



**OHIO VALLEY EMPLOYMENT RESOURCE
WORKFORCE DEVELOPMENT BOARD
AUGUST 1, 2022 – 9:00 AM
LORI'S RESTAURANT, CALDWELL, OHIO**

**HERMAN GRAY, JR., WDB CHAIR
ANN BLOCK, WDB VICE-CHAIR
REBECCA SAFKO, EXECUTIVE DIRECTOR**

MINUTES

WDB Attendance:

Ann Block, Monroe County
Jeff White, Monroe County
Laurene Huffman, Morgan County (virtual)
Nathan Lord, Washington County
Linn Yost, Washington County

Pamela Lankford, Area Wide
Ryan Dyar, Area Wide
Tony Huffman, Area Wide
Travis Stewart, Area Wide
Stephen Carson, Area Wide

Others in Attendance:

Rebecca Safko, Executive Director, OVER
Michelle Hooper, Grants Manager, OVER
Felicia Pittman, Monroe CDJFS
Kimberly Foreman, Morgan CDJFS

Misty Wells, Noble CDJFS (virtual)
Amanda Sutphin, Washington CDJFS
Bryn Stepp, SE Ohio Regional Rep., Lt. Governor Jon Husted
Evan Schaad, WCCC

THE PLEDGE OF ALLEGIANCE TO THE FLAG led by Board Vice-Chair, Ann Block.

Congratulations to Chasity Schmelzenbach being named the new Executive Director at Buckeye Hills Regional Council, effective today, August 1, 2022.

Welcome Linn Yost, Owner, Micro Machine Works, Inc., Washington County business appointment; Tru Jorris, Human Resource Manager, American Heavy Plate Solutions, LLC, Monroe County business appointment; and Ryan Dyar, Business Manager of the IBEW Local Union 972, Area-wide appointment. Jeff Smith, Plumbers & Pipefitters LU 168 will move from Monroe business to area wide.

DRAFT MEETING MINUTES – May 2, 2022, draft minutes were presented and reviewed. **WDB Motion 1-22 to accept the May 2, 2022, minutes. Motion by: Tony Huffman; Second by: Jeff White. Roll call vote-All AYE. Motion passed.**

CONFLICT OF INTEREST – the annual form was presented, discussed and is to be signed and returned.

WIOA AREA #15 ACTIVITIES

- Katelyn Rhodes resigned the Social Media Intern position 7/15/22, for additional hours at Thermo Fisher, will advertise position in August.
- Expenditures as of 6/30/22 were presented and discussed.
- WIOA PY21 Q3 Unadjusted Performance Report were presented and discussed. Challenges due to COVID lockdown.
- One-Stop counts April-June 2022 were presented and discussed. Referrals down 32%; visits up 18%.
- One-Stop Report April-June 2022 was presented and discussed.
- Partner & Resource Room Updates and OMJ Jobseeker Success Stories were shared.

WORKFORCE DEVELOPMENT BOARD ROLES AND RESPONSIBILITIES

- Business Outreach Committee- update – next meeting: virtually, 8/29/22, 10:00am-12:00pm
- Consideration of combining Business Outreach and Business Resource committees. **WDB Motion 2-22 to combine Business Outreach and Business Resource committees. Motion by: Tony Huffman; Second by: Stephen Carson. Roll call vote-All AYE. Motion passed.**
- Phase III One-Stop Certification-committee reported re-certification of the One-Stop.
- Building a Future-Ready Workforce Grant - JASON Learning Implementation Status Report for June 2022,

provided and dates of conference shared (August 8-10, 2022, at Shenandoah High School, Sarahsville, OH)

- Transfers to utilize year end

	Adult	DW	Youth	Total
Monroe	(50,000)	(50,000)	(100,000)	(200,000)
Morgan	20,000	70,000	50,000	140,000
Noble	50,000	(20,000)	100,000	130,000
Wash.	(62,000)	(41,000)	(192,000)	(295,000)
OVER	42,000	41,000	142,000	225,000
Area	-	-	-	-
OVER	125,000	VR career training/exploration		
	100,000	To WIOA16=Belmont/Carroll/Harrison/Jefferson		

WDB Motion 3-22 to approve funding transfers as presented; contract for 25 virtual reality career exploration and training googles/handsets for OMJs/schools/partners/fairs/job fairs to attempt outreach and engagement of more customers; release \$100K expiring youth to neighboring Belmont/Carroll/Harrison/Jefferson workforce area. Motion by: Stephen Carson; Second by: Tony Huffman. Roll call vote-All AYE. Motion passed.

