



**OHIO VALLEY EMPLOYMENT RESOURCE  
WORKFORCE DEVELOPMENT BOARD  
NOVEMBER 7, 2022 – 9:00 AM  
LORI'S RESTAURANT, CALDWELL, OHIO**

**HERMAN GRAY, JR., WDB CHAIR  
ANN BLOCK, WDB VICE-CHAIR  
REBECCA SAFKO, EXECUTIVE DIRECTOR**

**MINUTES**

**WDB Attendance:**

Ann Block, Monroe County  
Tru Jorris, Monroe County  
Jennifer White, Washington County  
Nathan Lord, Washington County  
Jesse Roush, Area Wide

Pamela Lankford, Area Wide  
Tony Huffman, Area Wide  
Stephen Carson, Area Wide  
Jeff Smith, Area Wide

**Others in Attendance:**

Rebecca Safko, Executive Director, OVER  
Michelle Hooper, Grants Manager, OVER  
Janell Comstock, Grant Coordinator, OVER  
Felicia Pittman, Monroe CDJFS  
Kimberly Foreman, Morgan CDJFS  
Misty Wells, Noble CDJFS

Amanda Sutphin, Washington CDJFS  
Jordan Spence, Building Bridges to Careers  
Sam Miller, Buckeye Hills Regional Council  
Bryn Stepp, SE Ohio Regional Rep., Lt. Governor Jon Husted (virtual)  
Evan Schaad, WCCC

**THE PLEDGE OF ALLEGIANCE TO THE FLAG** led by Board Vice-Chair Ann Block.

**DRAFT MEETING MINUTES** – August 1, 2022, draft minutes were presented and reviewed. **WDB Motion 9-22 to accept the August 1, 2022, minutes. Motion by: Pamela Lankford; Second by: Jeff Smith. Motion passed.**

**CONFLICT OF INTEREST** – WDB members complete and return to OVER if you did not at last meeting.

**WIOA AREA #15 ACTIVITIES**

- Daryl Jones resigned from Marietta Electrical JATC; creating a vacant labor position. Jeremy Welch of the Indiana-Kentucky-Ohio Regional Council of Carpenters is being considered to fill this vacancy. This will be a Morgan County representative.
- New Social Media Intern Ryan Riccillo started 10/14/22-he is a Marketing major at Marietta College
- Reemployment Services and Eligibility Assessments (RESEA) Specialist, Michelle Finch from New Matamoras started 10/14/22.
- Governor's proposed Ohio Build's \$500M in Appalachia/Area data/WorkKeys was discussed. As workforce is an eligible component, a slideshow was shared about the type of training provided and the training vendors used during the past program year; key demographic trends; the Ohio Build guidelines, and WorkKeys as a tool to measure skill levels for local workforce.
- Area 15 Expenditures as of 9/30/22 were presented and discussed. 26% spent overall of workforce funding.
- WIOA PY20 Annual ADJUSTED Performance Report was presented. The adjustment factors consider the local economy and the demographic factors of the customer relative to the program.
- WIOA PY21 Q4 Unadjusted-State has not yet provided by the state.
- One-Stop counts and operator report for July-September 2022 were presented and discussed.
- Partner & Resource Room Updates
  - Pamela Lankford and Jordan Spence, Building Bridges to Careers (BB2C) discussed the high school internship program. Survey-who kids listen to first (#1 personal experience). Rural action-age 13-18; Power Grant (2 yr.) funding for placement. Expose youth to getting to know community and engage.
  - OMJ Jobseeker Success Stories were presented.

Monroe County has two new hirers. Morgan County currently working with MIBA/Job Fair. Noble County is holding a job fair tomorrow, new billboard in Caldwell and finishing up the apprenticeship plan for water and waste water. Washington County had first On-the-Job training contract w/Regional Collections LLC.

**WORKFORCE DEVELOPMENT BOARD ROLES AND RESPONSIBILITIES**

- Committee vacancy-(1) OMJ Certification, see chart at the end of agenda **WDB Motion 10-22 to appoint Stephen Carson to OMJ Certification Committee, Pamela Lankford to Opioid Committee and Linn Yost to Business Outreach Committee. Motion by: Jesse Roush; Second by: Tony Huffman. Motion passed.**
- Business Outreach Committee had met and will be having regular meetings. Neil Polk took Lisa Button's position as State

Account Executive with the State Office of Workforce. There have been changes and discussions of what the Account Executive will be doing with employers and the state's list of programs.

