

Participant:	
Enrollment Date:	Exit date:
Program: CCMEP WIOA _____ CCMEP TANF _____ WIOA Adult _____ WIOA DW _____	

<p>Four reasons to Close a CCMEP case: 1.) SSI/SSDI or application for OOD Services 2.) Failed to utilize CCMEP Services 3.) Not Eligible for TANF or WIOA 4.) Successfully entered Post- Secondary/Secondary Education, Military or employment</p> <p>IF USING <i>Failed to Utilize</i> MUST SCHEDULE 5 APPOINTMENTS BEFORE CLOSING (mailed appt. cards)</p> <p>1.) _____ 2.) _____ 3.) _____ 4.) _____ 5.) _____</p>
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Notice was sent from OWCMS for closure

<p><i>Performance Measures: During exit PLEASE REFERENCE DESK AIDE</i></p>
<p><i>At Exit:</i></p> <p>Enrolled in: Education _____ Training _____ Employment _____</p> <p>Where (school or work): _____</p> <p>When: _____</p> <p>Starting wage: _____</p>

Don't forget to mail 2nd and 4th Quarter letters & document in case notes (sample in Follow-up policy)

<p><i>2ND Quarter:</i> Education _____ Training _____ Employment _____</p> <p>Where _____</p> <p>Wages _____</p> <p><i>*Will be in Median Earnings measure</i></p>

<p><i>4th Quarter:</i></p> <p>Enrolled in: Education _____ Training _____ Employment _____</p> <p><i>Effectiveness in serving employer – Still same employer?</i></p> <p>Where are they working? _____</p> <p><i>Credential Attainment: during participation or within 1 year of exit</i></p> <p>_____</p>
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Non-exit Based Measures:

Measurable skills gain for those enrolled in training:

- A gain must be attained and documented by the end of each program year (ie. June 30th)
- Effectiveness in serving employers, same employer on both Q's