



**OHIO VALLEY EMPLOYMENT RESOURCE  
WORKFORCE DEVELOPMENT BOARD**

**ANN BLOCK, WDB CHAIR  
PAMELA LANKFORD, WDB VICE-CHAIR  
REBECCA SAFKO, EXECUTIVE DIRECTOR**

**MEETING  
AUGUST 7, 2023 – 9:00 AM  
LORI'S RESTAURANT, CALDWELL, OHIO**

**VIRTUAL MEETING OPTIONS:**

**Dial-in number (US): (202) 926-1127  
Access code: 265562#**

**Join: <https://join.freeconferencecall.com/rsafko4>**

**AGENDA**

**Time Estimation**

**THE PLEDGE OF ALLEGIANCE TO THE FLAG**

**9:00**

Welcome Mel Bragg, Atlantic Emergency Solutions, Morgan County business appointment, Chuck Warner, International Converter (Novolex), Noble County business appointment, and Wendy Elliott, OhioHealth Southeastern Medical Center, Area-wide appointment.

Congratulations to Teiara Saling as being promoted to Workforce Supervisor at Noble County DJFS and to Misty Wells as being promoted to Assistant Director.

**DRAFT MEETING MINUTES** – May 1, 2023, Draft (Handout #1) **WDB Motion to accept**

**9:05**

**CONFLICT OF INTEREST** – to be completed and returned to Michelle Hooper (OVER) by 8/7/2023 meeting (Handout #2)

**WIOA AREA #15 ACTIVITIES**

**9:15**

- Area 15 Allocations and Expenditures as of 6/30/23 (Handout #3) **WDB Motion to accept allocation and expenditures as presented**
- Allocations for 2023-24 (Handout #4 – 2 pages)
  - Additional \$32,281 in funding expiring 6/30/23 was awarded by state – used to offset VR and RESEA on-site at county OMJs.
  - Additional \$49,014 of DW funding expiring 6/30/24 – recommendation to hold for need/increased incumbent activity due to new BRN position.
  - Additional Opioid funding to offset VR headsets to work with in-house treatment.

**WDB Motion**

- WIOA PY22 Q3 Unadjusted Performance Report (Handout #5)
- One-Stop counts April-June 2023 (Handout #6)
- One-Stop Report April-June 2023 (Handout #7)
- New - County Report (Handout #8)
- Partner & Resource Room Updates

**WORKFORCE DEVELOPMENT BOARD ROLES AND RESPONSIBILITIES**

**9:45**

- RFP's recommended:
  - Monroe – work experience, leadership
  - Noble- leadership
  - No mini golf responses received.

**WDB Motion to accept Monroe and Noble**

- WDB Personnel Committee **WDB Motion**
- Vacancy on the Executive Committee (Washington) **WDB Motion**

- OMJ Certification Committee update on Morgan County-OMJ recertification of new location **WDB Motion**
- Tentative date for Washington County-OMJ certification of new location?
- MOU Change 2023-2025 (Handout #9) **WDB Motion**
- Career Pathways Navigator Specialist update
- Business Outreach Committee
  - Outreach Specialist update - Kylie Postle accepted the Business Outreach Specialist contracted position with OVER and began August 1, 2023.
- Incumbent Worker
  - Outstanding/In-progress contracts (Handout #10)
  - Projects for approval below- **WDB Motion to accept projects listed below totaling \$48,005.33.**

WIOA Agency	Company	Training	Credential	# to be trained	Cost	WIOA Share of Cost	Training Begin	Training Ends
*Monroe CDJFS	United Assoc Local 168 Apprentice Education Fund	Variety of skill sets-Basic refrigeration, intermediate Trade Mathematics & Plan Reading, Plumbing License Certification, Ohio Fire main Sprinkler Certification, Residential Boilers and Controls. Welding Skills & certifications in multiple processes, etc.	Local 168 JATC Plumbers & Pipefitters Marietta	17	\$20,901.65	\$18,811.49	8/28/2023	12/21/2023
*Washington CDJFS	Platinum Recovery LLC dba Regional collection Services	Customized Training Customer Service Training RCS Employees	WCCC Adult Technical Training	4	\$18,132.00	\$16,318.80	7/3/2023	9/25/2023
*Washington CDJFS	Marietta Electrical JATC	NTI	National Training Institute	1	\$3,726.71	\$3,354.04	7/30/2023	8/4/2023
*Washington CDJFS	Magnum Magnetics	Industrial Electricity	WCCC Adult Technical Training	4	\$22,608 (\$8,000 TechCred)	\$5,408.00	7/10/2023	8/17/2023
*Washington CDJFS	Magnum Magnetics	Class A Commercial Truck Driver	WCCC Adult Technical Training	1	\$8,227.00	\$4,113.00	8/7/2023	9/5/2023

- Building a Future-Ready Workforce Grant
  - JASON Learning Implementation Status Report (Handout-emailed only)
  - Conference starts tomorrow, August 8-9, 2023, at the Washington County Career Center
- Monitoring update
- ARC grant update – AOMC was successful in planning grant – will collaborate with AOMC
- VR headsets – 15 for program year 2023-2034

**ITEMS FOR NEXT MEETING**

**10:50**

**FUTURE MEETING DATES:**

Mondays, 11/6/23, 2/5/24, 5/6/24, 8/5/24 and 11/4/24 at 9:00 am at Lori's Restaurant.

Other area events:

YES Days –

BB2C Fairgrounds

**ADJOURNMENT: WDB Motion to adjourn**

**11:00**

**Committees**

**Executive Board**

vacancy – Washington  
Chasity Schmelzenbach-Noble  
Stephen Carson-Morgan  
Jeff White-Monroe  
Ann Block-Monroe alternate\*  
Pamela Lankford-Washington  
alternate\*

**Personnel**

Laurene Huffman  
Jennifer White  
Tru Jorris  
**Opioid Grant**  
Chasity Schmelzenbach  
Stephen Carson  
Laurene Huffman  
Shawn Ray (Noble Cares)  
Pamela Lankford

**Business  
Outreach**

Ann Block  
Neil Polk  
Linn Yost  
Gwynn Stewart  
Felicia Pittman  
Kim Foreman  
Teiara Saling  
Amanda Sutphin

**OMJ Certification**

Stephen Carson-Morgan  
Chasity Schmelzenbach-Noble  
Ann Block-Monroe  
Heidi Comstock-WCCC  
**RFP Rating**  
Chasity Schmelzenbach  
Stephen Carson  
Travis Stewart