- Personnel Committee – **WDB Motion 4-22 to appoint Jennifer White and Tru Jorris to the personal committee, if they agree after being contacted after meeting. Motion by: Tony Huffman; Second by: Jeff White. Roll call vote-All AYE. Motion passed.**

- Incumbent Worker (\$303,569.05 approved, \$165,498.84 still outstanding from employers)

- Project guidelines were tabled last meeting

- If less than the number of trainees in the contract are trained, there will be a reduction in the reimbursement based on the cost per trainee not trained. (Total cost divided by the total number to be trained=cost per trainee.)
- Invoice, credentials, and proof of employer’s total cost of training are to be received 30 days after completion of the training. If not within 60 days, agreement will be void.

WDB Motion 5-22 to accept the additional training guidelines as described above. Motion by: Jeff White; Second by: Stephen Carson. Roll call vote-All AYE. Motion passed.

- Projects for approval below provided on agenda- **WDB Motion 6-22 to accept projects listed totaling \$79,463.14. Motion by: Pamela Lankford; Second by: Stephen Carson. Roll call vote-Linn Yost, Ryan Dyar, Tony Huffman, and Jeff White abstained, all others AYE. Motion passed.**

- Opioid Committee-Pamela Lankford is interested in filling the vacancy on the committee.

- Monitoring update-still in progress.

- Youth Elements for PY 2022 approval

- Washington County JFS
- Vendor name: Building Bridges to Careers
- Providing: Adult Mentoring, Career Counseling and Labor Market, Information Services, Entrepreneurial Skills Training, Financial Literacy Education, Paid and Unpaid Work Experience, Tutoring, and Education/Training – Vocational Education Training
- Contract period: 10/1/22-9/30/23
- Contract Amount (breakout): \$20K (\$17K TANF/\$3K WIOA)

WDB Motion 7-22 to continue contractual relationship with BB2C but to modify with youth elements that are agreeable. Motion by: Jeff White; Seconded by: Stephen Carson. Roll call vote-Linn Yost and Pamela Lankford abstained, all others AYE. Motion passed.

- Unsuccessful RFP for mini golf project-no response.
- Apprentice/Pre-apprentice-working on water operator and waste water. Misty Wells has worked on getting Drone pre-apprenticeship. It will be featured State-wide at the next CCMEP webinar.
- Reemployment Services and Eligibility Assessments (RESEA) - areawide position will advertise in August. Position description provided.
- Governor’s proposed Ohio Build’s \$500M in Appalachia-tentative roundtable discussion at the August Jason Learning conference. Info to be emailed out to the group.

ITEMS FOR NEXT MEETING Review Incumbent Worker Training percentage.

FUTURE MEETING DATES:

Mondays, 11/7/22, 2/6/23, 5/1/23, 8/7/23 and 11/6/23 at 9:00 am at Lori's Restaurant.

ADJOURNMENT: WDB Motion 8-22 to adjourn. Motion by: Stephen Carson; Second by: Pamela Lankford. Roll call vote-All AYE. Motion passed.

<u>Committees</u>				
Executive	Personnel	Outreach	Business Resource	Opioid Grant
Pamela Lankford (Washington)	Laurene Huffman	Jesse Roush	Jesse Roush	Chasity Schmelzenbach
Chasity Schmelzenbach (Noble)	2 vacancies	Ann Block	2 vacancies	Stephen Carson
Stephen Carson (Morgan)		Lisa Button		Laurene Huffman
Jeff Smith (Monroe)	RFP Rating	Gwynn Stewart	OMJ Certification	Shawn Ray (Noble Cares)
Ann Block (Monroe alternate*)	Chasity Schmelzenbach	Felicia Pittman	Daryl Jones-Morgan	vacancy
Herman Gray (Noble alternate*)	Stephen Carson	Kim Foreman	Chasity Schmelzenbach-Noble	
	Travis Stewart	Misty Wells	Ann Block-Monroe	
		Amanda Sutphin	Heidi Comstock-WCCC	
		vacancy		

Approved By: 
WDB Chair or Vice Chair

Date: Nov. 7, 2022