



**OHIO VALLEY EMPLOYMENT RESOURCE
WORKFORCE DEVELOPMENT BOARD**

**HERMAN GRAY, JR., WDB CHAIR
ANN BLOCK, WDB VICE-CHAIR
REBECCA SAFKO, EXECUTIVE DIRECTOR**

**MEETING
MAY 1, 2023 – 9:00 AM
LORI'S RESTAURANT, CALDWELL, OHIO**

VIRTUAL MEETING OPTIONS:

**Dial-in number (US): (202) 926-1127
Access code: 265562#**

Join: <https://join.freeconferencecall.com/rsafko4>

AGENDA

	Time Estimation
<u>THE PLEDGE OF ALLEGIANCE TO THE FLAG</u>	9:00
<u>IN DEMAND EVENT BEING HELD TODAY</u> 10am-3pm at the Noble County Community Building behind McDonald's	
<u>INTRODUCTIONS</u>	
<ul style="list-style-type: none">• Wendy Elliott, Noble County• Transfr VR – Lori Byrne, State Workforce Manager, and Kristin Rosenburg, Customer Success Manager	
<u>DRAFT MEETING MINUTES</u> – February 6, 20223, Draft (Handout #1) WDB Motion to accept	9:05
<u>ELECTION OF OFFICERS</u>	
<ul style="list-style-type: none">• Bylaws require annual election of officers, 7/1/23-6/30/24. Nominations from the floor<ul style="list-style-type: none">➤ WDB Chair WDB Motion to accept➤ WDB Vice-Chair WDB Motion to accept	
<u>WORKFORCE DEVELOPMENT BOARD MEMBERS TERMS EXPIRING 6/30/2023</u>	
<ul style="list-style-type: none">• Monroe-Jeff White• Morgan-Michele Blackburn and Laurene Huffman• Noble-Herman Gray, Jr.• Washington-Jennifer White and Nathan Lord• Area Wide-Jeff Smith• Re-appointments are for a two-year term; 7/1/2023-6/30/2025. They will be presented today at the COG meeting for re-appointment.• Jesse Roush elected to resign from the board – Thank you for your commitment and contributions to Area 15.	
<u>WIOA AREA #15 ACTIVITIES</u>	9:15
<ul style="list-style-type: none">• Area 15 Expenditures as of 3/31/22 (Handout #2)• Transfer of Funds (Handout #3) WDB Motion• OVER Expenditures as of 3/31/23 (Handout #4)• Audit – 7/1/21-6/30/22 completed; https://ohioauditor.gov/auditsearch/results.aspx• Cost Allocation Plan: Revision to 7/1/21-6/30/23 – 2 years Cost Allocation Plan 7/1/23-forward COG Motion• State currently doing 2-year program monitoring – no report at this time.• Personnel Committee• WIOA PY22 Q2 Unadjusted Performance Report (Handout #5)• One-Stop Activities Report January-March 2023 (Handout #6)• One-Stop Operator Report January-March 2023 (Handout #7)	

- Partner & Resource Room Updates
 - Transfr VR (virtual reality)

WORKFORCE DEVELOPMENT BOARD ROLES AND RESPONSIBILITIES

9:40

- Regional Plan-we notified everyone that it was out for comment, plan can be located at [Workforce Region | over \(omj15.com\)](#) or [547aed_96d14fa1b5044a7684f17188623273dd.pdf \(omj15.com\)](#) **WDB Motion Approval of Plan**
- Annual switch of EEO/Complaint Officers effective 7/1/2023-6/30/24
Morgan County- Michelle Speelman, EEO Officer Monroe County- Ginger Bowen, Alternate EEO Officer
Noble County- Dawn Freeland, Hearing Officer Washington County- Tracy Saling, Alternate Hearing Officer
- State Subgrant Agreement 7/1/23-6/30/25 **WDB Motion**
- Data Share Agreement 10/1/23-9/30/25 **WDB Motion**
- Extension of the One-Stop Operator Consortium led by WCDJFS **WDB motion to extend**
- MOU approval (Handout #8) **WDB Motion**
 - Recertification dates proposed for Morgan-OMJ’s new location; Tuesday, May 9th, 16th or 23rd (additional options: Monday, May 8th or 15th)
 - Washington-OMJ will also need to recertify once moved to Third Street location.
- Fresh Start Opioid Grant with Buckeye Hills Regional Council
- Monitoring Review

