

VIRTUAL MEETING AUGUST 3, 2020 – 12:00 PM (Noon)
OHIO VALLEY EMPLOYMENT RESOURCE
COUNCIL OF GOVERNMENTS MEETING

Dial-in number (US): (515) 606-5187

Access code: 265562#

Or join the online meeting: <https://join.freeconferencecall.com/rsafko4>

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Minutes

Attendance:

Carl Davis, Monroe County Commissioner
Tim Price, Monroe County Commissioner
Mick Schumacher, Monroe County Commissioner
Adam Shriver, Morgan County Commissioner
Mike Reed, Morgan County Commissioner

Tom Bragg, Morgan County Commissioner
Ty Moore, Noble Co. Commissioner
Brad Peoples, Noble County Commissioner

Others in Attendance:

Heidi Burns, Director, Morgan County Department of Job & Family Services
Mindy Lowe, Director, Noble County Department of Job & Family Services
Rebecca Safko, Executive Director, Ohio Valley Employment Resource

Welcome to the second virtual meeting-Please announce yourself when voting

THE PLEDGE OF ALLEGIANCE TO THE FLAG was led by Adam Shriver, COG Chair.

DRAFT MEETING MINUTES COG Motion 1-20 to accept the May 4, 2020 minutes as presented.
Motion: Mike Reed; second Mick Schumacher; motion passed.

COVID-19

State Employment Representative for our area reassigned to UC, potentially through 2020
Mailing postcards weekly to the list of individuals entering unemployment since OMJ reopenings, adding label requesting by-appointment. Looking at scheduling option through website.

WIOA AREA #15 ACTIVITIES

*OVER line item Expenditures as of 6/30/20 were presented and within budget. 76% overall spent.

*Expenditures as of 6/30/20 were presented and discussed. State has requested waiver from DOL to allow local areas to retain unspent carryover.

*New allocations were presented and discussed. **COG Motion 2-20 ratifying prior meeting motion to use state allocation as presented. Motion: Tom Bragg; second Tim Price; motion passed.**

Annual switch of EEO/Complaint Officer

Monroe County: Michelle Speelman, EEO Officer Morgan County: Ginger Bowen, Alternate
Noble County: Tracy Saling, Hearing Officer Washington County: Dawn Freeland, Alternate

- One-Stop counts April - June 2020, prepared by OVER were presented and discussed.
- COVID NDWG funding - \$266,802, till 6/30/22 was discussed w/the board and noted as an additional resource to aid in recovery.
- Business Team & Outreach Expansion - \$177,320 till 6/30/21

Contract position, 10-month Business Outreach Specialist was presented.

COG Motion 3-20 to accept the WDB's recommendation accepting the \$266,802 COVID and \$177,320 Outreach funding and advertise the contract position as presented. Motion: Mike Reed; second: Carl Davis; motion passed.

- Unadjusted WIOA Performance Report PY2019 Quarter 3 was presented and discussed. Good progress on all measures except youth credentialing but we are doing better in.

Supportive Service:all; career service		
Choices:	WIOA participant	Incumbent worker
		no cap-Emp'r share based on size= 10% up to 50; 50-99 25%; 100+ 50%; WDB app'd
Training	\$12K/2yr	
OJT	\$8K/13 wk 50%	No

- Apprenticeship assistance discussion See chart>>

Discussion on the differences in paying for a trainee as a participant and as an incumbent worker were discussed. Per TEGL No. 13-16, for registered apprentice programs, the WDB can fund in either method. Informed the COG that due to the poor economic recovery, the WDB felt it appropriate to use incumbent worker to fund these registered apprenticeships that were previously unfunded but to enroll future apprentices whenever eligible and suitable. The WDB approved incumbent worker request for the Plumber & Pipefitter union of \$34,934.83, which is 75% of twelve classes. Electricians are also working w/WCDJFS on funding options.

COUNCIL OF GOVERNMENTS ROLES AND RESPONSIBILITIES

- Partner Updates
Washington county OMJ was nominated by the veteran’s representative, Jared Smith, for the great work they are doing with making the OMJ welcoming to veterans and the services they offer.
- WDB Personnel Committee/Overhaul of Personnel Handbook – OVER is a staff of 1.5 FTE and the personnel handbook has been patch worked since before Rebecca was hired in 1997. Changes in legislation and regulations are included whenever OVER is made aware but due to limited hours and lack of human resources department or legal counsel, the changes are limited and not reviewed by legal counsel. OVER also has not had a system for personnel reviews. In contracting with Buckeye Hills for the Opioid staffing, the BH handbook was reviewed and is robust. BH has both HR and legal counsel for input. As both OVER and BH are COGs, the BH handbook was used to model the OVER handbook presented today; however OVER will continue to keep the 8 hour work week (w/ ½ paid lunch for full day) and the meal and mileage rates previously set for OVER by the COG. All other policies, procedures, legislation, and requirements were updated to correspond with BH’s. This Revised Employee Handbook was presented and reviewed. WDB members: Allen Fraley, Jr., Sherri Becker and Laurene Huffman volunteered to be on the WDB Personnel Committee. With the first meeting being to review resumes for the business contract position and develop the tool used for the employee evaluation process.

COG Motion 4-20 to accept the revised OVER handbook as presented and accept the WDB Personnel committee. Motion: Tom Bragg; second: Mike Reed; motion passed.

- State WIOA fiscal/disaster/CCMEP TANF monitoring completed and reports presented.
- Local Monitoring – update to the Board; started but due to a non-OMJ, but close to agency COVID case, were asked to delay further visits.
- Opioid Committee Update – Opioid website page finalizing, this is the logo>
- One-stop Operator RFP Update –State approved single response to RFP. Contract is out for signature.
- RFP for social media outreach per last meeting. Services to include: design/initial operation/training/coaching on posts-12 months. Platforms: Twitter, Linked In, Instagram (Already using Facebook) Responses received: 4 interested; 3 responded; 2 responsive to needs.



	Response A	Response B	Response C
Experience	Belmont OMJ website	WIOA16 webpage + facebook vendor	3 convention & visitor bureaus
Implementation	not identified	2-4 wk(unlmt'd revisions)	8/10 start no go live id'd
Training	not identified	Up to 2 hours training per month * 4 counties (4-8 hours)	Team call every other week. Private FB group to share
Posts	2-3/wk	2-5 per co/wk	weekly
Custom Post	not identified	24-72 hrs	24 hr
Cost per co.	500/mo	750/mo	625/mo

*Both B & C inc'd FB optimization w/costs

Summary of WDB review: WDB liked that B had prior workforce outreach experience. When asked, 16 was satisfied with B's products and response time. Overall, the group commented while B was more expensive, the benefit from understanding WIOA, OMJ and the lingo was a big plus and we would not be spending our time training them on it. They further liked the more concrete dates on the deliverable due to the current COVID situation and the need to outreach to both help the economy and utilize our funding for service delivery. **COG Motion 5-20 to approve WDB recommendation of contracting with Response B (Mobilize 360, Jake Young.) throughout the remainder of this program year. Motion: Mike Reed; second: Carl Davis; motion passed.**

ITEMS FOR NEXT MEETING – nothing identified

FUTURE MEETING DATES: Monday, 11/2/20 noon at Lori's Restaurant

ADJOURNMENT: COG Motion 6-20 to adjourn. Motion: Carl Davis, second: Mike Reed; motion passed.

Approved By: 
COG Chair or Vice Chair

Date: 12-21-20