

**VIRTUAL MEETING FEBRUARY 1, 2021 – 9:00 AM**  
**OHIO VALLEY EMPLOYMENT RESOURCE**  
**WORKFORCE DEVELOPMENT BOARD MEETING**

Dial-in number (US): (515) 606-5187 - Access code: 265562#

Or join the online meeting: <https://join.freeconferencecall.com/rsafko4>

**MINUTES**

**Welcome to the 4th virtual meeting-Please announce yourself when voting**

**WDB Attendance:**

Ann Block, Monroe County

Jeff Smith, Monroe County

Jeff White, Monroe County

Daryl Jones, Morgan County

Chasity Schmelzenbach, Noble county

Allen Fraley, Jr., Noble County

Herman Gray, Jr., Noble County

Jennifer White, Washington County

Nathan Lord, Washington County

Sherri Becker, Washington County

Pamela Lankford, Area Wide

Stephen Carson, Area Wide

Jesse Roush, Area Wide

Troy Ferrell, Area Wide

Travis Stewart, Area Wide

Tony Huffman, Area Wide

**Others in Attendance:**

Rebecca Safko, Executive Director, OVER

Michelle Hooper, Grants Assistant, OVER

Felicia Pittman, Monroe CDJFS

Kimberly Foreman, Morgan CDJFS

Misty Wells, Noble CDJFS

Amanda Sutphin, Washington CDJFS

Gwynn Stewart, OSU Extension Office

Brandi Beaver, Buckeye Hills Regional Council

Melissa Zoller, Buckeye hills Regional Council

Sandy Doudna, Ohio Valley Educational Service Center

**THE PLEDGE OF ALLEGIANCE TO THE FLAG** led by Board Chair, Herman Gray, Jr.

Virtual Appalachian Ohio Manufacturing Coalition (AOMC) quarterly meeting February 2<sup>nd</sup>, 9:00-10:30am; contact Rebecca at [rebecca@omj15.com](mailto:rebecca@omj15.com) if interested.

Virtual Job Fair February 10<sup>th</sup>, 10:00am-2:00pm

Job Seeker Resources at: <https://hireboom.work/area-15-vcf-resources/>

Virtual New Member/Refresher Orientation February 18<sup>th</sup>, 10:00-11:00am

**DRAFT MEETING MINUTES** – November 2, 2020 Draft minutes were presented for all to review. **WDB Motion 20-20 to accept the November 2, 2020 minutes. Motion by: Jeff White; Second by: Tony Huffman. Motion passed.**

**COVID-19**

Weekly mailings to UC recipients were provided on agenda.

**WIOA AREA #15 ACTIVITIES**

- Expenditures as of 12/31/20 were presented and discussed. Expenditures in all grants are at 20.72% expended. The need to increase expenditures to fully utilize by 6/30/21 all remaining 18-19 and 19-20 year funding was stressed, or if unexpended by 6/30/21, they return to the state. The need for increased work expenditure in youth was also emphasized.
- WIOA PY20 Q1 Unadjusted Performance Report were presented. This is only 1<sup>st</sup> quarter and it's cumulative. The Adjusted is done at year end based on challenges encountered.
- One-Stop counts October - December 2020, prepared by OVER, were presented and discussed. Counts were lower than prior quarter. Monroe, Morgan and Noble are by appointment and may not be captured in kiosk.
- One-Stop Report provided by Amanda Sutphin, WDDJFS, One-Stop Operator
- Social Media Outreach Update provided. Facebook has new federal regulation requirements. Looking to

update our website to be better utilized by the job seeker.

- Partner & Resource Room Updates

Monroe County-Resource Room is closed; they are back in office and opening up to appointments soon; CDL interests

Morgan County-Closed to the public; helping customers virtually (mostly via phone)

Noble County-Closed to the public; taking appointments virtually; going in as needed; problems placing truck drivers in jobs; discussing summer youth but it will be looking different this year; the opioid grant worker has been a good experience.

Tony Huffman shared Dot Foods is looking to hire 20-30 drivers between now and July. Hiring straight out of school; up to 65K/year; no experience required; over the road 2-3 days a week.

Sherri Becker recognized Washington County for staying open and continuing to serve customers during this time. She also acknowledged the other counties for continuing by learning the virtual methods.

Washington County-They worked with IBEW and had 100 applicants-staying open late to accommodate those interested; there is a struggle getting youth as they are unable to get into the schools at this time.

Daryl Jones thanked Washington County for their work with the IBEW.

The State has offered a one year MOU no change extension for 7/1/21-6/30/22. This was discussed with all counties and they are in favor. The MOU expresses the rolls and costs based on partners' participation in the One-Stop. **WDB Motion 21-20 to accept the State's offer to do a one year MOU extension for 21-20 instead of a full renegotiation. Motion by: Ann Block; Second by: Sherri Becker. Motion passed.**

**WORKFORCE DEVELOPMENT BOARD ROLES AND RESPONSIBILITIES**

- COVID NDWG funding: Does anyone want this funding? When to release back to the State? \$266,802, till 6/30/22 for dislocated workers, still unallocated to counties. This funding was initially accepted due to the uncertainty of COVID and the multiple WARN notices received by various American Energy subsidiaries. Locally, we have been using these funds for the unemployment claimant outreach but no county has indicated need for program funding based on multiple offers to the counties. American Energy WARN notice times have past, state has not successfully communicated w/them under rapid response protocol but bankruptcy is completed per media. **WDB Motion 22-20 to retain \$20,000 for outreach and return funds to state and focus on spending DW carryover. Motion by: Sherri Becker; Second by: Allen Fraley. Motion passed.**
- Incumbent Worker Projects Update-New for approval \$58,677.51 **WDB Motion 23-20 to accept the \$58,677.51 Incumbent Worker Trainings as presented. Motion by: Sherri Becker; Second by: Ann Block; Motion passed. Abstaining: Jeff Smith, Tony Huffman, Troy Ferrell, Jeff White and Daryl Jones.**