Subrecipient	Monitoring Date(s)	Completion Date	Report Due (30 days after)	Letter Dated	30 days Corrective Action	10 days date of acceptance of Corr. Act.
Buckeye Hills RC	2/16/2023	3/7/2023	3/16/2023	3/16/2023		
Noble	2/21, 2/23, 3/2, 3/23, 3/28	3/28/23	4/28/2023			
Monroe	3/27, 4/3, 4/10, 5/9	in process				
Washington	not scheduled					
Morgan	not scheduled					

- Subgrant of the WIOA adult and DW programs and youth case management and 4 elements that do not require procurement: occupational skill training, supportive services, follow-up and labor market and employment information for 7/1/23-6/30/24. **WDB Motion to extend based on successful performance.**
- Youth Elements for PY 2023 approval
 - Contracts to be renewed/new contracts (Handout #9) **WDB Motion**
 - RFP for County identified need of youth elements for PY 2023 **WDB Motion**
 - Standing RFP for youth elements **WDB Motion**
- Miniature Golf Construction RFP, deadline May 15th **WDB Motion**
- Career Navigator Pilot – Flite, Freimann, Washington County
- Business Outreach Committee- update
 - BRN request **WDB Motion**
 - IWTs – schools can be considered for training/not considered government; government entities can be considered, except for us.
- Incumbent Worker Trainings (IWTs)
 - Outstanding/In-progress contracts (Handout #10)
 - How to prioritize?
 - Projects for approval below **WDB Motion to accept projects listed below totaling \$5,338.50.**

WIOA Agency	Company	Training	Credential	# to be trained	Cost	WIOA Share of Cost
Washington CDJFS	Thermo Fisher Scientific	CDL Truck Driver	WCCC	2	10,677.00	\$5,338.50

- Policy updates (Handout #11)
 - Youth Incentives
 - Youth Eligibility regarding disability and self-attestation
 - Incumbent Worker Trainings-state clarification that schools are not considered government; therefore, IWTs can be done with schools.
- **WDB Motion to accept updates.**
- ARC Planning Grant **WDB Motion**
- VR Headsets **WDB Motion**
- New Program Committees (1) Social Media, (2) Senior Survey, (3) Website, and (4) Success Stories/Testimonials
- Anyone listed below as a committee member wanting to change rolls?
- Building a Future-Ready Workforce Grant
 - JASON Learning Implementation Status Report for March (emailed only)
 - Conference this year to be held at WCCC, August 8-9, 2023.

ITEMS FOR NEXT MEETING

10:50

FUTURE MEETING DATES:

Mondays, 8/7/23 and 11/6/23 at 9:00 am at Lori’s Restaurant. (capacity: 50 max)

ADJOURNMENT: WDB Motion to adjourn

11:00

Committees			
<u>Executive</u>	<u>Personnel</u>	<u>Business Outreach</u>	<u>OMJ Certification</u>
Pamela Lankford-Washington	Laurene Huffman	Jesse Roush	Stephen Carson-Morgan
Chasity Schmelzenbach-Noble	Jennifer White	Ann Block	Chasity Schmelzenbach-Noble
Stephen Carson-Morgan	Tru Jorris	Neil Polk	Ann Block-Monroe
Jeff White-Monroe	<u>Opioid Grant</u>	Linn Yost	Heidi Comstock-WCCC
Ann Block-Monroe alternate*	Chasity Schmelzenbach	Gwynn Stewart	<u>RFP Rating</u>
Herman Gray-Noble alternate*	Stephen Carson	Felicia Pittman	Chasity Schmelzenbach
	Laurene Huffman	Kim Foreman	Stephen Carson
	Shawn Ray (Noble Cares)	Misty Wells	Travis Stewart
	Pamela Lankford	Amanda Sutphin	