- Opioid Grant Committee-Resource Navigator (Brandi) is still updating website and getting information out to whoever needs it and making community referrals when needed.
- VR headsets being utilized and loan agreement available for all local schools and educational programs.
- Building a Future-Ready Workforce Grant-JASON Learning Implementation Status Report for September emailed prior to meeting.
- Incumbent Worker-Outstanding/In-progress contracts discussed. **WDB Motion 11-22 to request 100K from the State 3<sup>rd</sup> year funding to bolster the use of incumbent working funding. Motion by: Tony Huffman; Second by: Jesse Roush.**

**Motion passed.**

➤ Projects for approval below, approved by WDB Executive Committee

**WDB Motion 12-22 to accept projects listed below totaling \$29,522.50. Motion by: Jeff Smith; Second by: Jennifer Smith. Motion passed. Tony Huffman abstained.**

WIOA Agency	Company	Training	Credential	# to be trained	Cost	WIOA Share of Cost	Training Begin	Training Ends
Washington CDJFS	Marietta Electrical JATC	Tradeschool Database Software Training	TradeSchool, Inc.	1	\$3,739.00	\$3,365.10	8/29/2022	9/2/2022
Morgan CDJFS	Miba Bearing US LLC	Miba Bearings-Boiler Operator Training	Steamworks LLC	2	\$7,250.00	\$3,625.00	8/29/2022	8/31/2022
Washington CDJFS	AQS Restaurant Equipment Repairs	HVAC & Refrigeration	WCCC	1	\$10,236.00	\$9,212.40	9/26/2022	9/1/2023
*Washington CDJFS	Memorial Health Systems	Clinical procedures, theory & pharm.	WCCC Adult Technical Training	9	\$27,566.40	\$13,320.00	10/11/2022	2/1/2023

- PY21 State Fiscal Monitoring found one non-significant observation regarding timely monitoring by OVER. Will be submitting OVER's PY21 Program Audit this month. The Auditor of State competitively procured Sal Consiglio, CPA to contract auditing of OVER.
- Apprentice/Pre-apprentice meeting- 11/9/2022, Lori's Restaurant, Water Operator, Waste Water Operator, and Drone Pilots/Operators will be explored.

**ITEMS FOR NEXT MEETING** Appalachian Grant-share training/collaborate, remain in the loop, and stay informed.

**FUTURE MEETING DATES:**

Mondays, 2/6/23, 5/1/23, 8/7/23 and 11/6/23 at 9:00 am at Lori's Restaurant.

Tony Huffman offered to the COG space to hold the quarterly meetings at WCCC if they are interested.

**ADJOURNMENT:** WDB Motion 13-22 to adjourn. Motion by: Tony Huffman; Second by: Stephen Carson. Motion passed.

<u>Executive</u>	<u>Personnel</u>	<u>Committees</u>	<u>Business Outreach</u>	<u>OMJ Certification</u>
Pamela Lankford-Washington	Laurene Huffman		Jesse Roush	vacancy-Morgan
Chasity Schmelzenbach-Noble	Jennifer White		Ann Block	Chasity Schmelzenbach-Noble
Stephen Carson-Morgan	Tru Jorris		Neil Polk	Ann Block-Monroe
Jeff White-Monroe	<b><u>Opioid Grant</u></b>		Linn Yost	Heidi Comstock-WCCC
Ann Block-Monroe alternate*	Chasity Schmelzenbach		Gwynn Stewart	<b><u>RFP Rating</u></b>
Herman Gray-Noble alternate*	Stephen Carson		Felicia Pittman	Chasity Schmelzenbach
	Laurene Huffman		Kim Foreman	Stephen Carson
	Shawn Ray (Noble Cares)		Misty Wells	Travis Stewart
	Pamela Lankford		Amanda Sutphin	

Approved By: *Ann Block*  
WDB Chair or Vice Chair

Date: *Feb 6, 2023*