURE MEETING DATES: Mondays, 11/1/21, 2/7/2022 and 5/2/2022 at 9:00 am at Lori’s Restaurant.

ADJOURNMENT: WDB Motion 7-21 to adjourn. Motion by Sheri Becker; Second by: Stephen Carson. Motion passed.

Approved By: 
WDB Chair or Vice Chair

Date: Nov. 1, 2021