WIOA Agency	Company	Training	Credential	# to be trained	Cost	WIOA Share of Cost
Monroe CDJFS	United Assoc Local 168 Apprentice Education Fund	Variety:welding, fabrication, backflow tester, rigging/ signaling, drafting, etc.	Local 168 JATC Plumbers & Pipefitters Marietta	42	\$33,733.96	\$25,300.47
Washington CDJFS	Marietta Electrical JATC	Electricians' Apprenticeship	Marietta Electrical JATC	32	\$26,918.94	\$24,227.04
Washington CDJFS	Micro Machining Works Inc.	Advanced MasterCam	FASTech, Inc.	4	\$2,500.00	\$2,250.00
Washington CDJFS	Profusion Industries	Electrical Repair	WCCC	11	\$13,800.00	\$6,900.00

- Business Resource Funding – \$177,320 through June 30, 2021
- WDB Business Committee met on November 13 and December 11, 2020  
Members: Allen Fraley, Jr., Sherri Becker and Jesse Roush
  - SEOhio Virtual HR series for Employers: once a week over 4 weeks, 45 minute sessions  
When: April 8, 15, 22 and 29 at 10:30am  
Topics: State of Talent & Retention, Attraction & Branding, Generations & Culture and Structural Onboarding & On the Job Training
- Peggy Mason, Business Outreach Specialist submitted her resignation. Exit interview to be scheduled.
- Opioid Grant Update – grant ends March 2021; State has requested a 1 year extension; State recently announced that they will be releasing 3 video modules geared toward Employers and Employees.
  - Buckeye Hills contract - Opioid Resource Navigator continues to work on the MyRecoveryLink.org site; Bret Allphin resigned his position 12/31/20; since they were unable to hire a Mobility

Manager they have release \$150K of their original contract back to OVER **WDB Motion 24-20 to wait 30 days for DOLs decision on extension. Motion by: Allen Fraley; Second by: Chasity Schmelzenbach. Motion passed.**

Melissa Zoller stated they were hoping to hire a new development director to replace Bret by the end of the month.

- Noble CDJFS - Program Development and Research Associate has been researching Drug Court funding & feasibility; identify training needs for law enforcement; assisting clients with available resources, referrals to WIOA
- W/M CAP – completed the portion of the grant early December
- Suggestions if grant is extended-discussed possibility of talking with Oriana House about helping with the journey back from substance abuse; and stressed the importance of transportation if grant is extended.
- Flood Grant Update– W/M CAP ended operation of the grant in early December. Remaining supplies & trailers are detailed on handout. At the conclusion of a grant, remaining supplies not meeting the DOL definition of equipment can be transferred to another entity operating federal grant(s) that could benefit from the remaining supplies.
  - W/M CAP suggested that we offer the trailers to Washington County Commissioners, Malta Village & Wayne National Forest.
  - Asked WIOA counties of their interest:
    - Washington CDJFS would like one trailer/supplies for youth program.
    - Noble County Commissioners are interested in a trailer and supplies.

**WDB Motion 25-20 to donate trailers and corresponding supplies to Washington County, Noble County and Malta Village, providing signed release is received acknowledging that they will be using for another federal program; if any decline, then the offer will be made to Wayne National Forest. Motion by: Ann Block; Second by: Jeff White. Motion passed.**

- Youth Elements for PY 2020 approval
  - Washington County Youth Contractor for review:  
Community Health Improvement Associates (CHIA)
    - Providing: Comprehensive Guidance and Counseling
    - Contract period: January 1, 2021 to December 31, 2021 (renewable up to 1 year based on contractual and performance review)
    - Amount: 10,000 (\$22/contact hour)
    - Funding breakout: \$5,000 CCMEP TANF/\$5,000 WIOA Youth Funds

**WDB Motion 26-20 to accept youth contractor for Washington County as presented. Motion by: Jesse Roush; Second by: Jeff White. Motion passed.**

- Reemployment Services and Eligibility Assessments (RESEA) begins February 1<sup>st</sup>. This is now on hold while the State looks into a connectivity issue. This program looks into different criteria (i.e., veteran, educational background, how long you were at former employer, etc.) to come up with a ranking. If eligible, participant receives more intensive services. Those selected are required to attend.
- Local and Regional Workforce Planning Survey was discussed and viewed online. It is getting close to time to update the plan to our current relevance. We ask that you take the survey. We will summarize and send out along with the paper survey.



**ITEMS FOR NEXT MEETING** None identified at this time.

**FUTURE MEETING DATES:** Mondays, 5/3/21, 8/2/21 and 11/1/21 at 9:00 am at Lori's Restaurant as meeting guidelines permit. Allen Fraley discussed individuals are not free to travel at this time due to company or area policy and that we would require a location with enough space and a strong Wi-Fi to accommodate an in-person meeting. The group decided to wait until April to further decide if the May meeting would be in-person or virtual.

**ADJOURNMENT:** WDB Motion 27-20 to adjourn. Motion by: Stephen Carson; Second by: Troy Ferrell. Motion passed.

Approved By: Heather Gray  
WDB Chair or Vice Chair

Date: 5/3/2021